

REGULAR COUNCIL MEETING – Monday, May 2, 2022

The Cambridge City Council met in regular session on Monday, May 2, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Michael Macki, Barb McBreen, Mayor Robert Chubbic, Whitney Baxter, Taylor Bassett, Riley Harper. Absent: None. Visitors: David Hilgenberg, Dale Hennick, Steve Kovarik, Joe Marchesano, Mark Bensen.

The meeting was called to order by Mayor Chubbic at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic asked if there were any additions or corrections to the agenda for this meeting, or the minutes of the April 4th meeting. A motion by Macki, seconded by McBreen, to approve the agenda and accept the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with David Hilgenberg reading a statement on behalf of Caroline Hurst, 416 S. Vine Street, who was unable to attend the meeting due to a family emergency. In her statement, she requested that the city provide dust control for 320th Street between Water and S. Vine Streets. She relayed information about the history of the maintenance of the street, and why she felt the dust issue would be increasing because of additional traffic related to the expansion of the Heartland Co-op facility.

Kelly Grossman, Maple Grove Law, Nevada, introduced herself to the council as a candidate for the city attorney appointment. She discussed her background, and the background of her firm and its merger with the Toledo Law Firm that worked with several municipalities. She is looking forward to working with the council to “fight the good fight” for the city.

Greg Piklapp, Director, Community & Economic Development Outreach, Ames Chamber of Commerce, introduced himself to the council. He presented the 2022 Economic Development Week Proclamation for the council’s consideration. After discussion, a motion by Harper, seconded by Macki, to declare May 9-22 as Economic Development Week. Roll Call: All Ayes.

Following is a summary of receipts for April: General Fund, \$39,954.54; TIF/Special Revenues Fund, \$190,074.46; Road Use Tax, \$12,369.75; Debt Service, \$10,100.53; C.U.T. Fire Fund, \$3301.00; Library Fund, \$4,409.44; Garbage Utility, \$6,412.20; Water Utility, \$10,321.45; Sewer Utility, \$10,800.86. Total Receipts: \$287,744.23.

Following is a summary of disbursements for April: General Fund, \$17,845.21; TIF/Special Revenues Fund, \$39,904.76; Road Use Tax, \$14,013.82; C.U.T. Fire Fund, \$886.92; Library Fund, \$692.02; Garbage Utility, \$6,675.36; Water Utility, \$11,043.34; Sewer Utility, \$2,706.40. Total Disbursements: \$93,767.83.

The following list of claims was presented to the council for May:
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AG SOURCE	Analysis	561.50
ALLIANT ENERGY	Monthly Service	6,140.56
AMES OUTDOOR SUPPLY	Belts, Weedeater Service	338.42
ANKENY SANITATION	Service-April	6,621.74
ARNOLD MOTOR SUPPLY	Parts	55.98
BAKER & TAYLOR	Books, DVD's	92.76
BEHLE INC.	Jet Sewer Main	900.00
BRAMMER, RICK	Storytime Materials	118.74
CAPITAL CITY EQUIPMENT	Parts	130.79
COMPUTER EXPRESS	Service	138.00
C.U.T. FIRE FUND	Matching Funds	6,250.00
DUBBERKE, WENDY	Reimb. for Supplies	56.20
EFTPS	Fed. & FICA W/H	4,518.56
FIDELITY BANK	Returned Check & Fee	207.49
FOX STRAND	Fees	3,675.60
GATEHOUSE MEDIA IOWA	Publishing	851.60
HAZEL, LAURIE	Reimb. for Expenses	124.60
HEARTLAND CO-OP	Fuel	1,754.40
HENNICK, DALE	Overtime (2020)	2,740.91
HOKEL MACHINE SUPPLY	Supplies	23.76
HUTCHINS, PAUL	Utility Deposit Refund	100.00
HUXLEY COMMUNICATION	Monthly Service	422.87
INTERSTATE BATTERIES OF UPPER IOWA	Battery	58.46
IOWA D O T	Rivets	330.00
IOWA ONE CALL	Service	25.60
I P E R S	Retirement	2,776.45
IOWA PUMP WORKS	Repair Pump, Install	2,508.68
JOHN DEERE FINANCIAL	Supplies	106.92
KEMPKER'S TRUE VALUE	Supplies	185.27
MARC	Chemical	424.00
MENARDS	Generator, Supplies	650.51
MOLLY MAID OF ANKENY	Cleaning Services	250.00
BIG BANG CONSTRUCTION	Roof Repairs-Final	5,000.00
POTTER, JONATHAN	Utility Deposit Refund	100.00
STATE TREASURER	1 st Qtr. State W/H	1,364.32
STATE TREASURER	1 st Qtr. Water Excise Tax	1,748.61
STATE TREASURER	1 st Qtr. Sales Tax	160.86
STORY COUNTY ANIMAL CONTROL	Rescue Services	179.00
THOMPSON, DEBRA	Reimb. for Supplies	57.77
U.S. CELLULAR	Monthly Service	91.69
U.S. POSTMASTER	Billing Postage	160.00

WAGES	Net Wages	9,672.47
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WELLMARK BC/BS	Health Premium	3,957.70
C.L. CARROLL CO.	Pay Request #10- Wastewater Project	<u>106,875.00</u>
TOTAL CLAIMS		\$172,669.51

After discussion, a motion by Macki, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The financial and police reports were presented and accepted by the council.

Report from standing committees were asked for with Public Works Director Dale Hennick reporting that they would be flushing hydrants next week, and that the street maintenance crew would be in town early this year. Bassett reported that she had spoken with SPI (Scrap Processors Inc.) about holding an appliance/scrap metal event in the city the 3rd weekend in June. They asked her to call the week before we wanted to hold the event. The council also discussed a DNR violation notice for a resident. Mayor Chubbic informed the council of a Nuisance Abatement Conference to be held in Ankeny on May 18th. Interested members can register for the conference through the Iowa League of Cities website, the cost of the conference is \$75.00 and is reimbursable. Mack discussed the library's contract for the copier. Bassett reported that she was continuing to work to obtain a credit card for city and library use. McBreen reported that she had submitted an application for a Technical Assistance Grant from the Story County Board of Supervisors. She applied for \$3,000 to assist with engineering fees for the lagoon project stream study. She reported that she had attended the Story County Economic Development Group meeting last month. They had continued the discussion of hiring someone to work with Story County communities on developing and enforcing nuisance abatement codes. The next meeting will be on July 21st in Cambridge. She also reported that the city had been granted \$180,000 in IEDA funds for the Opera House Project. Baxter provided the information she had gathered relating to the purchase of recording equipment for the council. After reviewing the spreadsheet and discussion, a motion by Harper, seconded by McBreen, to purchase the Meeting Owl Pro camera, the ASUS Zenbook Pro 15 laptop and security from B&H Photo at a cost of \$2,024.19. Roll Call: All Ayes. The council discussed providing timely information to residents, such as building permit requirements, through the city website and Facebook. Baxter and McBreen will coordinate this effort.

The first item under old business concerned the wastewater treatment system improvements project. Pay Request #10 to C.L. Carroll Co. in the amount of \$106,875.00 was submitted to the council. A motion by Macki, seconded by Baxter, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. The clerk submitted the Certificate of Substantial Completion for April 1st for the project. A motion by Macki, seconded by Baxter, to accept the certificate. Roll Call: All Ayes.

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The next item concerned the Cambridge Opera House project. Mayor Chubbic informed the council that the next progress meeting will be held on Tuesday, May 3rd, at 9 a.m. The council discussed issues with the roof on the original building, and painting of the exterior. P.R. #6-9 were presented to the council and would add \$8,000 to the project's contract. A motion by Macki, seconded by McBreen, to approve the price requests. Roll Call: All Ayes.

The next item under old business concerned the update of the city code. Mayor Chubbic asked the council to consider adding a work session to each month. After discussion, the council agreed to meet in a work session on the 3rd Monday of each month, beginning May 16th at 7:00 p.m. at City Hall. The council discussed adding a section to the code adopting the State Building Code by reference. This statement was in the previous code, but was not included in the 2014 update.

The next item concerned the budget for the city for FY2022/23. The clerk reported that the public hearing for amending the current city budget would be held Monday, June 6, 2022, at 7:00 p.m. at the Cambridge Community Center/City Hall.

The next item concerned the appointment of a city attorney for 2022. A motion by Macki, seconded by Harper, to hire Kelly Grossman, Maple Grove Law, as the attorney for the city for 2022 at a rate of \$150/hour. Roll Call: All Ayes.

Other items discussed under old business with no action taken or new information provided included the 2020 Derecho, American Rescue Plan Act, City Staffing and Boards & Commissions, and the FY2021 Annual Exam.

The first item under new business concerned Firemen's Days for this year. It will be held on June 10 and 11. Activities will include dinners on Friday and Saturday provided by the Fire Fighters, a parade on Saturday coordinated by Paster Marcia Kisner, activities in the park sponsored by the local churches, and a fireworks display on Friday.

The next item was a request by Barb McBreen to waive the utility bill for the Cambridge Historical Association building. After discussion, a motion by Macki, seconded by Harper, to approve the request due to low consumption by the facility. Roll Call: Ayes: Bassett, Baxter, Harper, Macki. Nays: None. Abstaining: McBreen. Motion carried.

The next item under new business was a request by Alliant Energy to place a new transformer on 2nd and Water Streets behind the Veteran's Memorial. After discussion, a motion by Macki, seconded by McBreen, to approve the request. Roll Call: All Ayes.

The next item concerned the Mid-Iowa Planning Alliance. McBreen proposed that the city join the alliance to help with grant writing and strategic planning. The annual cost is

\$120.00. After discussion, a motion by Baxter, seconded by Harper, to approve joining and to appoint McBreen as the city's representative. Roll Call: All Ayes.

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The clerk announced that the I.C.A.P. grant will be available again this year. The maximum grant amount is \$1000.00 and the application is due by the end of the year. Public Works Director Hennick will look into eligible projects.

The last item under new business concerned Story County Emergency Management ICS100 and 402 classes. Mayor Chubbic indicated that there will be a ICS100 class for staff on May 10th from 9-11 a.m. in Nevada, and a ICS402 class for elected officials on May 17th from 6:30-8 p.m., also in Nevada.

Mayor/Council comments were asked for with Macki reporting that the last day of school will be May 27th. Mayor Chubbic reminded the council and audience of the Opera House progress meeting in the morning.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:00 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor