

REGULAR COUNCIL MEETING – Monday, November 1, 2021

The Cambridge City Council met in regular session on Monday, November 1, 2021, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Barb McBreen, Michael Macki, David Thom, Whitney Baxter, Mayor Steven Kovarik. Absent: None. Visitors: Dale Hennick.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the agenda for this meeting or the minutes of the October 4<sup>th</sup> meeting. A motion by Thom, seconded by Baxter, to approve the agenda and accept the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for October: General Fund, \$42,533.93; TIF/Special Revenues Fund, \$209,232.82; Road Use Tax, \$9,186.68; Debt Service, \$11,010.57; C.U.T. Fire Fund, \$2.39; Library Fund, \$4,302.45; Garbage Utility, \$7,736.51; Water Utility, \$11,607.60; Sewer Utility, \$180,757.02. Total Receipts: \$476,369.97.

Following is a summary of disbursements for October: General Fund, \$8,925.52; TIF/Special Revenues Fund, \$26,278.83; Road Use Tax, \$976.88; C.U.T. Fire Fund, \$2,192.19; Library Fund, \$1,229.55; Garbage Utility, \$6,686.86; Water Utility, \$21,067.81; Sewer Utility, \$92,773.89. Total Disbursements: \$160,131.53.

The following list of claims was presented to the council for November:

|                               |                         |          |
|-------------------------------|-------------------------|----------|
| AG SOURCE                     | Analysis                | 382.00   |
| ALLIANT ENERGY                | Monthly Service         | 4,515.39 |
| ANKENY SANITATION             | Service-October         | 6,641.06 |
| BAKER & TAYLOR                | Books, DVD's            | 280.68   |
| BIG 8 TYRE CENTER             | Tire Repair             | 19.95    |
| CAMBRIDGE VOL. FIRE DEPT.     | 2020 Fire/Rescue Calls  | 6,545.00 |
| EFTPS                         | Fed. & FICA W/H         | 2,987.64 |
| FEH DESIGN                    | Fees-Opera House        | 2,137.75 |
| FELD FIRE                     | Hose, Ice Suit          | 2,544.00 |
| FIDELITY BANK                 | Returned Check & Fee    | 215.93   |
| FOX ENGINEERING               | Fees                    | 1,258.00 |
| GWORKS                        | Annual License, Support | 2,214.76 |
| HAZEL, LAURIE                 | Reimb. for Expenses     | 787.15   |
| HOKEL MACHINE SUPPLY          | Supplies                | 49.34    |
| HUXLEY COMMUNICATIONS         | Monthly Service         | 435.16   |
| INTERSTATE ALL BATTERY CENTER | Batteries               | 90.00    |
| IOWA D O T                    | Ice Melt                | 475.00   |

|                             |                                       |                     |
|-----------------------------|---------------------------------------|---------------------|
| I P E R S                   | Retirement                            | 1,911.88            |
| JOHN DEERE FINANCIAL        | Supplies                              | 106.99              |
| KEMPKER'S TRUE VALUE        | Supplies                              | 203.13              |
| MARCO                       | Copier Rental, Supplies               | 161.72              |
| MENARDS                     | Security Cameras, Supplies            | 967.00              |
| MILLER, MATT                | Utility Deposit Refund                | 40.00               |
| MOLLY MAID OF ANKENY        | Cleaning Services                     | 500.00              |
| MUNICIPAL SUPPLY, INC.      | Meters, Touchpads                     | 799.55              |
| LL PELLING CO.              | Street Maintenance                    | 38,905.00           |
| RACOM CORPORATION           | Radios Payment                        | 22,142.73           |
| STATE TREASURER             | 3 <sup>rd</sup> Qtr. State W/H        | 1,263.00            |
| STATE TREASURER             | 3 <sup>rd</sup> Qtr. Sales Tax        | 152.00              |
| STATE TREASURER             | 3 <sup>rd</sup> Qtr. Water Excise Tax | 1,958.00            |
| STORY COUNTY ANIMAL CONTROL | Rescue Service Fee                    | 115.50              |
| TOTAL TOOL                  | Saw, Supplies                         | 707.25              |
| U.S. CELLULAR               | Monthly Service                       | 88.46               |
| U.S. POSTMASTER             | Billing Postage                       | 160.00              |
| USA BLUE BOOK               | Swivel Adapter                        | 197.22              |
| WAGES                       | Net Wages                             | 8,695.52            |
| WELLMARK BC/BS              | Health Premium                        | 3,891.53            |
| C.L. CARROLL CO.            | Pay Request #8-<br>Wastewater Project | <u>24,454.90</u>    |
| <b>TOTAL CLAIMS</b>         |                                       | <b>\$139,127.38</b> |

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committee were asked for with McBreen reporting that she had contacted the Huxley P.D. about a vehicle illegally parked on Race Street. Mayor Kovarik reported that he had contacted a resident on W. 4<sup>th</sup> Street about cleaning up the dirt pile and installing concrete/gravel pads for vehicles on the property. Macki indicated that he would be filing a written report on the city parks in December. He also discussed the status of the library director position. McBreen reported that she had attended the Story Council Economic Development Group meeting last month and submitted an application for a grant for an upgrade to the city signboard. The next meeting will be on January 27, 2022, in Nevada. McBreen reported that she had posted candidate profiles and a sample ballot for the upcoming city election on the city's website and facebook pages.

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The first item under old business concerned the wastewater treatment system improvements project. Pay Request #8 to C.L. Carroll Co. in the amount of \$24,454.90 was submitted to the council. A motion by Thom, seconded by McBreen, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House project. Thom submitted three rough estimates for appliances, ranging from \$3,786 to \$5,735 per housing unit. After discussion, a motion by Thom, seconded by Macki, to proceed to purchase with the low bidder, Lowe's. Roll Call: All Ayes. The council also discussed installing an electronic locking system, and moving the barricades back in the front of the building.

Other items discussed under old business with no action taken were the city code update, 2020 Derecho grant, and Alliant Energy's request for an easement.

The next item under old business concerned city elections. The election is tomorrow in the Community Center. Polls will be open from 7 a.m. to 8 p.m. The clerk reported that a notice will be published this month that it is the council's intention to appoint someone to fill the vacancy left by the resignation of Tricia Todd until the next city election. That appointment will be made at the December 6<sup>th</sup> regular council meeting.

Mayor Kovarik reported that he had submitted an application for Story County ARPA funds in the amount of \$250,000 to expand the city's storm sewer system.

The last item under old business concerned the YSS application for a conditional use permit for their proposed Youth Recovery Campus at 32385 – 580<sup>th</sup> Avenue, Cambridge. Mayor Kovarik reported that he had informed the YSS director that the city's sewer system did not have the capacity for the facility. During the hearings held by Story County Planning and Development, concerns were raised about the strain on law enforcement agencies and utilities.

The first item under new business concerned renewal of health insurance for city employees. After discussion, a motion by Macki, seconded by Baxter, to renew the current Wellmark BC/BS plan and provider. Roll Call: All Ayes.

The next item concerned the Story County Housing Action Plan. The plan discussed county wide housing needs, particularly affordable housing, and the potential for county funding to achieve this goal. Story County Emergency Management will be providing virtual training sessions on Critical Infrastructure Security and Resilience.

The last item under new business was a notice from the Iowa League of Cities of the 2021 Budget Workshops. McBreen expressed interest in attending the virtual session.

Resolution No. 21-17, "Urban Renewal Area TIF Indebtedness/Increment Tax Reconciliation", was presented to the council. A motion by McBreen, seconded by Macki,

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was made to approve the resolution designating the distribution of TIF funds for the next fiscal year. Roll Call: Ayes: Baxter, Macki, McBreen, Thom. Nays: None. Motion carried.

Mayor/Council comments were asked for Mayor Kovarik discussing applying for additional catalyst funds through Iowa Economic Development for the Opera House project. The council also discussed when to begin marketing for project. The council also discussed the newly elected board of the Cambridge Historical Society, and the potential for a campground development at the old ball diamond.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:34 p.m.

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Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor