

REGULAR COUNCIL MEETING – Monday, July 5, 2021

*7:15
notes*

The Cambridge City Council met in regular session on Monday, July 5, 2021, at 7:00 p.m. at the Cambridge Community Center with the following council members present: McBreen, Mayor Kovarik, Macki, Todd, Baxter. Absent: Thom. Visitors: Dale Hennick, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

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Mayor Kovarik opened for public comment the hearing to consider an increase in sewer service charges. A rate increase from \$13.00 per month to \$22.00 per month for the basic service charge, and from \$4.00 to \$5.00 per 1,000 gallons of water used each month has been proposed to pay for the DNR mandated wastewater treatment project. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Macki, seconded by Todd, to close the public hearing. Roll Call: All Ayes.

Comments from the audience were asked for with HPD Office Marchesano addressing the council concerning clarifying city code requirements for parking/ parking pad violations. The council discussed parking violations and municipal infraction violations, and the penalties for each as currently laid out in the code. Mayor Kovarik will discuss it with the city attorney.

Following is a summary of receipts for June: General Fund, \$2,367.11; TIF/Special Revenues Funds, \$1,120,348.40; Road Use Tax, \$10,751.06; Debt Service, \$304.63; C.U.T. Fire Fund, \$20,788.35; Library Fund, \$1.61; Garbage Utility, \$8,181.54; Water Utility, \$12,617.38; Sewer Utility, \$109,690.94. Total Receipts: \$1,285,051.02.

Following is a summary of disbursements for June: General Fund, \$12,368.64; TIF/Special Revenues Fund, \$256,466.99; Road Use Tax, \$8,438.78; Debt Service, \$24,203.25; C.U.T. Fire Fund, \$2,183.72; Library Fund, \$1,533.98; Garbage Utility, \$6,672.00; Water Utility, \$56,835.52; Sewer Utility, \$85,470.15. Total Disbursements: \$453,873.03.

The following list of claims was presented to the council for July:

AG SOURCE	Analysis	325.75
ALLIANT ENERGY	Monthly Service	4,480.59
AMES OUTDOOR SUPPLY	Oil	48.93
ANKENY SANITATION	Service-June, Extra Charges	6,582.00 - 2
ARNOLD MOTOR SUPPLY	Filters	114.63
BAKER & TAYLOR	Books, DVD's	321.39
BLANK PARK ZOO	Summer Program	100.00
CITY OF AMES	½ Solid Waste Contract	4,342.00
COUGHLIN, ERIN	Reimb. for Expenses	630.87

C.U.T. Fire Fund	Matching Funds	6,250.00
D.A. DAVIDSON & CO.	Financial Services-SRF Loan	12,500.00
DOOR & FENCE STORE	Service Call	97.00
EFTPS	Fed. & FICA W/H	2,821.19
FOX ENGINEERING	Fees	4,761.50
GATEHOUSE MEDIA IOWA	Publishing	513.99
HACH	Testing Supplies	124.17
HAWKINS, INC.	Water Treatment	669.36
HUXLEY COMMUNICATIONS	Monthly Service	429.12
HUXLEY COMMUNICATIONS	RDLG Loan Payment	29,117.16
INTERSTATE ALL BATTERY CENTER	Batteries	182.18
IOWA D N R	Annual Water Supply Fee	94.24
IOWA LEAGUE OF CITIES	Registration Fee	50.00
IOWA LEAGUE OF CITIES I P E R S	Annual Membership Dues	783.00
JOHN DEERE FINANCIAL	Retirement	1,804.78
KEMPKER'S TRUE VALUE	Supplies	628.24
TOBY KID KLAUENBERG	Supplies	81.22
MARC	Summer Program	320.00
MARCO	Chemical	108.96
MENARDS	Copier Rental, Supplies	161.72
MOLLY MAID OF ANKENY	Dehumidifier, Supplies	1,806.65
NEVADA EXCAVATING	Cleaning Services	500.00
RACOM CORPORATION	Lower Water Main	7,920.00
STAPLES	Maintenance Fee-Radios	1,377.00
TERRACON	Ink, Paper	254.50
	Special Inspections-Wastewater Project	1,153.00
TOTAL TOOL	Trimmer, Pole Saw	396.06
U.S. CELLULAR	Monthly Service	73.81
U.S. POSTMASTER	Billing Postage	108.00
WAGES	Net Wages	9,161.55
WELLMARK BC/BS	Health Premium	3,891.53
C.L. CARROLL CO.	Pay Request #4-Wastewater Project	89,597.35
KING KNUTSON CONSTRUCTION, INC.	Pay Request #2-Opera House Project	25,865.65
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TOTAL CLAIMS		\$220,549.09

After discussion, a motion by Macki, seconded by McBreen, to accept the receipts and approval all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing a potential water leak at the Opera House project. They determined it was actually ground water that would be dealt with extra drainage measures. The council discussed the possibility of hiring someone at the county level to help cities deal with code enforcement issues. Macki discussed maintenance at the cemetery and J.C. park. He also discussed suggestions he had received for the old ball diamond property, including a fitness circuit, dog park, and disc golf course. McBreen that she had remotely attended the Iowa League of Cities small city workshop related to project financing, and made a report for the council's information. One of the suggestions from the workshop was to have a economic development team ready to make grant applications, and she suggested utilizing the city's economic development corporation for this. Mayor Kovarik will look into it. McBreen also discussed the Story County Iowa Alerts program, and that the new fireworks regulations seemed to be accepted by the public and followed. *Report*

The first item under old business concerned the wastewater treatment system improvements project. The council reviewed the notes from construction progress meeting #4. The UV structure is complete, and the new outfall pipe is being installed. Pay Request #4 to C.L. Carroll Co. in the amount of \$89,597.35 was submitted to the council. A motion by Macki, seconded by Baxter, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House project. Mayor Kovarik reported that P.R. #2 for additional roof support would not be needed. Pay Request #2 to King Knutson Construction, Inc. in the amount of \$25,865.65 was submitted to the council. A motion by Todd, seconded by Macki, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Cory Sharp, FEH Design, has submitted an amendment to their agreement for the construction phase of the project at the standard hourly rate set in the original agreement. After discussion, a motion by Macki, seconded by McBreen, to approve the amendment. Roll Call: All Ayes.

Other items discussed under old business were the update of the city code, and moving forward with roof repairs from the 2020 Derecho storm.

The first item under new business was a request from Alliant Energy to grant two easements for install transformer boxes, one at the veteran's memorial property and the one at the city park. The council reviewed the plans for each. A motion by Todd, seconded by Baxter, to grant easement #4069266 (veteran's memorial) to Alliant Energy. Roll Call: All Ayes. The council tabled action on the second easement request for the city park. Public Works Director Dale Hennick will contact the project manager to discuss alternative locations for the transformer box.

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The next item concerned making an application for an annual ICAP grant. Mayor Kovarik indicated that \$1,000.00 grants are available for projects related to security and loss control. The council discussed possible projects. The deadline for submitting an application is December 31st.

The last item under new business concerned city elections. The clerk reported that the next city election will be on Tuesday, November 2, 2021. The mayor and three council seats will be on the ballot. The filing period for nomination papers is August 23rd to September 16th.

Resolution No. 21-14, "A Resolution Setting the Salaries for Employees of the City for the Year 2021/22", was presented to the council. A motion by Macki, seconded by Todd, was made to approve the salaries. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried.

Resolution No. 21-15, "Appropriation Transfer Between Activities Within Programs", was presented to the council. A motion by Macki, seconded by Todd, was made to approve the budget amendment transfers. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried.

Resolution No. 21-16, "Administrative Budgetary Transfers", was presented to the council. A motion by Macki, seconded by Todd, was made to approve the transfers to the treasurer's report. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried.

Ordinance No. 21-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Amending Provisions Pertaining To Sewer Services Charges", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the ordinance on its final reading. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried. The ordinance will take effect after it's publication as required by law, and will be reflected in the August utility billing.

Mayor/Council comments were asked for with the council discussing the city's police contract, and complaints related to the OHV park.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:24 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor

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