



225 Water St. P.O. Box 216
Cambridge Ia. 50046
cityofcambridge@huxcomm.net
515-220-4541

CITY COUNCIL MEETING NOTICE
Monday, September 14, 2026 6:00 PM
Cambridge City Hall/Cambridge City Center

AGENDA

1. **Pledge of Allegiance**
2. **Call to Order Regular Meeting: Roll Call**
3. **Approve Agenda as Presented/Amended**
4. **Public Comment** (5-minute time limit for items not listed on agenda)
5. **Consent Agenda- These are routine business items and will be acted upon by one Roll Call vote without separate discussion unless a Council Member requests an item be removed or considered separately.**
 - a. Approve Minutes from August 10th Council Meeting
 - b. Approve List of Claims
6. **Business Items:**
 - a. Discussion and Consideration to Approve Resolution No. 26-26 A Resolution Resending Resolution No. 26-16 and Adopting Resolution No. 26-26, A Resolution Setting the Per-Call Compensation for City of Cambridge Volunteer Fire & Rescue Personnel
 - b. Discussion and Consideration to Approve Resolution No. 26-28 A Resolution Authorizing the Transfer of Funds from Account 001-150-6799 to Account 305-150-6799 for the Capital Equipment Fund
 - c. Discussion and Consideration to Approve Resolution No. 26-29 A Resolution Increasing the Utility Deposit Amount for Utility Accounts in the City of Cambridge
 - d. Discussion and Consideration to Approve Resolution No. 26-30 A Resolution Amending the 28E Agreement with Story County Animal Rescue Service Contract by Changing the City of Cambridge's Selected Service Option from Option C to Option B
 - e. Discussion and Consideration to Approve Resolution No. 26-31 a Resolution for Adoption of the Iowa LOSAP Program
 - f. Discussion and Consideration to Approve the install of a new gate at the entrance for CORE Park
7. **Department Reports:**

*Library	* Public Works	*Cemetery/Parks
*Fire	*Communications	*Finance/Economic Development
*Police	*Planning & Zoning	
8. **Discussion Items:**
 - * City Use for 302 Race St.
9. **Adjournment**

CITY COUNCIL MEETING MINUTES

Monday, August 10th, 2026

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular meeting.

COUNCIL MEETING: The Cambridge City Council held a meeting on the above date pursuant to rules of the council notice posted at City Hall and on the website. Mayor Chubbic called the meeting to order at 6:02 p.m.

ROLL CALL: Mike Macki, Chuck Hudson, Taylor Bassett, Barb McBreen, Dave Knight present.

CITY STAFF PRESENT: Susan Roberts-City Clerk; Joe Marchesano-Police Officer, Laurie Hazel-Librarian, Dale Hennick-Public Works Director; Mat Kahler-Fire Chief

AGENDA APPROVAL: Motion by Macki; second by Hudson to approve the Agenda as presented. 5 Aye, 0 Nay. Motion carried.

PUBLIC COMMENT: None

CONSENT AGENDA:

- a. Approve Minutes from July 13th & August 3rd Council Meetings
- b. Approve List of Claims

CLAIMS:

ALLIANT ENERGY	MONTHLY SERVICE	7,660.11
GANNETT IOWA LOCALIQ	PUBLISHING FEE	21.76
HUXLEY COMMUNICATIONS	OPERA HOUSE LOAN-PRINCIPAL	29,599.12
MENARDS	SUPPLIES-SEWER	150.74
AGSOURCE LABS	ANALYSIS-WASTEWATER	637.60
IPERS	IPERS-REGULAR	5,141.66
EFTPS	FED/FICA TAX	2,707.79
IOWA ONE CALL	LOCATES-WATER	9.00
MARC	ICE BLASTER PLUS-SNOW REMOVAL	909.06
KEMPKER'S TRUE VALUE	EQUIPMENT RENTAL-SEWER	50.61
U.S. CELLULAR	MONTHLY CELL SERVICE-WATER	74.01
ANKENY SANITATION	GARBAGE CONTRACT	7,561.93
MUNICIPAL SUPPLY	SEWER OPERATING SUPPLIES	549.25
TREASURER-STATE OF IOWA	WATER EXCISE TAX-JULY	1,288.94
FELD FIRE	SCBA FLOW TEST	984.00
IOWA D N R	ANNUAL NPDES PERMIT FEE	210.00
STORY COUNTY RECORDER	RECORDING FEE 28E UNION TWP	27.00
SIMMERING-CORY INC.	CODE UPDATE PROJECT	1,800.00
NATIONWIDE	SURETY BOND-EMPLOYEE THEFT	139.00
CITY OF CAMBRIDGE	WATER, SEWER, GARBAGE	447.06
JOHN DEERE FINANCIAL	SUPPLIES-PARKS	335.94
WELLMARK BC/BS	HEALTH INS PREMIUM	4,147.70
ALEX AIR APPARATUS, INC.	ANNUAL COMPRESSOR SERVICE TEST	888.96
US BANK	MATERIALS-LIBRARY	1,824.97
SAFE BUILDING, LLC	406 CENTER ST-ELEC PERMITS	614.27
WASTE SOLUTIONS OF IOWA	PORTA POTTY-JUBILEE DAYS	1,290.00
BRICK GENTRY P.C.	LEGAL EXPENSES	120.00
MUNICIPAL PIPE TOOL	SEWER LINING-3RD ST TO 4TH ST	18,487.25
CENTRAL IOWA SHORTLINE	SUPPLIES-STREETS	25.29
WEATHER PROS, LLC	LIBRARY PROGRAM	250.00
DEPOSIT REFUNDS	REFUND DATE 07/30/2026	5.64

Motion by Macki; second by Bassett to Approve Consent Agenda. Ayes-Macki, Hudson, Bassett, McBreen, Knight. Nays-None. Motion carried.

BUSINESS ITEMS:

- a. Motion by Bassett; second by Macki to Approve Special Event Liquor License for Chris' Go-Go for August 15th Truck & Tractor Pull Event. Ayes- Macki, Hudson, Bassett, McBreen, Knight. Nays-None. Motion carried.
- b. Motion by Hudson; second by Macki to Approve Resolution No. 26-27. A Resolution Approving a Change in the Listing Price for the Opera House. Ayes- Macki, Hudson, Bassett, McBreen, Knight. Nays-None. Motion carried.
- c. Motion by Hudson; second by Bassett to Approve Resolution No. 26-24 A Resolution Authorizing the Transfer of Funds from the General Fund to the American Rescue Plan Act (ARPA) Fund. Ayes- Macki, Hudson, Bassett, McBreen, Knight. Nays-None. Motion carried.
- d. Motion by Hudson; second by Bassett to Approve Resolution No. 26-25 A Resolution Approving IT Services with DKM Vogel Services, LLC. Ayes- Macki, Hudson, Bassett, McBreen, Knight. Nays-None. Motion carried.

DISCUSSION ITEMS:

- Council members and Mayor discussed the current process for the New Water Facility Project, reviewing the work completed to date and the procedural steps anticipated in upcoming phases. Council members evaluated how the project has been managed so far and identified areas where additional direction may be needed. As part of the discussion, the Council considered whether to proceed with the current agreement with MSA, including the scope of services provided, project alignment with the City's long-term needs, and any potential alternatives. Council members shared perspectives on next steps and how they would like the project to move forward.
- Council members and Mayor discussed with the Fire Chief and fire department member Vincent Gassman, the LOSAP program the fire department would like to participate in.

ADJOURNMENT: Motion by Macki; second by McBreen to adjourn meeting at 7:10 p.m. 5 Ayes, 0 Nays. Motion carried.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk

Minutes: Work Session – September 1, 2026

**City of Cambridge – City Council Work Session September 1, 2026 – 6:00 p.m.
Cambridge City Hall**

The City Council convened for a scheduled work session on Tuesday, September 1, 2026, at 6:00 p.m. at Cambridge City Hall.

Council members present: McBreen, Macki. Council members absent: Bassett, Knight, Hudson.

A quorum was **not** present; therefore, no official council deliberation or action occurred.

Staff provided informational updates on ongoing projects and upcoming items anticipated for future agendas. Council members in attendance received information and asked clarifying questions only. No direction was given to staff, and no policy discussion requiring a quorum took place.

The work session concluded at 8:15 p.m.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
AGSOURCE LABS	ANALYSIS		1,925.80		
ALLIANT ENERGY	MONTHLY SERVICE		8,875.83	22293328	8/24/26
ANKENY SANITATION	GARBAGE CONTRACT		6,844.01		
BOOK SYSTEMS, INC.	TECHNOLOGY EXPENSE		1,163.00		
BOUND TREE	MEDICAL SUPPLIES		1,008.34		
BRICK GENTRY P.C.	LEGAL EXPENSES		820.00		
CENTRAL IOWA SHORTLINE	PTO LOCKING PIN-STREETS		3.79		
CITY OF CAMBRIDGE	WATER, SEWER, GARB.-FIRE DEPT		425.31		
CITY OF HUXLEY	POLICE CONTRACT		65,452.00		
CONTRACTOR SOLUTIONS	HVAC RENTAL -BUDGETED ITEM		668.74		
CORE & MAIN	SUPPLIES		1,368.00		
E F T P S	FED/FICA TAX	2,669.15		22293326	8/26/26
E F T P S	FED/FICA TAX	2,695.25	5,364.40	22293332	9/09/26
HACH	CHEMICAL		521.85		
HAWKINS, INC.	WATER TREATMENT CHEMICALS		1,104.07		
HEARTLAND CO-OP	FUEL		1,790.00		
HUXLEY COMMUNICATIONS	MONTHLY SERVICE-CITY HALL		479.49	22293327	8/20/26
CASHIER OFFICE IOWA DOT	MATERIALS-STREET SIGNS		162.80		
IOWA LEAGUE OF CITIES	ANNUAL DUES		35.00		
I P E R S	IPERS-REGULAR		3,414.13	22293325	8/26/26
JANON DOUGLAS	CLERK MENTOR SERVICE		500.00	12984	8/28/26
KEMPKER'S TRUE VALUE	PRUNER-PARKS		33.98		
MARC	CHEMICAL-SEWER		1,181.82		
MATTHEWS WHITE	CURB VALVE BOX REPAIR		520.00		
MENARDS	MISC SUPPLIES		1,053.94		
MUNICIPAL SUPPLY	WATER MAIN SUPPLIES		5,228.35		
RACOM CORP.	FIRE DEPT RADIO MAINT CONTRACT		2,922.50		
SAFE BUILDING, LLC	PERMIT FEES		245.69		
STORY COUNTY ANIMAL CONTROL	ANIMAL CONTROL SERVICES		119.35		
STORY COUNTY TREASURER	PROPERTY TAXES 302 S RACE ST		894.00		
T-MOBILE	MONTHLY CELL PHONE SERVICE		51.49		
TOYNE, INC.	PARK BREAK SWITCH		19.95		
TRACEY ROBERTS	CLEANING SERVICE 8/20/26		150.00		
IOWA STATE UNIVERSITY	RADIO SUBSCRIBER FEES-FY27		8,143.80		
TREASURER-STATE OF IOWA	WATER EXCISE TAX-AUGUST		1,512.88	22293329	9/01/26
US BANK	SUPPLIES		1,251.98		
WELLMARK BC/BS	HEALTH INS PREMIUM		4,147.70	22293330	9/01/26
Accounts Payable Total			129,403.99		
Invoices: Paid			24,294.43		
Invoices: Scheduled			105,109.56		
Utility Refund Checks					

GREG ALLEN BRYAN	UB Refund		31.80	12986	8/31/26
KACIE HOSKINS	UB Refund		25.70	12985	8/31/26
Refund Checks Total			57.50		
Payroll Checks					

001	GENERAL		4,699.77		
002	GARBAGE/LANDFILL		191.36		

CLAIMS REPORT
Check Range: 8/13/2026- 9/14/2026

NAME	DESCRIPTION	DEPOSIT AMOUNT	CHECK#	DATE
	110 ROAD USE	967.50		
	600 WATER	1,350.22		
	610 SEWER	1,350.21		

	Total Paid On: 8/26/26	8,559.06		
	001 GENERAL	4,951.88		
	002 GARBAGE/LANDFILL	174.05		
	110 ROAD USE	967.50		
	600 WATER	1,315.60		
	610 SEWER	1,315.59		

	Total Paid On: 9/09/26	8,724.62		
		=====		
	Total Payroll Paid	17,283.68		
		=====		
	Report Total	146,745.17		
		=====		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
001	GENERAL	71,118.00
002	GARBAGE/LANDFILL	7,343.87
110	ROAD USE	3,912.05
112	EMPLOYEE BENEFITS	3,287.97
121	LOCAL OPTION TAX	32,726.00
600	WATER	17,978.39
610	SEWER	10,378.89

	TOTAL FUNDS	146,745.17

Resolution No. 26-26

A Resolution Rescinding Resolution No. 26-16 and Adopting Resolution No. 26-26, A Resolution Setting the Per-Call Compensation for City of Cambridge Volunteer Fire & Rescue Personnel

WHEREAS, the City Council of the City of Cambridge previously adopted Resolution No. 26-16, which increased the per-call compensation for City of Cambridge Volunteer Fire & Rescue personnel from **\$5.00 per call** to **\$15.00 per call**; and

WHEREAS, the Fire & Rescue Department has reviewed the impact of the increased rate and has formally requested that the per-call compensation be returned to the prior amount of **\$5.00 per call**; and

WHEREAS, the City Council finds it necessary and appropriate to rescind Resolution No. 26-16 in order to restore the former compensation rate and align reimbursement with departmental preference and operational needs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cambridge, Iowa, that Resolution No. 26-16 is hereby rescinded in its entirety.

BE IT FURTHER RESOLVED that the per-call compensation for City of Cambridge Volunteer Fire & Rescue personnel shall be set at \$5.00 per call, effective immediately upon passage of this resolution.

BE IT FURTHER RESOLVED that this compensation shall apply to all officially logged fire and rescue calls responded to by volunteer personnel and shall be administered through the City's standard reimbursement or stipend process.

PASSED AND APPROVED this 14th day of September, 2026.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk

Resolution No. 26-28

A Resolution Authorizing the Transfer of Funds from Account 001-150-6799 to Account 305-150-6799 for the Capital Equipment Fund

WHEREAS, the City of Cambridge maintains Account **001-150-6799** within the General Fund for general municipal operations; and

WHEREAS, the City also maintains Account **305-150-6799** within the Capital Equipment Fund for the acquisition, replacement, and long-term planning of capital equipment; and

WHEREAS, it is necessary and appropriate to transfer funds to ensure proper allocation of resources for capital equipment needs and to maintain accurate financial records; and

WHEREAS, the City Council has determined that a transfer in the amount of **\$80,000** from Account **001-150-6799** to Account **305-150-6799** is required.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cambridge, Iowa, that a transfer of **\$80,000** from Account **001-150-6799** to Account **305-150-6799** is hereby approved for the purpose of supporting the Capital Equipment Fund.

BE IT FURTHER RESOLVED that this transfer shall be effective upon passage of this Resolution.

Passed and approved this 14th day of September, 2026.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk

Resolution No. 26-29

A Resolution Increasing the Utility Deposit Amount for Utility Accounts in the City of Cambridge

WHEREAS, the City of Cambridge currently requires a **\$100.00 utility deposit** for new utility accounts; and

WHEREAS, the City Council has reviewed the adequacy of the existing deposit amount in relation to current utility billing practices, delinquency trends, and the City's financial risk associated with unpaid final bills; and

WHEREAS, the City Council finds that the present deposit amount no longer reflects the City's operational needs and should be increased to ensure sufficient coverage of potential outstanding charges; and

WHEREAS, the City Council desires to establish a new utility deposit amount of **\$200.00** for all new utility accounts, effective upon passage of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cambridge, Iowa, that the required utility deposit for new utility accounts shall be increased from \$100.00 to \$200.00, effective immediately upon approval of this resolution.

BE IT FURTHER RESOLVED that this deposit amount shall apply to all new utility accounts established after the effective date of this resolution and shall be administered through the City's standard utility billing and account setup procedures.

PASSED AND APPROVED this 14th day of September, 2026.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk

Resolution No. 26-30

A Resolution Amending the 28E Agreement with Story County Animal Rescue Service Contract by Changing the City of Cambridge's Selected Service Option from Option C to Option B

WHEREAS, the City of Cambridge previously entered into a 28E Agreement with Story County Animal Rescue Service for the provision of animal control and sheltering services; and

WHEREAS, the City of Cambridge selected **Option C** under the Agreement, which outlines a specific level of service and associated fees; and

WHEREAS, upon further review of service needs and cost structure, the City of Cambridge has determined that **Option B** more appropriately aligns with the City's operational requirements and financial considerations; and

WHEREAS, Story County Animal Rescue Service has indicated that the City may amend its selected service option through formal council action.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Cambridge, Iowa, that the City hereby amends its 28E Agreement with Story County Animal Rescue Service by rescinding its selection of Option C and adopting Option B as the City's designated service level.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are authorized to execute any documents necessary to effectuate this amendment and notify Story County Animal Rescue Service of the City's updated selection.

PASSED AND APPROVED this 14th day of September, 2026.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk

AMENDMENT TO 28E AGREEMENT - ANIMAL RESCUE SERVICE CONTRACT
File No. M519406 - 07/16/2026

This AMENDMENT is made by and among the County of Story, Iowa and the City of Cambridge, Iowa, hereinafter collectively referred to as "the Parties."

SECTION 1. AMENDMENT

1. "Paragraph 2. Purpose" of the above-referenced Agreement is hereby amended from Option C to Option B:

Option B. The County will provide sheltering services and animal control enforcement, including but not limited to investigations, ordinance enforcement and citations, and field response. Except as otherwise provided herein, animal control services shall be performed upon request or authorization from the City. The County shall retain independent authority to respond to emergency situations posing an immediate threat to public safety, animal welfare, or property at any time, including nights, weekends, and holidays, without prior authorization from the City. The County shall also retain independent authority to respond to and investigate animal bite reports and bite-related incidents occurring within the City's jurisdiction without prior consent, approval, or direction from the City.

For non-emergency requests occurring during nights, weekends, or holidays, the City shall provide the County with a current telephone number for a representative authorized to approve or request services twenty-four (24) hours per day, seven (7) days per week. If a contact number is not provided or the authorized representative cannot be reached within a reasonable period of time, the County shall have no obligation to respond to non-emergency incidents outside of normal business hours.

If the City has checked option B, please provide a twenty-four (24) hour phone number:
515-460-0627.

SECTION 2. AMENDMENT ALLOWED.

1. "Paragraph 14. Amendments" of the Agreement permits this amendment if the following requirements are met: that the amendment be in writing, approved by the governing bodies of both Parties, and executed by the authorized representatives of both Parties. All executions, terminations, and amendments of the Agreement will be filed in the office of the Iowa Secretary of State, in accordance with Chapter 28E.8 of the Code of Iowa.
2. All other terms and conditions of the Agreement identified in the caption hereof shall remain in full force and effect except as specifically modified by this amendment.

IN WITNESS THEREOF, Story County and City of Cambridge, by their authorized representatives,
executed this Agreement.

Story County, Iowa

By: _____
Chairperson Date

City of Cambridge

By: _____
Mayor Date

ATTEST

Auditor _____ Date _____

Clerk _____ Date _____

Story County Animal Control

By: _____
Animal Control Director Date _____

Resolution No. 26-31

A Resolution for Adoption of the Iowa LOSAP Program

WHEREAS, The City of Cambridge, Story County, Iowa ("Employer") desires to create a program by Resolution for a Length of Service Awards Program ("LOSAP" or "Program") for volunteer emergency medical care providers and volunteer firefighters which satisfy all of the eligibility, vesting, distribution and other requirements set forth in Iowa Code section 100B.51 as enacted by 2025 Iowa Acts, House File 1002 (the "Statute") and Title 26 of the U.S. Code (26 U.S.C. Section 457(e)(11));

WHEREAS, The City of Cambridge desires and to exercise its authority under the statute to provide for the LOSAP's proper operation by appointing a third party to administer the Program, and to designate certain persons to act on behalf of the Employer in all Program matters; and

WHEREAS, The City of Cambridge, acting through its designee, will adopt guidelines for its LOSAP, in consultation with the Chief or other person in command of the fire department serving the Employer; and create a dedicated account for the sole purpose of funding and managing its Program.

NOW, THEREFORE BE IT RESOLVED, that the City of Cambridge hereby adopts the Program and authorizes the retention of Lincoln National Insurance Company as the service provider to operate the Program on the Employers behalf; and

BE IT FURTHER RESOLVED that the Cambridge City Clerk is authorized to take all steps necessary to implement and operate the Program, in accordance with applicable law.

The undersigned hereby certifies that this is a true copy of a resolution duly passed by the Cambridge City Council at a meeting held September 14, 2026, and a certified copy of this Resolution and all necessary required documents shall be provided to any party in accordance with Iowa law.

Passed and approved this 14th day of September 2026.

Robert Chubbic, Mayor

ATTEST:

Susan M. Roberts, City Clerk



FRONT VIEW OF GATE

[illegible]

Cambridge Planning & Zoning Work Session Minutes
Sept. 1, 2026, 6 p.m., Cambridge City Center

Attendees:

Rob Keeling - Planning and Zoning
Andy Metcalfe – Planning and Zoning
Erin Topp – Planning and Zoning
Bobby Chubbic – Mayor
Barb McBreen – Council Member
Michael Macki – Council Member
Susan Roberts – City Clerk

Guests:

Lucas Young – Mid-Iowa Planning Alliance
Jennifer Day – Cambridge Resident

Discussion Points:

Lucas Young, MIPA, passed out informational ISU Extension handouts explaining the role of P&Z, Zoning Administrators, Elected Officials and the Board of Adjustment. Young noted that P&Z are the custodians of the Comprehensive Plan, Chapter 165, and Chapter 170. P&Z may also want to review Chapter 20; this outlines the responsibilities of P&Z and may have a few that do not apply. All P&Z action is advisory to council, and council has the authority to act as it sees fit.

- McBreen asked who is designated as zoning administrator. Young stated that it should be appointed by the city council. That could certainly be an outside company, clerk or mayor. Be sure your ordinance spells this out.
- Simmering & Cory sent the updated Cambridge City Code for review by the council. This is a good time for P&Z to include recommendations.

Action:

- P&Z will review Chapters 165 and 170 in the code with recommendations for council approval. Work with Safe Buildings and MIPA to get input.
- P&Z would like to use Microsoft Teams or other software to store and review edits rather than using email. Barb McBreen will ask Chuck Hudson for ideas on how this can be done.
- Increase rezoning fees to \$200.
- Ask Board of Adjustment to attend training next spring.

City Of Cambridge
Huxley Police Department
Incidents and Reports August 2026

August 17th, 2026 9:56 AM

Officer opened an Assault investigation at the 300 block of S. Water Street. Claim of assault was unfounded.

August 17th, 2026 3:58 PM

Officer responded to a scam complaint at the 100 block of Sycamore. Victim sent \$1000 to an unknown person as a result of being scammed.

Fifteen Traffic stops. Fourteen warning / One Citation.

Charges listed are merely an accusation. The defendants are presumed innocent until and unless proven guilty.

Nathan Albaugh
Chief of Police