

REGULAR COUNCIL MEETING – Monday, October 7, 2019

The Cambridge City Council met in regular session on Monday, October 7, 2019, at 7:00 p.m. at City Hall with the following council members present: Todd, McBreen, Macki, Thom, Mayor Kovarik, Pelz. Absent: None. Visitors: Jackie Gloede, Dale Hennick, Randy Kennedy, Whitney Baxter, Steve Van Dyke, Larry Purvis, Scott DeYoung.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the September 9th meeting. A motion by Macki, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Randy Kennedy addressing the council. He indicated that he owns two houses on River Street that are under construction and are ready for water and sewer services. There is direct access to water main for the properties, but the existing sewer main ends at the corner of 3rd and River Streets, just south of his property. He would like to see a manhole installed at that corner and the main extended north to his property, and is asking for assistance with the expense. Mayor Kovarik reported that, according to city code, it is the responsibility of the property owner to extend service if the existing main is within 200' of the property. Discussion continued on the extension of the main and a potential conflict with a neighboring property with no action taken by the council.

Whitney Baxter, 208 S. Water Street, introduced herself as a candidate for one of the open council seats in the upcoming city election.

Larry Purvis, 300 S. Race Street, addressed the council concerning a problem with semis breaking up the street surface on S. Race Street and the possibility of widening the street.

Steve Van Dyke, Fox Engineering, addressed the council concerning the Wastewater Treatment System Project. He reported that, after a long series of delays, the project is moving forward again. He reviewed the history of the project and the negotiation with the DNR on the scope of the project. It has been agreed to eliminate the diffuser, Option A in the original Facility Plan report, and implement Option B. Option B would install additional baffle currents in the current lagoon cell, relocate the outfall south of the existing discharge and below a small stream on the Skunk River, and install UV disinfection to meet new requirements. Additional testing requirements and the granting of an easement from Story County for the new discharge site will be needed for this option. The cost of Option B is roughly the same as Option A at an estimate of \$640,000. A motion by Macki, seconded by Thom, to approve Amendment #1 to the Wastewater Facility Plan to choose Option B for the project. Roll Call: All Ayes. A motion by Macki, seconded by McBreen, to approve the Antidegradation Alternatives Analysis and to authorize the clerk to publish the public notice for the comment period. Roll Call: All Ayes. Mr. Van Dyke also discussed making an application for a CDBG grant for the project. He indicated that rules

had changed for CDBG grant applications since the last time the council applied for one. One of the rule changes concerns how grant administrators are selected. The council will need to establish a selection committee that will review the proposals from potential grant administrators and score them. Macki and McBreen volunteered to serve as the selection committee for this application. Mr. Van Dyke stated that a public notice will need to be published soliciting proposals for grant administrators. He recommended completing this in time for a decision to be made at the November regular meeting as the deadline for submitting a CDBG grant is January 1, 2020. He also submitted a contract for the design, bidding and construction services with Fox Engineering for the project. After reviewing the contract and costs, a motion by Thom, seconded by Macki, to approve the contract. Roll Call: All Ayes.

Following is a summary of receipts for September: General Fund, \$17,313.45; TIF Fund, \$32,295.22; Road Use Tax, \$11,882.28; Debt Service, \$1,975.60; C.U.T. Fire Fund, \$.98; Library Fund, \$1.87; Garbage Utility, \$5,769.09; Water Utility, \$10,124.47; Sewer Utility, \$8,083.49. Total Receipts: \$87,446.45.

Following is a summary of disbursements for September: General Fund, \$10,268.62; Road Use Tax, \$995.00; C.U.T. Fire Fund, \$76.67; Library Fund, \$2,291.71; Garbage Utility, \$6,609.87; Water Utility, \$12,337.92; Sewer Utility, \$15,334.09. Total Disbursements: \$47,913.88.

