

REGULAR COUNCIL MEETING – Monday, August 2, 2021



The Cambridge City Council met in regular session on Monday, August 2, 2021, at 7:00 p.m. at the Cambridge Community Center with the following council members present: McBreen, Macki, Mayor Kovarik, Baxter, Thom, Todd. Absent: None. Visitors: Joe Marchesano, Mark Benson, Mat Kahler, Dale Hennick, Steve Van Dyke, Dona Cowman, Wendy Dubberke, Crystal Hughes.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the July 5th meeting. A motion by Todd, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Mark Benson and Mat Kahler, Cambridge Volunteer Fire Department, addressing the council with an update on fire department matters. The first item they discussed was the plan for the renovation of the fire station. The department has been approached by ASI to help with the renovation project. They are proposing to donate \$50,000 in materials and labor, and are asking for \$14,500.00 from the department for the project. Benson distributed design plans and discussed the history and the need for the project. He also indicated that he had applied for the \$25,000 SCCF grant to upgrade kitchen appliances and install central heat and air. He asked for a contribution of \$10,000 from the council for the ASI cash request. Kahler reported that the department has gained two members, and lost 2 members recently. He also discussed equipment donations, and the annual chief payment.

Dona Cowman, Wendy Dubberke, and Crystal Hughes, Cambridge Library Board, addressed the council concerning the Library Director. They reported that the Library Director has resigned, effective at the end of August to take a full time position with another library. They indicated that this will be the third library director they have had to replace in three years. They would like to be able to offer a hiring package for the next director to retain that person for a period of time. Macki distributed a breakdown of salary, patron and collection numbers for local, similar sized libraries. The council discussed with the board their salary requests. The council will discuss the request in a closed session after this meeting, and Macki will present their offer at their regular board meeting next Monday.

Following is a summary of receipts for July: General Fund, \$8,748.11; TIF/Special Revenues Fund, \$12,517.91; Road Use Tax, \$12,936.61; Debt Service, \$337.76; C.U.T. Fire Fund, \$3.20; Library Fund, \$47.40; Garbage Utility, \$6,125.39; Water Utility, \$11,062.94; Sewer Utility, \$8,684.34. Total Receipts: \$60,463.66.

Following is a summary of disbursements for July: General Fund, \$22,662.15; TIF/Special Revenues Fund, \$63,539.11; Road Use Tax, \$3,748.78; C.U.T. Fire Fund,

\$4,782.56; Library Fund, \$1,039.28; Garbage Utility, \$6,665.33; Water Utility, \$9,339.37; Sewer Utility, \$128,353.04. Total Disbursements: \$240,129.62.

The following list of claims was presented to the council for August:

AG SOURCE	Analysis	282.50
ALLIANT ENERGY	Monthly Service	4,894.56
ANKENY SANITATION	Service-July	6,472.10
BAKER & TAYLOR	Books, DVD's	311.75
CITY OF SLATER	Pool Rental	190.00
COUGHLIN, ERIN	Reimb. for Expenses	365.81
EFTPS	Fed. & FICA W/H	2,960.21
FEH	Fees-Opera House	12,516.39
FOX ENGINEERING	Fees	7,200.70
GATEHOUSE MEDIA IOWA	Publishing	152.94
HACH	Testing Supplies	170.38
HAWKINS, INC.	Water Treatment	1,441.54
HEARTLAND CO-OP	Fuel	2,713.92
HUXLEY COMMUNICATIONS	Monthly Service	427.13
HUXLEY PUBLIC LIBRARY	DVD	10.00
I.C.A.P.	FY2022 Insurance Renewal	16,851.00
I.M.W.C.A.	FY2022 Worker's Comp. Renewal	6,382.00
IOWA ONE CALL	Service	24.40
I P E R S	Retirement	1,968.46
JOHN DEERE FINANCIAL	Supplies	216.33
KEMPKER'S TRUE VALUE	Supplies	131.36
MARC	Chemical	424.00
MARCO	Copier Rental, Supplies	161.72
MENARDS	Tool Cart, Supplies	701.94
MOLLY MAID OF ANKENY	Cleaning Services	500.00
MUNICIPAL SUPPLY	Supplies	393.75
SCHULING HITCH CO.	Flat Bed, Supplies	3,731.99
STATE TREASURER	2 nd Qtr. State W/H	1,228.00
STATE TREASURER	2 nd Qtr. Sales Tax	125.00
STATE TREASURER	2 nd Qtr. Water Excise Tax	1,846.00
STORY COUNTY ANIMAL CONTROL	Rescue Services	38.50
TERRACON	Special Inspections- Wastewater Project	2,114.00
THOMPSON, DEBRA	Reimb. for Supplies	59.17
U.S. CELLULAR	Monthly Service	73.73
U.S. POSTMASTER	Billing Postage	108.00
WAGES	Net Wages	8,790.91

WELLMARK BC/BS C.L. CARROLL CO.	Health Premium Pay Request #5- Wastewater Project	3,891.53 51,775.00
KING KNUTSON CONSTRUCTION, INC.	Pay Request #3- Opera House Project	19,130.15
TOTAL CLAIMS		<hr/> \$160,098.43

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing penalties for code violations. Mayor Kovarik will meet with the city attorney on this issue. The council discussed a request for speed limit signs and dust control on 580th Avenue to the bike trail. Mayor Kovarik reported that the signs have already been installed, and should help with the dust as well. Macki discussed writing a new REAP grant application for the pond and the old ball diamond. McBreen submitted a report on the SCEDG meeting held in July. She indicated that Cambridge will be hosting the next meeting in October.

The first item under old business concerned the wastewater treatment system improvements project. Pay Request #5 to C.L. Carroll Co. in the amount of \$51,775.00 was submitted to the council. A motion by Thom, seconded by Macki, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Steve Van Dyke, Fox Engineering, indicated that a new stream study would need to be completed at or near the completion of the project. He submitted a contract for \$13,500 to complete the study. A motion by Macki, seconded by Baxter, to approve the contract with Fox Engineering. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House project. Pay Request #3 to King Knutson Construction, Inc. in the amount of \$19,130.15 was submitted to the council. A motion by Macki, seconded by Todd, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Price Request #3 in the amount of \$4,900.00 to install additional drainage tile under the basement slab in the addition was submitted to the council. The council tentatively approved the price request, pending receipt of a change order.

The next item under old business concerned the 2020 Derecho storm. The clerk reported that Matthew Moore will be performing the roof repairs. He is licensed and insured. A grant has been established by the DNR to purchase and plant trees on publicly owned lands to replace those lost in the storm. Macki will look into applying for one of the grants.

The next item concerned making an application for an annual ICAP grant. The council proposed applying for funds to purchase security cameras for the water plant and maintenance buildings. Mayor Kovarik will work with the public works director to select and purchase the equipment.

The next item concerned city elections. The clerk reported that nomination papers are now available at City Hall and online at the Secretary of State website. The deadline for submitting completed nomination papers is September 16th at 5:00 p.m. at City Hall.

The last item under old business concerned the American Rescue Plan Act. The clerk reported that the application for funds has been submitted. The council discussed potential projects, including upgrading the water meter reading system.

Other items discussed under old business included the update of the city code, and a request for an easement in the city park for Alliant Energy to install a new transformer box.

The first item under new business concerned renewal of the city's general insurance and worker's comp. policies. After discussion, the council approved both renewals.

The clerk reported that the City of Ames has initiated a study of their Waste-to-Energy System (Solid Waste Recovery System) to explore fundamental changes to the system, including replacing equipment and improving processes. They expect the study to be completed in the fall of 2021, and will present their findings and recommendations to Story County communities that will be affected by the changes.

The council also discussed a proposed indoor aquatic center in Ames, and the upcoming REAP committee meeting.

The last item under new business concerned the September regular council meeting. Due to the Labor Day Holiday, the meeting will be held Tuesday, September 7, 2021, at 7:00 p.m. in the Cambridge Community Center.

Mayor/Council comments were asked for with the council discussing the YSS building project.

A motion by Thom, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:52 p.m.