

REGULAR COUNCIL MEETING – Monday, June 7, 2021

The Cambridge City Council met in regular session on Monday, June 7, 2021, at 7:00 p.m. at the Cambridge Community Center with the following council members present: McBreen, Mayor Kovarik, Macki, Todd, Baxter, Thom. Absent: None. Visitors: Dale Hennick, Erin Coughlin, Dona Cowman, Crystal Hughes, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider amending the current city budget. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the May 3rd meeting. A motion by Macki, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Library Director Erin Coughlin and Library Board Members Dona Cowden and Crystal Hughes addressing the council. Director Coughlin gave an update on library activities. She reported that children's programming was resuming on Tuesdays. She also indicated that they had received formal notification that they had met all requirements to achieve a Tier 3 Level. She reported that she had applied for and received a grant from the American Library Association for \$3000 to be used for mental wellness materials and programming. She also reported that 40 have registered for their Summer Reading Program. She and Board Members Cowden and Hughes asked for the council's assistance in designating a liaison with the council, and finding and appointing a new board member to fill a vacant seat. The new board member they are looking for would need to reside within the city limits of Cambridge (as code currently reads), and help the Board achieve gender balance. They discussed with the council budgeting concerns, maintenance of the library's accounts, and requested monthly budget reports. They also discussed creating a plan for spending down savings, potentially using the funds for tech improvements.

Public Works Director Dale Hennick reported that they could now order the new truck the council has been budgeting for, and asked for approval to place the order. Delivery would likely not be until September. The council approved placing the order.

Huxley P.D. Officer Joe Marchesano discussed code violations with the council.

Following is a summary of receipts for May: General Fund, \$7,689.52; TIF/Special Revenues Fund, \$14,241.29; Road Use Tax, \$8,426.82; Debt Service, \$23.84; C.U.T. Fire Fund, \$1.66; Library Fund, \$3,001.44; Garbage Utility, \$6,546.27; Water Utility, \$9,787.03; Sewer Utility, \$7,450.75. Total Receipts: \$57,168.62.

Following is a summary of disbursements for May: General Fund, \$12,566.24; TIF/Special Revenues Fund, \$1,805.17; Road Use Tax, \$13,062.27; C.U.T. Fire Fund, \$347.40; Library Fund, \$810.27; Garbage Utility, \$6,372.00; Water Utility, \$2,809.89; Sewer Utility, \$66,293.66. Total Disbursements: \$104,066.90.

The following list of claims was presented to the council for June:

AG SOURCE	Analysis	282.50
ALLIANT ENERGY	Monthly Service	4,535.54
ANKENY SANITATION	Service-May	6,372.00
BAKER & TAYLOR	Books, DVD's	78.18
BROWN SUPPLY CO.	Manhole Risers, Supplies	1,530.15
CEDAR RAPIDS BANK & TRUST	City Center Bond Payment	172,537.50
COUGHLIN, ERIN	Reimb. for Expenses	549.63
EFTPS	Fed. & FICA W/H	2,775.72
EMERGENCY MEDICAL PRODUCTS	EMS Supplies	889.94
FEH DESIGN	Fees-Opera House	1,943.75
FELD FIRE	Equipment, Repair	355.80
FOX ENGINEERING	Fees	7,509.30
HARRELSON, JENNIFER	Rental Deposit Refund	100.00
HAWKINS, INC.	Water Treatment	305.80
HEARTLAND CO-OP	Fuel	1,343.49
HOLUB GREENHOUSES	Plants	146.79
HUXLEY COMMUNICATIONS	Monthly Service	429.25
IOWA D N R	Certification Fees	120.00
IOWA FINANCE AUTHORITY	Water, Sewer Bond Payments	114,585.47
IOWA ONE CALL	Service	33.50
IOWA PRISON INDUSTRIES	Street Signs	236.30
I P E R S	Retirement	1,840.02
JOHN DEERE FINANCIAL	Supplies	102.39
KEMPKER'S TRUE VALUE	Supplies	116.89
MARC	Chemical	774.00
MARCO	Copier Rental, Supplies	182.46
MENARDS	Supplies	341.57
MOLLY MAID OF ANKENY	Cleaning Services	500.00
MOODY ELECTRIC, INC.	Repair Well Feeds	4,281.09
TOTAL TOOL	Ratchet Tool	138.34
SOUTH STORY BANK & TRUST	Fire Truck Bond	6,505.13
U.S. CELLULAR	Monthly Service	73.81
U.S. POSTMASTER	Billing Postage	144.00
USA BLUE BOOK	Hose, Hydrant Adapters	273.94
WAGES	Net Wages	9,138.11
WELLMARK BC/BS	Health Premium	3,891.53
C.L. CARROLL CO.	Pay Request #3-	47,937.00

KING KNUTSON CONSTRUCTION, INC.	Wastewater Project Pay Request #1- Opera House Project	54,064.50
TOTAL CLAIMS		<u>\$446,905.39</u>

After discussion, a motion by Macki, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and approved by the council.

Reports from standing committees were asked for with Thom discussing recent water leaks. Todd discussed solid waste and property violations. She reported that the appliance/scrap metal event had been scheduled for Saturday, June 19th from 8 a.m. to noon. A roll-off will be available during that time for resident's use. Public Works Director Hennick reported that RJE Services had been hired to mow and trim the cemetery for this season. After discussion, a motion by Macki, seconded by Todd, to approve the hiring of RJE Services at a rate of \$12.00 per hour. Roll Call: All Ayes. Macki discussed plans to finish the clean up from the Derecho storm at Josiah Chandler park, and development of the old ball diamond. He also indicated that he would be attending Library Board meetings and encouraging more collaboration with the elementary school library. McBreen reported that the next meeting of the Story County Economic Development Group would be held on July 22nd.

The first item under old business concerned the wastewater treatment system improvements project. The council reviewed the notes from construction progress meeting #3. Pay Request #3 to C.L. Carroll Co. in the amount of \$47,937.00 was submitted to the council. A motion by Macki, seconded by Thom, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House project. Thom reported that the installation of the new water service through the alley has been challenging. He and Mayor Kovarik attended the most recent construction progress meeting, and discussed potential delays due to materials shortages. Pay Request #1 to King Knutson Construction Co. in the amount of \$54,064.50 was submitted to the council. A motion by Thom, seconded by Baxter to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Proposal Request #2 has been submitted to King Knutson Construction Co. for a cost estimate for additional support requirements. Cory Sharp, FEH Design, has received bids for special inspection services, and has recommended that the City hire Chosen Valley Testing at a cost of \$6,358.00. A motion by Baxter, seconded by McBreen, to approve the hiring of CVT. Roll Call: All Ayes.

The next item under old business concerned the update of the city code. No new information was available.

The next item concerned the 2020 Derecho storm. The council discussed the status of the insurance claim for roofing repairs. The council authorized the public works director to move forward with the low bidder to complete the work.

The next item concerned the city budget for FY2021/22. The council approved the budget amendment for FY2021 and asked the clerk to complete the process.

The next item under old business was Firemen's Days. The event begins on Friday. Mayor Kovarik indicated that the fire department would need a permit for the fireworks display, and asked the clerk to prepare one.

The next item concerned a request from Russell and Martha Snyder to complete the property transfer previously approved for the alley of Block 13. The clerk indicated that after reviewing the file for this, that an error had been made in the legal description for the resolution and warranty deed. She will work with the city attorney to resolve this matter.

The last item under old business was a request for a warranty deed from J. Von Gutenbosen for the property they purchased from the city at 119 Water Street. A motion by Todd, seconded by McBreen, to approve issuing the deed (a resolution will not be needed to complete this item). Roll Call: All Ayes.

The first item under new business was the contract offered by Story County Animal Control for Animal Rescue Services for FY2022. No change has been made to the contract from the previous year. After discussion, a motion by Macki, seconded by Baxter, to approve the contract. Roll Call: All Ayes.

The clerk reported that the League of Cities will be offering Small City Workshops this summer. The topic will focus on financing and funding for city projects. McBreen expressed an interest in attending the virtual meeting on June 22nd.

The clerk submitted a report from WHKS, an engineering firm that has been hired by Story County to perform bridge inspection services. The council reviewed the inspection and maintenance report for the bridge over Ballard Creek on 4th Street.

The last item under new business concerned the city's contract with the City of Huxley for law enforcement services. Mayor Kovarik reported that he had attended a meeting with the police chief and Huxley administration to discuss the contract cost for the next fiscal year (FY2023). The Huxley City Council is proposing a substantial cost increase. Another meeting has been scheduled to continue the discussions.

Resolution No. 21-12, "Resolution Authorizing and Approving a Loan Agreement, Providing for the Issuance of a \$1,135,000 Taxable General Obligation Urban Renewal Bond, Series 2021 and Providing for the Levy of Taxes to Pay the Same", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the resolution. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Ordinance No. 21-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Amending Provisions Pertaining To Sewer Service Charges", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the July regular council meeting.

Mayor/Council comments were asked for with none brought forward.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:36 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

DMP