The following list of claims was presented to the council for October:

AG SOURCE	Analysis	648.50
ALLIANT ENERGY	Monthly Service	5,514.69
ANKENY SANITATION	Service-September	6,564.87
BAKER & TAYLOR	Books, DVD'S	1,766.36
BAUMGARDNER, MARK	Utility Deposit Refund	40.00
BOLTON & HAY, INC.	Chairs	310.08
BROWN SUPPLY CO.	Sidewalk Warning Device	324.00
CHAPMAN, MIKE	Honorarium, Expenses	225.00
CHUBBIC REPAIR	Brake Repair	266.79
CITY OF HUXLEY	Police Contract	13,806.77
EFTPS	Fed. & FICA W/H	2,873.10
FEH DESIGN	Fees-222 Water	7,742.50
HAWKEYE TRUCK EQUIP.	Plow Repair	554.40
HAWKINS, INC.	Water Treatment	274.20
HUBER SUPPLY CO.	Valve	18.00
HUXLEY COMMUNICATIONS	Monthly Service	424.77
IOWA D N R	Annual Water Use Fee	95.00
IOWA D O T	Signs	120.03
I P E R S	Retirement	1,818.31
JOHN DEERE FINANCIAL	Supplies	85.93

KEMPKER'S TRUE VALUE	Supplies	39.24
MARC	Chemical	138.22
MCGARRY, JULIE	Utility Deposit Refund	100.00
MENARDS	Supplies	167.11
MOLLY MAID OF ANKENY	Cleaning Services	480.00
MUNICIPAL SUPPLY	Curb Boxes, Supplies	690.90
LL PELLING CO.	Street Main. Contract	39,238.90
STAPLES	Printer, Ink, Supplies	653.97
TOTAL TOOL	Trimmer	166.80
U.S. CELLULAR	Monthly Service	72.52
U.S. POSTMASTER	Billing Postage	140.00
VISA	Supplies	300.35
WAGES	Net Wages	8,268.96
WELLMARK BC/BS	Health Premium	<u>4,081.61</u>
TOTAL CLAIMS		\$98,011.88

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing the issuing of a citation to a property owner, the hiring of an assistant librarian, and sledding at the cemetery. Thom submitted two estimates for asbestos removal for 222 Water Street. After discussion, a motion by Todd, seconded by Macki, to hire the low bid from Environmental Property Solutions at a cost of \$2,880.00. Roll Call: All Ayes. The council also discussed the design of the front façade. Thom indicated that the design plan and cost estimate should be completed for the November regular council meeting. The council also discussed the meeting of the Story County Economic Development Group on Thursday, October 24th in Nevada, Thom will be attending; the sale of the last lot in the Industrial Park; and the future development of the Cambridge Apartments. McBreen volunteered to write a letter of support in their efforts to secure financing. Kovarik reported that the city's website was on a new server.

The first item under old business concerned upcoming city elections. Two candidates, incumbent Tricia Todd and Whitney Baxter, will be on the ballot to fill two council seats for a four-year term. The election will be held November 5th at the City Center.

The last item under old business concerned the 2019 Legislative Summary of new laws affecting cities prepared by Iowa Codification. After reviewing the law changes, a motion by Thom, seconded by Macki, to incorporate all of them into the city's code at a cost of \$700 to prepare the new ordinances. Roll Call: All Ayes.

The first item under new business was a request from Mary Wilkins, ISU Extension, to waive the rental fee for the community center for a youth winter program she is hosting on December 30th. After discussion, the council agreed to waive the fee. The council also received a request from the UMW Dorcas Society to waive the rental fee for the community center for their Spiritual Spa event in January. They charge no fee to attend this event. After discussion, the council also waived the fee for this event.

The next item was the notice from the Iowa League of Cities of the 2019 Budget Workshops. Due to anticipated changes in the budget forms, the clerk will plan to attend the workshop in Johnston on December 5th. McBreen also expressed an interest in attending.

The next item concerned Beggar's Night in Cambridge this year. The council scheduled Beggar's Night for Thursday, October 31st from 6-8 p.m.

The last item under new business was a request from Story County Planning and Development for council action on a subdivision application within two miles of our city limits.

Resolution No. 19-17, "City Street Financial Report", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the annual report that will be provided to the Iowa DOT. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 19-18, "Resolution Waiving Subdivision Review", was presented to the council. A motion by Thom, seconded by Macki, was made to approve the resolution. Roll Call: Ayes: Macki, McBreen, Pelz, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing building permit requests, long range city planning, and City Center improvements.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:00 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor