

REGULAR COUNCIL MEETING – Monday, January 3, 2022

The Cambridge City Council met in regular session on Monday, January 3, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Michael Macki, Whitney Baxter, Barb McBreen, Riley Harper, Taylor Bassett, Mayor Bobby Chubbic. Absent: None. Visitors: Steve Kovarik, Dana Accola, Dale Hennick, David Hilgenberg, Sarah Chubbic and Tristan, Jessica Eyanson, Joe Marchesano, Mark Benson, Sara Sponheimer, Nathan Hovland, Kevin Tully, Derek Capito.

The city clerk administered the Oath of Office to newly elected Mayor Chubbic. Mayor Chubbic administered the Oath of Office to newly elected Council Members Bassett, Macki, and McBreen.

The meeting was called to order by Mayor Chubbic at 7:04 p.m. He led the council and audience in the Pledge of Allegiance.

The next agenda item was the appointment of the Mayor Pro-Tem, City Attorney and Zoning Administrator for the calendar year 2022, and the appointment of council members to standing committees. Mayor Chubbic asked to table these items and call a special meeting for Monday, January 10, to take action to allow time to meet with council members and get to know them. The council agreed.

Mayor Chubbic asked if there were any additions or corrections to the agenda for this meeting, or the minutes of the December 6th meeting. A motion by Macki, seconded by McBreen, to approve the agenda and accept the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dana Accola, 326 S. Vine St., addressing the council with a complaint about speeding on S. Vine Street in the early morning. After discussion, the council will look into a digital speed warning sign as a deterrent.

Sara Spoonheimer, 119 Water Street, addressed the council concerning a culture of bullying and lack of transparency by the city council. She cited restrictive new ordinances related to parking and solid waste, and the handling of the contract for the purchase of their building by previous mayors as examples. The council discussed the handling of code violations, and recording of council meetings. Derek Capito, 119 Water Street, also complained about a lack of transparency and response by the mayor and council. He also asked that his rights as a sovereign citizen be protected. McBreen volunteered to look into the cost of purchasing recording equipment for future council meetings.

Following is a summary of receipts for December: General Fund, \$5,200.19; TIF/Special Revenues Fund, \$30,047.38; Road Use Tax, \$8,235.07; Economic Development Fund, \$5,125.29; Debt Service, \$1,010.69; C.U.T. Fire Fund, \$38,773.58;

Library Fund, \$133.70; Garbage Utility, \$6,423.52; Water Utility, \$10,372.25; Sewer Utility, \$11,545.30. Total Receipts: \$116,866.97.

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Following is a summary of disbursements for December: General Fund, \$21,008.37; TIF/Special Revenues Fund, \$248,249.77; Road Use Tax, \$636.89; Debt Service, \$1,759.44; C.U.T. Fire Fund, \$25,256.72; Library Fund, \$793.33; Garbage Utility, \$6,671.06; Water Utility, \$17,700.56; Sewer Utility, \$13,239.31. Total Disbursements: \$335,135.44.

The following list of claims was presented to the council for January:

AG SOURCE	Analysis	529.50
ALLIANT ENERGY	Monthly Service	5,488.49
AMES OUTDOOR SUPPLY	Parts-Snow Blower	13.00
ANKENY AUTO ELECTRIC	Alternator	90.00
ARNOLD MOTOR SUPPLY	Parts	80.98
BAKER & TAYLOR	Books, DVD's	299.95
BIG 8 TYRE CENTER	Tire Repair	21.95
BIRDS & BLOOMS	Subscription Renewal	13.00
CAMBRIDGE VOL. FIRE DEPT.	2021 Fire/Rescue Calls	10,235.00
CAPITAL CITY EQUIPMENT	Oil, Filters	214.06
EFTPS	Fed. & FICA W/H	3,111.96
FEH DESIGN	Fees-Opera House	3,952.50
FELD FIRE	Service Contract-Compressor	700.00
GATEHOUSE MEDIA IOWA	Publishing	315.28
HACH	Testing Supplies	518.78
HAWKEYE TRUCK EQUIPMENT	Parts-Plow	66.50
HAWKINS, INC.	Water Treatment	280.15
HAZEL, LAURIE	Reimb. for Expenses	236.87
HOKEL MACHINE SUPPLY	Supplies	28.80
HUXLEY COMMUNICATIONS	Monthly Service	422.37
INTERSTATE ALL BATTERY CENTER	Batteries	85.08
INTERSTATE BATTERIES OF UPPER IOWA	Batteries	296.29
IDALS	Mosquito License	15.00
IOWA FIREFIGHTERS ASSN.	Annual Dues, Mutual Aid	498.00
I P E R S	Retirement	1,876.75
JOHN DEERE FINANCIAL	Fuel Pump, Supplies	628.31
KEMPKER'S TRUE VALUE	Supplies	148.58
MARCO	Copier Rental, Supplies	161.72
MENARDS	Roofing Materials, Supplies	3,783.61
MOLLY MAID OF ANKENY	Cleaning Services	750.00
OUR IOWA MAGAZINE	Subscription	34.98

PRECISION UNDERGROUND UTILITIES	Water Main Repairs	4,000.00
REESE ELECTRIC	Furnace Repair	161.00
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STORY COUNTY TREASURER	Ice Control	200.08
THOMPSON, DEBRA	Reimb. for Supplies	74.87
TOTAL TOOL	Supplies	10.70
TRI-COUNTY TIMES	Subscription Renewal	46.80
U.S. CELLULAR	Monthly Service	88.46
U.S. POSTMASTER	Billing Postage	120.00
VAN WALL EQUIPMENT	Tractor Repair	2,793.80
WAGES	Net Wages	9,315.53
WELLMARK BC/BS	Health Premium	3,957.70
C.L. CARROLL CO.	Pay Request #9- Wastewater Project	<u>54,524.30</u>
TOTAL CLAIMS		\$116,621.76

After discussion, a motion by Baxter, seconded by Macki, to accept the receipts and approval all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Dale Hennick discussing the leak in the water filter tank. He had spoken with Steve Van Dyke, Fox Engineering, who had talked to another engineer that had been hired from General Filter about the issues. He felt the leaks were most likely caused by the citric acid used to clean the filter, which had been recommended by the manufacturer. He felt the city had three options to try to resolve the problem: 1) paint the underdrain; 2) replace the underdrain section; or 3) try to stop the manganese from settling in the underdrain. The council discussed all of the options. Baxter will work with Hennick to find a resolution to the filter issues. Public Works Director Hennick updated the council on the wastewater treatment project. The council discussed setting reasonable civil penalty rates and a process for handling violations. Macki reported that the interim Library Director had accepted the permanent position offered by the Library Board. He also discussed sledding at the cemetery and applying for a REAP grant for the pond project. The council asked about the status of the fire station remodeling project. Mark Benson stated that there had been a misunderstanding with the construction company that was going to do the work, and they had backed out of the project. They are currently trying to figure out how to complete the work with the funds they have, and using volunteers to do the work. McBreen discussed getting a credit card for use by the city, purchasing camera equipment to livestream council meetings, and getting an updated quote to upgrade the city sign by the Post Office. Mayor Chubbic asked to schedule two special meetings this month to discuss and/or appoint council standing

committees and to discuss the Opera House project. The first special meeting would be held on Monday, January 10, at 7:00 p.m. at the Community Center to handle standing committees, and the second on

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Monday, January 17, at 7:00 p.m. at the Community Center to bring new council members up to date on the Opera House project. The council agreed.

The first item under old business concerned the wastewater treatment system improvements project. Pay Request #9 to C.L. Carroll Co. in the amount of \$54,524.30 was submitted to the council. A motion by McBreen, seconded by Macki, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House project. All action items were tabled until the special council meeting on January 17th.

The next item under old business concerned the 2020 Derecho storm and FEMA grant. The clerk reported that there were some administrative requirements for the grant that would need to be completed, including adopting a procurement policy, fraud reporting and protecting personal information that would meet Federal requirements. These items will be considered by the council as resolutions later in the meeting.

Other items discussed under old business concerned the city code update, and the application for Story County ARPA funds to extend the city's drain tile to the north.

The first item under new business was the budget for the city for FY22/23. The clerk indicated that the first step in the budget process was to hold a public hearing to set the maximum property tax dollars that the council would ask for FY23. The council set the public hearing for Monday, February 7, 2022, at 7:00 p.m. at the Cambridge Community Center. The first budget work session will be scheduled following the public hearing.

The next item was an announcement that state American Rescue Plan Act funds were being made available for water quality and efficiency grants. McBreen and Bassett volunteered to look into the requirements and eligible projects for the grant funds.

The last item under new business concerned completing a questionnaire for Story County Planning and Development gauging interest in the hiring of a new position to assist the smaller cities in the county with building code enforcement. It was also announced that Greg Piklapp had been hired by the Story County Board of Supervisors as the Director of Community & Economic Development Outreach. He will be reaching out to introduce himself in the near future.

Resolution No. 22-01, "City of Cambridge Purchasing Policies and Procedures", was presented to the council. A motion by Macki, seconded by Baxter, was made to

approve the resolution establishing the federally accepted policies. Roll Call: Ayes: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Resolution No. 22-02, "City of Cambridge Fraud Reporting Policy", was presented to the council. A motion by Baxter, seconded by Macki, was made to approve the resolution
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establishing the federally accepted policy. Roll Call: Ayes: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Resolution No. 22-03, "Federal PII Policy Requirements", was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the resolution establishing the federally accepted personal protections. Roll Call: Ayes: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Mayor/Council comments were asked for with Macki discussing the success of the Ballard Toys for Tots campaign, and a planned remodeling project for the elementary school. Mayor Chubbic thanked the citizens who had attended the meeting, and he would like to continue to hear from you.

A motion by Harper, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:54 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor

SPECIAL COUNCIL MEETING – Monday, January 10, 2022

The Cambridge City Council met in special session on Monday, January 10, 2022, at 7:00 p.m. at City Hall with the following council members present: Mayor Bobby Chubbic, Barb McBreen, Michael Macki, Whitney Baxter, Riley Harper, Taylor Bassett. Absent: None. Visitors: Sarah Chubbic, Steve Kovarik, Kevin Deaton.

The meeting was called to order by Mayor Chubbic at 7:00 p.m.

The first item on the agenda was the appointment of the Mayor Pro-Tem, City Attorney, and Zoning Administrator for the city for the calendar year 2022. Mayor Chubbic appointed Taylor Bassett as Mayor Pro-Tem and she accepted. A motion by McBreen, seconded by Macki, to appoint Michael Lewis, Lewis Law Firm, as the city attorney for 2022. Discussion followed. Mayor Chubbic reported that he had met with Mr. Lewis, who indicated he would be willing to serve on a part-time basis, handling nuisance complaints and writing ordinances but he was not interested in reviewing contracts for the council. Bassett volunteered to look into other options. McBreen amended her motion to table the appointment of the city attorney to review the council's options and to retain Mr. Lewis in the interim, seconded by Macki. Roll Call: All Ayes. The last appointment was for a Zoning Administrator for the city. After discussion of the function of the zoning administrator and review of the city code, a motion by Macki, seconded by McBreen, to appoint a 3-person zoning administration team for 2022. Those members will be Mayor Chubbic, McBreen and Harper. Roll Call: All Ayes.

The next item was the appointment of standing committees for the council. After discussion of the purpose for having standing committees, the following appointments were made: Water – Dale Hennick, Public Works Director; Sewer/Solid Waste – Bassett, Harper; Road – Dale Hennick; Cemetery/Park/Library – Macki; Finance/Economic Development – McBreen; Communications – Baxter.

The last item on the agenda were reported from standing committees. No additional reports were made.

A motion by McBreen, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:40 p.m.

Debra L. Thompson, City Clerk

Bobby Chubbic, Mayor

NOTICE OF PUBLIC HEARING - CITY OF CAMBRIDGE - PROPOSED PROPERTY TAX LEVY
Fiscal Year July 1, 2022 - June 30, 2023

The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/7/2022 **Meeting Time:** 07:00 PM **Meeting Location:** Cambridge Community Center

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the City Council will publish notice and hold a hearing on the proposed city budget.

City Website (if available)
www.cambridge-ia.us

City Telephone Number
 (515) 220-4541

	Current Year Certified Property Tax 2021 - 2022	Budget Year Effective Property Tax 2022 - 2023	Budget Year Proposed Maximum Property Tax 2022 - 2023	Annual % CHG
Regular Taxable Valuation	11,648,763	8,624,231	8,624,231	
Tax Levies:				
Regular General	94,355	94,355	69,856	
Contract for Use of Bridge			0	
Opr & Maint Publicly Owned Transit			0	
Rent, Ins. Maint. Of Non-Owned Civ. Ctr.			0	
Opr & Maint of City-Owned Civic Center			0	
Planning a Sanitary Disposal Project			0	
Liability, Property & Self-Insurance Costs			0	
Support of Local Emer. Mgmt. Commission			0	
Emergency			0	
Police & Fire Retirement			0	
FICA & IPERS			0	
Other Employee Benefits			0	
Total Tax Levy	94,355	94,355	69,856	-25.96
Tax Rate	8.10000	10.94069	8.09997	

Explanation of significant increases in the budget:

The city will be using more of the TIF valuation this fiscal year.

If applicable, the above notice also available online at:

www.cambridge-ia.us

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy.

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

PUBLIC NOTICE

THE CAMBRIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION ON MONDAY, FEBRUARY 7, 2022, AT 7:00 P.M. AT THE CAMBRIDGE CITY HALL/COMMUNITY CENTER WITH THE FOLLOWING TENTATIVE AGENDA:

1. Call to Order and Pledge of Allegiance
2. Public Hearing to Consider FY23 Maximum Property Tax Levy
3. Approval of the Agenda and Minutes of Previous Meetings
4. Comments from the Audience
David Hilgenberg
5. Approval of the List of Claims and Receipts
6. Monthly Reports
Treasurer's Report
Budget Balances Report
Bank Reconciliation and List of Outstanding Checks
Police Report
7. Correspondence
8. Reports from Standing Committees
Water – Filter Tank
Sewer/Solid Waste – Civil Penalty Rates
Road
Cemetery/Park/Library – Holiday Decorations
Finance/Economic Development – Insurance Claim
 -Credit Card
 -SCEDG Meeting
9. Old Business
Wastewater Treatment System Project
Cambridge Opera House
 -Pay Request #8-King Knutson Construction Co., \$93,214.58
 -Appliances
 -Progress Meetings
 -IEDA Downtown Housing Funds Application
City Code Update
 -Regular Council Meeting Schedule

2020 Derecho
American Rescue Plan Act
 -Story County Application
 -State Grant Funds
FY22/23 Budget
 -Work Sessions
Story County
 -New Code Enforcement Position
Appointment of City Attorney for 2022

10. New Business
 City Hall Staffing
 -Clerk
 -Hours
 Story County Housing Trust
 -Matching Pledge
 State Auditor
 -FY2021 Audit
 Polk County Public Works
 -Preliminary Plat Review
11. Resolution No. 22-04
 "Resolution Adopting Maximum Property Tax Levy"
12. Mayor/Council Comments
13. Adjournment

REGULAR COUNCIL MEETING – Monday, February 7, 2022

The Cambridge City Council met in regular session on Monday, February 7, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Barb McBreen, Riley Harper, Whitney Baxter, Mayor Robert Chubbic, Taylor Bassett, Michael Macki. Absent: None. Visitors: Joe Marchesano, Nathan Hovland, Janis Hovland, Mark Benson, David Hilgenberg, Sarah Chubbic, Steve Kovarik, Dale Hennick, Jessica Eyanson, Sara Spohnheimer, Dana Accola, Kevin Tully.

The meeting was called to order by Mayor Chubbic at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic opened for public comment the hearing to consider the FY23 Maximum Property Tax Levy. The clerk explained that this is the first step in preparing a budget for the city for fiscal year 2023, and is a commitment by the council to establish the maximum amount of general property tax dollars they would request. Dana Accola, 326 S. Vine Street, addressed the council with a question about the current property tax rate. A motion by McBreen, seconded by Baxter, to close the public hearing. Roll Call: All Ayes.

Mayor Chubbic asked if there were any additions or corrections to the agenda for this meeting, or the minutes of the January 3rd meeting. Baxter asked that the minutes reflect that the council will be looking for residents to serve on the city's Park Board and Planning and Zoning Commission. McBreen asked for a spelling correction. A motion by Baxter, seconded by Harper, to approve the agenda and accept the minutes as amended. Roll Call: All Ayes.

Comments from the audience were asked for with David Hilgenberg, 402 S. Vine Street, addressing the council concerning his complaint about Heartland Co-op and the expansion of their Cambridge site. He feels that although this will effect his neighborhood initially, it will become a problem for the entire city. He feels they should have been cited for the noise and corn dust from the new bins. He stated and he called the HPD and the DNR about his concerns. He showed the council photos, including overhead, of the co-op site, and asked them to review the information and contact him if they have any questions. Dana Accola asked about city liability if a resident suffers because of these issues. Nathan Hovland, 108 Main Street, asked about the possibility of a grain bin explosion. Bassett asked Mr. Hilgenberg what his goal was related to the Co-op expansion, and he stated that he would like to see both of the new grain bins removed, and the fuel tanks moved. Mayor Chubbic indicated that he would contact the manager of the Co-op that the city worked with, and asked him to attend the next regular meeting to discuss the issues.

Dana Accola asked to be added to the agenda for the March regular meeting to discuss realigning his property line.

Following is a summary of receipts for January: General Fund, \$1,965.24; TIF/Special Revenues Fund; \$12,900.90; Road Use Tax, \$9,373.66; Debt Service, \$135.97; C.U.T.

Fire Fund, \$1.21; Library Fund, \$.98; Garbage Utility, \$6,277.34; Water Utility, \$9,537.66; Sewer Utility, \$11,037.82. Total Receipts: \$51,230.78.

Following is a summary of disbursements for January: General Fund, \$44,939.95; TIF/Special Revenues Fund, \$4,899.44; Road Use Tax, \$22,396.32; C.U.T. Fire Fund, \$11,297.67; Library Fund, \$452.82; Garbage Utility, \$6,545.98; Water Utility, \$8,231.58; Sewer Utility, \$56,136.54. Total Disbursements: \$154,900.30.

The following list of claims was presented to the council for February:

AG SOURCE	Analysis	658.50
ALLIANT ENERGY	Monthly Service	7,203.39
ANKENY SANITATION	Service-January	6,536.06
ARNOLD MOTOR SUPPLY	Parts	216.11
BAKER & TAYLOR	Books, DVD's	271.84
BROWN SUPPLY CO.	Water Main Supplies	30.48
EFTPS	Fed. & FICA W/H	3,034.35
EMERGENCY MEDICAL PRODUCTS	EMS Supplies	767.94
FEH DESIGN	Fees-Opera House	3,239.00
GATEHOUSE MEDIA IOWA	Publishing	12.90
HAWKINS, INC.	Water Treatment	300.36
HAZEL, LAURIE	Reimb. for Expenses	386.93
HEARTLAND CO-OP	Fuel	2,254.96
HUXLEY COMMUNICATIONS	Monthly Service	423.90
J&M DISPLAYS	Fireworks	2,500.00
I P E R S	Retirement	1,986.66
JOHN DEERE FINANCIAL	Supplies	152.94
KARL CHEVROLET	Truck Purchase	36,066.00
KEMPKER'S TRUE VALUE	Supplies	269.25
KOVARIK, STEVE	Reimb. for Website Fee	343.44
MARCO	Copier Rental, Supplies	161.72
MENARDS	Supplies	835.42
MIDWEST ALARM SERVICES	Annual Contract	781.08
MOLLY MAID OF ANKENY	Cleaning Services	500.00
MUNICIPAL SUPPLY	Tablet, Software (ARPA Grant)	9,020.00
RAMSEY, DEB	Utility Deposit Refund	20.56
72 DEGREES	Furnace Repair	680.00
SIBLEY, NICK	Utility Deposit Refund	100.00
STATE TREASURER	4 th Qtr. State W/H	1,279.00
STATE TREASURER	4 th Qtr. Water Excise Tax	1,778.85
STATE TREASURER	4 th Qtr. Sales Tax	164.75
STOREY KENWORTHY	Utility Bills, Acct. Supplies	331.30
STORY COUNTY ANIMAL	Rescue Services	38.50

CONTROL		
THOMPSON, DEBRA	Reimb. for Supplies	166.03
U.S. CELLULAR	Monthly Service	89.61
U.S. POSTMASTER	Billing Postage	160.00
VAN WALL EQUIPMENT	Tractor Repair	10.99
WAGES	Net Wages	9,313.21
WELLMARK BC/BS	Health Premium	3,957.70
KING KNUTSON	Pay Request #8-	
CONSTRUCTION CO.	Opera House Project	<u>93,214.58</u>
TOTAL CLAIMS		\$189,258.31

After discussion, a motion by Baxter, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Dale Hennick discussing the leak in the water filter tank. He indicated that they were going to continue repairing the leaks as they occur, but felt that the filter would need to be replaced at some point. The council discussed setting reasonable civil penalty rates and a process for handling solid waste and vehicle code violations. Macki and Harper volunteered to look into this. Hennick reported that the street maintenance crew would be in Cambridge early this year. Macki discussed sledding at the cemetery, Park Board membership, and purchasing some new holiday pole decorations this year. The council referred the discussion of the decorations to the budget work session. He also discussed mowing of the cemetery for the upcoming season. After discussion, the council decided to take bids for the job and advertise locally and on the city's facebook page. McBreen reported that the city had been approved for the county ARPA funds to extend the storm drain tile north. The county is in the process of hiring someone to manage the grant process, and contracts should be coming in April. She also reported that she attended the SCEDG quarterly meeting on January 27th, and she was planning on attending the Economic Development 101 session this Friday offered by the Ames Chamber of Commerce. She found out that the grant money to upgrade the message board by the Post Office could be carried over to next year, and we can submit another grant application for the project. She had received an update quote for the sign at \$10,000-\$16,000, depending on how much of the existing structure could be reused. The next SCEDG meeting will be held on April 28th in Nevada. The council also discussed the insurance claim for the roof on the history building, and getting a credit card for the library and clerk. Bassett volunteered to move forward with this.

The first item under old business concerned the wastewater treatment system improvements project. Public Works Director Hennick reported that the flow meters still needed to be installed, and the project would be ready to set up.

The next item concerned the Cambridge Opera House project. Pay Request #8 to King Knutson Construction Co. in the amount of \$93,214.58 was submitted to the council. A motion by Macki, seconded by Baxter, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. The council also discussed the purchase of appliances for the residential units, and reviewed the notes from the last month's progress meetings. The next progress meeting will be tomorrow at 9 a.m. McBreen reported that she had submitted the application for an IEDA Downtown Housing grant for up to \$300,000. The city should be notified by March 23rd if the grant is approved.

The next item under old business concerned the update of the city code. Mayor Chubbic suggested amending the code to move the regular council meeting from the first Monday to each month to allow extra time to complete reports, and for the council to review them before the meeting. The council will look into potential days for this change.

The next item concerned the budget for the city for FY22/23. The council set the first budget work session for Monday, February 21, at 6:00 p.m. at the community center. The council will hear budget proposals from the fire department and library at this session.

Other items discussed under old business but with no action taken included the 2020 Derecho, the state and county ARPA applications, the hiring of a new code enforcement position by the county, and the appointment of the city attorney for 2022.

The first item under new business concerned city staffing. The clerk reported that she would be retiring in the next few months. The timing would depend upon the hiring of a replacement. McBreen and Bassett volunteered to form a hiring committee for this position. The council also discussed City Hall hours of operation, and will coordinate this with the new city clerk.

The next item concerned the Story County Housing Trust. Mayor Chubbic reported that he had received an invoice for the city's membership for this organization. The council felt they didn't know have enough information about the organization, and referred discussion to the budget work session.

The clerk reported that auditors from the State would be beginning an annual exam for the city for FY2021 this week. This will be doing their field work this week and next week with a report to follow.

The last item under new business was a request from Polk County Public Works to review the preliminary plat for a subdivision that falls within the 2 mile radius of Cambridge. After review of the plat, a motion by Macki, seconded by Baxter, to waive the city's right of

review for the subdivision request. Roll Call: All Ayes. The council will act on a resolution to this effect at the March regular meeting.

Resolution No. 22-04, "Resolution Adopting Maximum Property Tax Levy", was presented to the council. A motion by Macki, seconded by Harper, was made to approve the resolution. Roll Call: Ayes: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Mayor/Council comments were asked for with none brought forward.

A motion by Harper, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:00 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor

COUNCIL WORK SESSION – Monday, February 21, 2022

The Cambridge City Council met in a work session on Monday, February 21, 2022, at 5:30 p.m. at the Cambridge Community Center. The following council members were present: Barb McBreen, Mayor Robert Chubbic, Whitney Baxter, Michael Macki, Taylor Bassett, Riley Harper. Members absent: None. Visitors: Dale Hennick, Capt. Nicholas Lennie, Lt. Leanna Ellis, Mat Kahler, Laurie Hazel, Mark Benson.

The session was called to order by Mayor Chubbic at 5:30 p.m.

Mayor Chubbic indicated that this session was being held to work on amending the budget for FY2022 and prepare the budget for the city for FY2023.

Capt. Nicholas Lennie and Lt. Leanna Ellis presented a proposal to provide law enforcement services for the city for FY2023. They discussed the services they could provide, and answered the council's questions.

Laurie Hazel, Library Director, presented her budget for the library. She discussed the services the library provides and upcoming programs.

Mat Kahler, Fire Chief, and Mark Benson presented the budget for the fire department. They also discussed the fire station remodeling project, and the funding for it.

Dale Hennick, Public Works Director, presented his budget to the council. He discussed current year budget items that hadn't been purchased yet, and items for FY2023.

The council began discussions on budget line items.

A motion by Macki, seconded by McBreen, to adjourn the session. Roll Call: All Ayes. The session was adjourned at 8:44 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor

COUNCIL WORK SESSION – Monday, February 28, 2022

The Cambridge City Council met in a work session on Monday, February 28, 2022, at 7:00 p.m. at the Cambridge Community Center. The following council members were present: Michael Macki, Whitney Baxter, Riley Harper, Taylor Bassett, Mayor Robert Chubbic. Members absent: Barb McBreen. Visitors: Dale Hennick.

The session was called to order by Mayor Chubbic at 7:00 p.m.

Mayor Chubbic indicated that this session was being held to work on amending the budget for the city for FY2022, and prepare the budget for FY2023.

The council continued discussions on budget line items.

A motion by Harper, seconded by Macki, to adjourn the session. Roll Call: All Ayes. The session was adjourned at 9:05 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor

PUBLIC NOTICE

THE CAMBRIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION ON MONDAY,
MARCH 7, 2022, AT 7:00 P.M. AT THE CAMBRIDGE CITY HALL/COMMUNITY
CENTER WITH THE FOLLOWING TENTATIVE AGENDA:

1. Call to Order and Pledge of Allegiance
2. Approval of the Agenda and Minutes of Previous Meetings
3. Comments from the Audience
Dana Accola
Paster Marcia Kisner ←
4. Approval of the List of Claims and Receipts
5. Monthly Reports
Treasurer's Report
Budget Balances Report
Bank Reconciliation and List of Outstanding Checks
Police Report
6. Correspondence
7. Reports from Standing Committees
Water
Sewer/Solid Waste – Civil Penalty Rates
-Nuisance Abatement
Road – Street Maintenance Contract
Cemetery/Park/Library – Library Clerk
-Community Forestry Grant Program
Finance/Economic Development – Credit Card
Communications – Recording Equipment
8. Old Business
Wastewater Treatment System Project – Update
Cambridge Opera House
-Pay Request #10-King Knutson Construction Co., \$36,338.34
-Appliances
-Progress Meetings
-IEDA Downtown Housing Funds Grant
City Code Update
-Regular Council Meeting Schedule

*added –
city center
renewal*

2020 Derecho

American Rescue Plan Act

-Story County Application

-State Grant Funds

FY22/23 Budget

-Police Contract

-Discussion

-Set Public Hearing

Appointment of City Attorney for 2022

City Staffing

-Clerk

State Auditor

-FY2021 Annual Exam

9. New Business

Story County

-Technical Assistance Grant

-Capital Improvement Plan Draft

Story County Housing Trust

-Available Grants

City Center Rules

10. Resolution No. 21-05

"Resolution Waiving Subdivision Review"

Resolution No. 21-06

11. Mayor/Council Comments

12. Adjournment

LIST OF CLAIMS – FOR THE MONTH OF MARCH, 2022

Chickapen – Light Globes \$398.00

1.	AgSource	Analysis	13.50	600-810-6499
			<u>516.00</u>	610-815-6499
			539.25	529.50
2.	Alliant Energy	Monthly Service	774.01	001-150-6371
			1,375.13	001-230-6371
			343.33	001-410-6371
			19.07	001-430-6371
			891.94	001-650-6371
			478.62	110-210-6371
			686.66	121-599-6399
			1,218.04	600-810-6371
			<u>1,027.66</u>	610-815-6371
			6,814.46	
3.	Ames Outdoor Supply	Filters, Additive	46.40	014-150-6331
			<u>88.08</u>	110-250-6417
			134.48	
4.	Ankeny Sanitation	Service-February	6,729.13	670-840-6499
5.	Arnold Motor Supply	Filters	22.92	014-150-6331
6.	Baker & Taylor	Books, DVD's	353.48	031-410-6499
7.	Computer Express	Service	308.18	031-410-6499
8.	EFTPS	Fed. & FICA W/H	1,602.59	001-270-6199
			943.32	001-620-6199
			<u>336.55</u>	001-410-6199
			2,882.46	
9.	Emergency Medical Products	EMS Supplies	67.00	014-150-6507
10.	FEH Design	Fees – Opera House	3,761.72	001-510-6499
11.	Gatehouse Media Iowa	Publishing	268.26	001-610-6414
12.	Hach	Testing Supplies	200.70	600-810-6501
13.	Hazel, Laurie	Reimb. for Expenses	53.50	031-410-6499
14.	Hennick, Dale	Reimb. for Expenses	50.00	001-210-6331
15.	Huxley Communications	Monthly Service	43.96	001-410-6373

31. U.S. Postmaster	Billing Postage	60.00	600-810-6507
		<u>60.00</u>	610-815-6507
		120.00	
32. Van Wall Equipment	Cutting Edge	483.31	110-210-6417
33. Wages	Net Wages	5,030.83	001-270-6010
		2,734.20	001-620-6010
		<u>1,842.41</u>	001-410-6010
		9,607.44	
34. Wellmark BC/BS	Health Premium	3,957.70	121-699-6199

Subtotal General	30,041.10
Subtotal Water	1,742.12
Subtotal Sewer	1,753.66
Subtotal Road Use	1,444.15
Subtotal Garbage	6,729.13

TOTAL GENERAL ACCOUNT	41,710.16
TOTAL FIRE FUND	610.49
TOTAL LIBRARY FUND	890.96

TOTAL CLAIMS	\$43,211.61
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TREASURER'S MONTHLY REPORT

CITY OF CAMBRIDGE, IOWA February 2022

To the Mayor and City Council: The following is the statement of the Receipts, Disbursements, Cash and Investments balances of all funds of the City for the month of

FUND	CASH ON HAND AND IN BANK						INVESTMENTS END OF MONTH	TOTAL CASH & INVESTMENTS
	TREASURER'S BALANCE LAST REPORT	RECEIVED	DISBURSED	TREASURER'S BALANCE	OUTSTANDING W/CHECKS	CLERK'S BALANCE		
GENERAL	273,805.53	2,543.62	26,197.41	250,151.74			25,000.00	
TIF FUND /SPECIAL REV.	1,413,837.15	10,660.51	98,615.14	1,325,882.52				
ROAD USE TAX	136,411.77	9,099.25	1,741.24	143,769.78				
ECON. DEV. FUND	25,969.44	0.00	0.00	25,969.44				
DEBT SERVICE	15,192.03	27.51	0.00	15,219.54				
FIRE FUND	6,631.75	.51	2,014.41	4,617.85				
LIBRARY FUND	18,291.70	49.49	1,258.63	17,082.56				
PROJECT:								
GARBAGE UTILITY	21,095.90	7,608.24	6,536.06	22,168.08				
WATER UTILITY	(6,386.40)	10,618.67	12,008.86	(7,776.59)				
CAPITAL IMPROV. FUND	50,000.00	0.00	0.00	50,000.00				
SEWER UTILITY	(150,488.67)	12,181.76	1,895.68	(140,202.59)				
CAPITAL IMPROV. FUND	27,000.00	0.00	0.00	27,000.00				
TOTAL CASH	1,831,360.20	52,789.56	150,267.43	1,733,882.33			1,712,181.92	
						TOTAL GENERAL ACCOUNT		
						LESS INVESTMENTS		

I hereby certify that the above is true and correct.

The above indicated Clerk's balance agrees with those upon the Clerk's books.

BANK RECONCILIATION FOR FEBRUARY, 2022

GENERAL FUND

Bank Balance on 02/28/2022	1,707,434.78
+Outstanding Deposits	5,006.71
-Outstanding Checks	25,359.57
+General C.D.'s	25,000.00
+Petty Cash and Change Fund	100.00
-Other (March LOST)	<u>0.00</u>
Clerk's Balance	\$1,712,181.92

FIRE FUND

Bank Balance on 02/28/2022	6,556.60
+Outstanding Deposits	0.00
-Outstanding Checks	1,938.75
Other	<u>0.00</u>
Clerk's Balance	\$4,617.85

LIBRARY FUND

Bank Balance on 02/28/2022	17,122.56
+Outstanding Deposits	0.00
-Outstanding Checks	40.00
Other	<u>0.00</u>
Clerk's Balance	\$ 17,082.56

PROPOSAL

City of Cambridge
Attn. Dale
P.O. Box 216
Cambridge, Iowa 50046

Phone:

Date 515-460-0627

LL PELLING CO.

WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4601

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Race	4th	Vine	A		-		\$ -
			B 1824	24		4,864	\$ 13,619.20
Center	Vine	Center	A		-		\$ -
			B 140	24		373	\$ 1,044.40
Vine	Center	1st	A		-		\$ -
			B 204	25		567	\$ 1,587.60
Vine	Center	1st	A		-		\$ -
			B 623	24		1,661	\$ 4,650.80
Center	Water	East Thru Intersection	A		-		\$ -
			B 680	22		1,662	\$ 4,653.60
Scycamore	4th	Dead End	A		-		\$ -
			B 687	22		1,679	\$ 4,701.20
Vine	4th	Dead End	A		-		\$ -
			B 783	21		1,827	\$ 5,115.60
7th	Race	Dead End	A		-		\$ -
			B 160	21		373	\$ 1,044.40
			A		-		\$ -
			B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	13,006	\$ 2.80	\$ 36,416.80
Cold Mix Patching	per ton	20.00	\$ 325.00	\$ 6,500.00
				\$ 42,916.80

NOTES: Billing on final units completed.

Date: 3/4/2022

Authorized
Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 day

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

LIST OF RECEIPTS – FOR THE MONTH OF FEBRUARY 2022

1.	Barrick, Robert	Cemetery Lots #809, #844	800.00	001-450-4740
2.	Bristow, Heather	Rental – Comm. Center	100.00	001-950-4310
3.	Fidelity Bank	Interest - Checking	197.56	001-950-4300
			6.11	600-810-4300
			0.00	610-815-4300
			.89	014-150-4340
			<u>.51</u>	031-410-4340
			205.07	
4.	Funke, Marilyn	Utility Deposit -	50.00	600-810-4730
		408-2 nd Street	<u>50.00</u>	610-815-4730
			100.00	
5.	Golly, Amanda	Rental – Comm. Center	100.00	001-950-4310
6.	GSD Properties LLC	Utility Deposit -	50.00	600-810-4730
		305 Center Street	<u>50.00</u>	610-815-4730
			100.00	
7.	Hernandez, Victor	Utility Deposit -	50.00	600-810-4730
		210 W. 4 th Street	<u>50.00</u>	610-815-4730
			100.00	
8.	I.C.A.P.	2021 Grant	1,000.00	001-950-4710
9.	Library Miscellaneous		48.60	031-410-4340
10.	State Treasurer	Local Option Sales Tax	10,190.02	121-950-4090
11.	State Treasurer	Road Use Tax	9,099.25	110-210-4430
12.	Story County Cattlemens Assn.	Rental – Comm. Center	150.00	001-950-4310
13.	Story County Treasurer	Taxes	57.25	001-950-4000
			5.11	001-950-4003
			83.70	001-950-4080
			470.49	125-950-4000
			<u>27.51</u>	200-950-4000
			644.06	
14.	Thom, David	Building Permit -	50.00	001-950-4122
		517-5 th Street		
15.	Topp, Natalie	Utility Deposit -	50.00	600-810-4730

112 Race Street	<u>50.00</u>	610-815-4730
	100.00	

16. Water Revenues	General Customers	10,412.56	600-810-4500
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17. Sewer Revenues	General Customers	11,981.76	610-810-4500
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18. Garbage Revenues	General Customers	<u>7,608.24</u>	670-840-4500
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TOTAL RECEIPTS		\$52,789.56	
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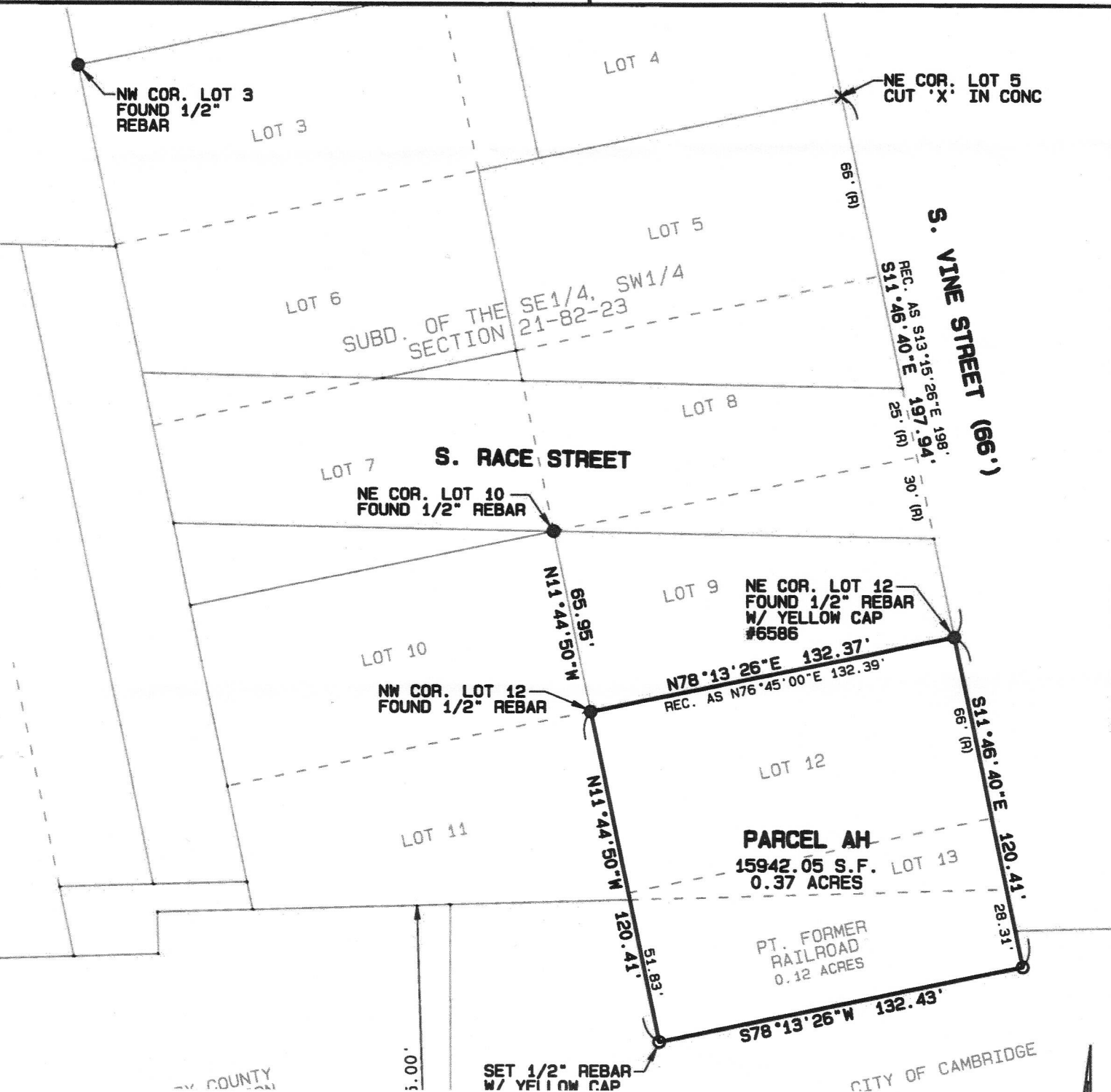
PLAT OF SURVEY

LOCATION: LOTS 12 & 13 AND PT. OF FORMER R.R.
IN THE SE1/4, SW1/4, SEC. 21-82-23
CAMBRIDGE, STORY COUNTY, IOWA

PROPRIETORS: DANA W. & JULIE K. ACCOLA
CITY OF CAMBRIDGE, IOWA

REQUESTED BY: DANA ACCOLA

SURVEYOR: R. BRADLEY STUMBO, PLS #17161
STUMBO & ASSOCIATES LAND SURVEYING
P.O. BOX 1664
AMES, IA 50010
515-233-3689



Tax History and Tax Statements

Year	Due Date	Amount	Paid	Date Paid	Tax Statement/Receipt
2020	March 2022	\$585	No		
	September 2021	\$585	Yes	9/22/2021	102578
2019	March 2021	\$570	Yes	3/12/2021	102501
	September 2020	\$570	Yes	9/21/2020	
2018	March 2020	\$597	Yes	3/10/2020	102499
	September 2019	\$597	Yes	9/16/2019	
2017	March 2019	\$576	Yes	3/20/2019	103156
	September 2018	\$576	Yes	9/21/2018	
2016	March 2018	\$639	Yes	3/16/2018	125694
	September 2017	\$639	Yes	9/29/2017	
2015	March 2017	\$668	Yes	3/16/2017	124878
	September 2016	\$668	Yes	9/16/2016	
2014	March 2016	\$694	Yes	3/15/2016	113326
	September 2015	\$694	Yes	9/22/2015	
2013	March 2015	\$672	Yes	3/16/2015	128264
	September 2014	\$672	Yes	9/12/2014	

Homestead Tax Credit Application

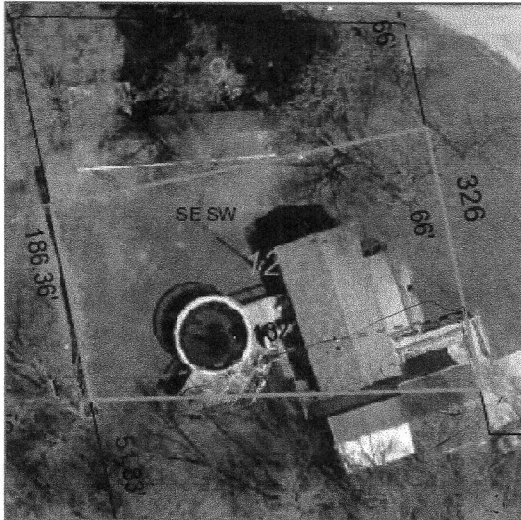
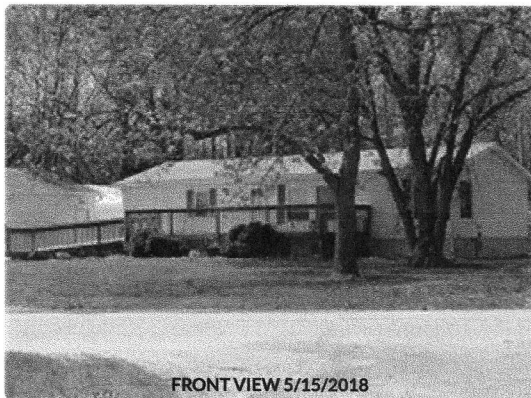
[Apply online for the Homestead Tax Credit](#)

Military Service Tax Exemption Application

[Apply online for the Military Service Tax Exemption](#)

Iowa Land Records

[\(2012-5439\)](#)
[\(2008-9427\)](#)
[\(2002-13461\)](#)
[\(2002-10327\)](#)

Map**Photos**

Survey Description-Parcel 'AH':

Lots 12 and 13 in the Subdivision of the Southeast Quarter of the Southwest Quarter, and part of the former railroad right of way abutting the south line of said Lot 13, all in Section 21, Township 82 North, Range 23 West of the 5th P.M., City of Cambridge, Story County, Iowa, and all together being more particularly described as follows: Beginning at the Northeast Corner of said Lot 12; thence S11°46'40"E, 120.41 feet along the west line of S. Vine Street and said line extended; thence S78°13'26"W, 132.43 feet to the southerly extension of the west line of said Lots 12 and 13; thence N11°44'50"W, 120.41 feet to the Northwest Corner of said Lot 12; thence N78°13'26"E, 132.37 feet to the point of beginning, containing 0.37 acres.

PUBLIC NOTICE

THE CAMBRIDGE CITY COUNCIL WILL MEET IN SPECIAL SESSION ON MONDAY, MARCH 28, 2022, AT 7:00 P.M. AT THE CAMBRIDGE CITY HALL/COMMUNITY CENTER WITH THE FOLLOWING AGENDA:

1. Call to Order
2. FY2021 Annual Financial and TIF Report
3. FY22/23 Budget
 - Public Hearing to Consider Proposed Budget for the City for FY2023
 - Resolution No. 22-06
"Adoption of Budget and Certification of City Taxes"
 - Law Enforcement Contract-City of Huxley
4. Adjournment

STATE OF IOWA 2021 FINANCIAL REPORT FISCAL YEAR ENDED JUNE 30, 2021 CITY OF CAMBRIDGE, IOWA DUE: December 1, 2021	
	16208500200000
	CITY OF CAMBRIDGE
	PO Box 216
	CAMBRIDGE IA 50046-0216
	POPULATION: 827

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS				
	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	198,961		198,961	197,164
Less: Uncollected Property Taxes-Levy Year	0		0	0
Net Current Property Taxes	198,961		198,961	197,164
Delinquent Property Taxes	0		0	0
TIF Revenues	212,195		212,195	203,705
Other City Taxes	135,823	0	135,823	116,040
Licenses and Permits	2,235	0	2,235	1,890
Use of Money and Property	13,005	184	13,189	12,250
Intergovernmental	260,753	0	260,753	579,313
Charges for Fees and Service	0	314,419	314,419	697,207
Special Assessments	0	0	0	0
Miscellaneous	31,587	0	31,587	34,300
Other Financing Sources, Including Transfers in	1,391,189	125,976	1,517,165	0
Total Revenues and Other Sources	2,245,748	440,579	2,686,327	1,841,869
Expenditures and Other Financing Uses				
Public Safety	133,374		133,374	148,000
Public Works	170,955		170,955	203,135
Health and Social Services	1,697		1,697	4,150
Culture and Recreation	47,295		47,295	78,952
Community and Economic Development	302,647		302,647	683,705
General Government	78,495		78,495	91,557
Debt Service	26,224		26,224	26,195
Capital Projects	0		0	0
Total Governmental Activities Expenditures	760,687	0	760,687	1,235,694
Business type activities		550,113	550,113	776,649
Total All Expenditures	760,687	550,113	1,310,800	2,012,343
Other Financing Uses, Including Transfers Out	0	0	0	0
Total All Expenditures/and Other Financing Uses	760,687	550,113	1,310,800	2,012,343
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	1,485,061	-109,534	1,375,527	-170,474
Beginning Fund Balance July 1, 2020	564,738	83,438	648,176	715,208
Ending Fund Balance June 30, 2021	2,049,799	-26,096	2,023,703	544,734

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds		Pension Trust Funds	
Private Purpose Trust Funds		Agency Funds	
Indebtedness at June 30, 2021	Amount	Indebtedness at June 30, 2021	Amount
General Obligation Debt	224,989	Other Long-Term Debt	0
Revenue Debt	321,000	Short-Term Debt	0
TIF Revenue Debt	2,081,190		
		General Obligation Debt Limit	2,463,333

NOTICE OF PUBLIC HEARING -- PROPOSED BUDGET

Fiscal Year July 1, 2022 - June 30, 2023

City of: CAMBRIDGE

The City Council will conduct a public hearing on the proposed Budget at: Cambridge Community Center Meeting Date: 3/28/2022 Meeting Time: 07:00 PM

At the public hearing any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of revenues and expenditures on file with the City Clerk and County Auditor.

City budgets are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

The Budget Estimate Summary of proposed receipts and expenditures is shown below. Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor, City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 8.95470

The estimated tax levy rate per \$1000 valuation on Agricultural land is 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

Phone Number
(515) 220-4541

City Clerk/Finance Officer's NAME
Debra L. Thompson

		Budget FY 2023	Re-estimated FY 2022	Actual FY 2021
Revenues & Other Financing Sources				
Taxes Levied on Property	1	94,980	119,164	198,961
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	94,980	119,164	198,961
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	631,453	489,246	212,195
Other City Taxes	6	125,080	136,440	135,823
Licenses & Permits	7	1,390	1,390	2,235
Use of Money and Property	8	12,200	12,400	13,189
Intergovernmental	9	218,154	292,921	260,753
Charges for Fees & Service	10	346,200	1,166,792	1,422,286
Special Assessments	11	0	0	0
Miscellaneous	12	6,700	7,402	31,587
Other Financing Sources	13	0	0	409,298
Transfers In	14	332,822	60,000	0
Total Revenues and Other Sources	15	1,768,979	2,285,755	2,686,327
Expenditures & Other Financing Uses				
Public Safety	16	141,791	191,914	133,374
Public Works	17	194,088	226,275	170,955
Health and Social Services	18	3,650	3,550	1,697
Culture and Recreation	19	86,955	79,746	47,295
Community and Economic Development	20	328,631	1,287,394	302,647
General Government	21	92,131	105,209	78,495
Debt Service	22	339,347	26,365	26,224
Capital Projects	23	0	0	0
Total Government Activities Expenditures	24	1,186,593	1,920,453	760,687
Business Type / Enterprises	25	329,775	1,144,692	550,113
Total ALL Expenditures	26	1,516,368	3,065,145	1,310,800
Transfers Out	27	332,822	60,000	0
Total ALL Expenditures/Transfers Out	28	1,849,190	3,125,145	1,310,800
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-80,211	-839,390	1,375,527
Beginning Fund Balance July 1	30	1,184,313	2,023,703	648,176
Ending Fund Balance June 30	31	1,104,102	1,184,313	2,023,703

REGULAR COUNCIL MEETING – Monday, April 4, 2022

The Cambridge City Council met in regular session on Monday, April 4, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Michael Macki, Barb McBreen, Mayor Robert Chubbic, Taylor Bassett, Whitney Baxter, Riley Harper. Absent: None. Visitors: David Knight, Dana Accola, Andrew Collings, Mark Benson, David Hilgenberg, Nathan Hovland, Janis Hovland, Nathan Albaugh.

The meeting was called to order by Mayor Chubbic at 7:00 p.m. He led the council and audience in the Pledge of Allegiance. Mayor Chubbic acknowledged the donation of the US flag and stand for the community center by David Hilgenberg.

Mayor Chubbic asked if there were any additions or corrections to the agenda for this meeting, or the minutes of the March 7th and 28th meetings. McBreen asked that the following items be added to the agenda: a discussion of community center rates under old business, and a request to waive the rental fee for the community center for a fundraiser for a firefighter. A motion by McBreen, seconded by Macki, to approve the agenda as amended and accept the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Andrew Collings, Program Administrator, Story County Housing Trust, addressing the council. He discussed the creation of the trust and the economic development district for Central Iowa. He indicated that central Iowa had been missing out on state and federal housing funding, primarily related to major disasters, because we didn't have an economic development district. The Mid-Iowa district was officially designated in January 2022. The Story County Housing Trust was established in 2017 and has two types of programs: rental assistance and owner occupied housing repair. He discussed the programs and the funding process for them, and answered questions. He also informed the council of the creation of a new organization, Mid-Iowa Planning Alliance, that has been formed to assist communities with economic development activities.

Following is a summary of receipts for March: General Fund, \$8,989.22; TIF/Special Revenues Fund, \$29,097.15; Road Use Tax, \$5,164.85; Debt Service, \$1,021.54; Library Fund, \$200.98; Garbage Utility, \$7,040.03; Water Utility, \$12,303.44; Sewer Utility, \$14,412.91. Total Receipts: \$78,230.12.

Following is a summary of disbursements for March: General Fund, \$23,946.68; TIF/Special Revenues Fund, \$63,552.21; Road Use Tax, \$3,038.34; C.U.T. Fire Fund, \$626.54; Library Fund, \$757.16; Garbage Utility, \$6,729.13; Water Utility, \$1,742.12; Sewer Utility, \$1,763.41. Total Disbursements: \$102,155.59.

The following list of claims was presented to the council for April:

AG SOURCE	Analysis	675.00
AMES OUTDOOR SUPPLY	Sweeper, Parts	687.42
ALLIANT ENERGY	Monthly Service	5,999.42

ANKENY SANITATION	Service-March	6,621.74
ARNOLD MOTOR SUPPLY	Filters	15.27
BAKER & TAYLOR	Books, DVD's	191.91
BALLARD DOLLARS FOR SCHOLARS	Scholarship	400.00
BROWN SUPPLY CO.	Water Main Supplies	1,039.16
CAMPBELL, SUE	Overpayment & Utility Deposit Refund	33.24
CHINERY, COLIN	BLS Certification	750.00
COWMAN, DONA	Reimb. for Easter Candy	50.88
DUBBERKE, WENDY	Reimb. for Easter Candy	51.26
EFTPS	Fed. & FICA W/H	3,109.60
FEH DESIGN	Fees – Opera House	2,782.50
FOX STRAND	Fees	651.75
HACH	Testing Supplies	143.91
HAWKINS, INC.	Water Treatment	2,427.16
HAZEL, LAURIE	Reimb. for Expenses	151.39
HENNICK, DALE	Overtime (2019)	2,849.87
HUXLEY COMMUNICATIONS	Monthly Service	412.69
INTERSTATE BATTERIES OF UPPER IOWA	Battery	44.96
IOWA LEAGUE OF CITIES	Mayors Assn. Dues	30.00
I P E R S	Retirement	2,045.51
IOWA PUMP WORKS	Service Pump	726.88
JOHN DEERE FINANCIAL	Supplies	13.52
KEMPKER'S TRUE VALUE	Supplies	90.80
LEWIS LAW FIRM	Legal Services	1,203.66
MACKI, NATHAN	Utility Deposit Refund	100.00
MAIN STREET DESIGNS, INC.	Shipping Fees	213.33
MARCO	Copier Rental, Supplies	161.72
MENARDS	Supplies	765.73
MOLLY MAID OF ANKENY	Cleaning Services	750.00
OMNISITE	Wireless Service	213.99
STATE LIBRARY	Conference Fee	150.00
U.S. CELLULAR	Monthly Service	91.75
U.S. POSTMASTER	Billing Postage	120.00
WAGES	Net Wages	9,828.90
WELLMARK BC/BS	Health Premium	3,957.70
THOMPSON, DEBRA	Reimb. for Zoom Fees	500.13
MUNICIPAL SUPPLY	Water Main Supplies	845.50
PRECISION UNDERGROUND UTILITIES, LLC	Hydrant, Water Main Repairs	1,742.86
KING KNUTSON CONSTRUCTION CO.	Pay Request #11-Opera House Project	<u>37,832.38</u>

TOTAL CLAIMS

\$91,473.49

After discussion, a motion by Baxter, seconded by Harper, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Assistant Public Works Director David Knight submitting an estimate to repair the water pump from Iowa Pump Works in the amount of \$1,760.67 plus a service call to re-install the pump. After discussion, a motion by Baxter, seconded by McBreen, to approve the repair. Roll Call: All Ayes. The council continued the discussion of the nuisance abatement process. Mayor Chubbic indicated that he and the clerk would be meeting with the acting city attorney this week to discuss it. Knight reported that he and Public Works Director Dale Hennick had talked with the applicants for mowing and trimming of the cemetery, and had selected Gered Burkhardt for the position. After discussion, a motion by Macki, seconded by Harper, to hire Gered Burkhardt to mow and trim the cemetery for the 2022 season at a rate of \$12.00/hr. Roll Call: All Ayes. Macki reported that the library Easter egg hunt would be held this year on Saturday, April 9th. He also discussed bridge repairs and pond improvement project for the JC park, and filling the Library and Park Boards membership vacancies. Bassett discussed the city's credit card application. McBreen reported that she was pursuing the Story County Technical Assistance Grant, and that the notification of the IEDA grant should come in mid-April. Baxter reported that she was continuing to look at audio and video recording equipment options for the council.

The first item under old business concerned the wastewater treatment system improvements project. Assistant Public Works Director Knight reported that the UV lights have been installed. Training for the system will begin this month. The system will be in operation from April 1 through October 31 each year. The council also discussed the operation of the flow meters, and utility usage.

The next item concerned the Cambridge House project. Pay Request #11 to King Knutson Construction Co. in the amount of \$37,832.38 was submitted to the council. A motion by McBreen, seconded by Baxter, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. ASI #5 Updated Plans was presented to the council. After reviewing the items to be added to the architect design plans, the council tabled action on this item until the next regular council meeting. Mayor Chubbic reported that the next progress meeting will be held in the morning at 9 a.m. The council also discussed roof repairs and the water leak in the basement that had occurred.

The next item under old business concerned the American Rescue Plan Act funding. Polk County will be allocating a portion of their funding to their Housing Trust Fund. Leanne Harter will be handling the administration of the Story County ARPA grant applications.

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The next item concerned the budget for the city for FY2022/23. The council discussed the law enforcement contract for FY2023, and the amendment of the current city budget.

The next item concerned the appointment of the city attorney for 2022. Mayor Chubbic indicated that he and Bassett would be meeting with a candidate for the position tomorrow.

The next item under old business concerned city staffing. McBreen reported that 14 inquiries had been submitted for the city clerk opening. The council discussed the interview process they would be using.

The next item concerned the FY2021 annual exam being conducted by the State Auditor's office. The clerk reported that the deadline for completion of the audit report has been extended to the end of June.

The next item was the request to waive the rental fee for their play submitted by the Nazareth Lutheran Church at the previous council meeting. A motion by McBreen, seconded by Harper, to approve waiving the rental fee. Roll Call: All Ayes.

The last item under old business concerned updating rental fees for the Community Center. The council reviewed the proposed rates that McBreen had suggested. The clerk suggested that holidays that occur during the week be charged at the weekend rate. The council agreed. A motion by Macki, seconded by Bassett, to approve the new rates for community center rentals. Roll Call: All Ayes.

Other items discussed under old business but with no action taken or new information provided included the update of the city code and the 2020 Derecho.

The first item under new business was a discussion of the Iowa DNR webinar "Community Revitalization Through Brownfields Redevelopment". Mayor Chubbic and several council members indicated that they had viewed the webinar, and discussed its use for economic development of city owned/acquired properties.

The last item under new business was a request from Michelle Doddema to waive the rental fee for the community center to hold a fundraiser for the family of Nevada Firefighter Brad Tindahl. A motion by Macki, seconded by Riley, to approve waiving the rental fee for the event. Roll Call: All Ayes.

Mayor/Council comments were asked for with Mayor Chubbic reminding the council of the progress meeting for the Opera House project on Tuesday at 9 a.m.

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A motion by McBreen, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:17 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor

TREASURER'S MONTHLY REPORT

CITY OF CAMBRIDGE, IOWA February 2022

To the Mayor and City Council: The following is the statement of the Receipts, Disbursements, Cash and Investments balances of all funds of the City for the month of

FUND	CASH ON HAND AND IN BANK						INVESTMENTS END OF MONTH	TOTAL CASH & INVESTMENTS
	TREASURER'S BALANCE LAST REPORT	RECEIVED	DISBURSED	TREASURER'S BALANCE	OUTSTANDING W/CHECKS	CLERK'S BALANCE		
GENERAL	273,805.53	2,543.62	26,197.41	250,151.74			25,000.00	
TIF FUND /SPECIAL REV.	1,413,837.15	10,660.51	98,615.14	1,325,882.52				
ROAD USE TAX	136,411.77	9,099.25	1,741.24	143,769.78				
ECON. DEV. FUND	25,969.44	0.00	0.00	25,969.44				
DEBT SERVICE	15,192.03	27.51	0.00	15,219.54				
FIRE FUND	6,631.75	.51	2,014.41	4,617.85				
LIBRARY FUND	18,291.70	49.49	1,258.63	17,082.56				
PROJECT:								
GARBAGE UTILITY	21,095.90	7,608.24	6,536.06	22,168.08				
WATER UTILITY	(6,386.40)	10,618.67	12,008.86	(7,776.59)				
CAPITAL IMPROV. FUND	50,000.00	0.00	0.00	50,000.00				
SEWER UTILITY	(150,488.67)	12,181.76	1,895.68	(140,202.59)				
CAPITAL IMPROV. FUND	27,000.00	0.00	0.00	27,000.00				
TOTAL CASH	1,831,360.20	52,789.56	150,267.43	1,733,882.33			1,712,181.92	
						TOTAL GENERAL ACCOUNT		
						LESS INVESTMENTS		

I hereby certify that the above is true and correct.

The above indicated Clerk's balance agrees with those upon the Clerk's books.

BANK RECONCILIATION FOR FEBRUARY, 2022

GENERAL FUND

Bank Balance on 02/28/2022	1,707,434.78
+Outstanding Deposits	5,006.71
-Outstanding Checks	25,359.57
+General C.D.'s	25,000.00
+Petty Cash and Change Fund	100.00
-Other (March LOST)	<u>0.00</u>
Clerk's Balance	\$1,712,181.92

FIRE FUND

Bank Balance on 02/28/2022	6,556.60
+Outstanding Deposits	0.00
-Outstanding Checks	1,938.75
Other	<u>0.00</u>
Clerk's Balance	\$4,617.85

LIBRARY FUND

Bank Balance on 02/28/2022	17,122.56
+Outstanding Deposits	0.00
-Outstanding Checks	40.00
Other	<u>0.00</u>
Clerk's Balance	\$ 17,082.56

PROPOSAL

City of Cambridge
Attn. Dale
P.O. Box 216
Cambridge, Iowa 50046

Phone:

Date 515-460-0627

LL PELLING CO.

WWW.LLPELLING.COM

1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317

(319) 626-4600 FAX (319) 626-4601

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

Page 2

Street	From	To	L (ft)	W (ft)	TYPE OF WORK (SY)		Total
					Type A	Type B	
Race	4th	Vine	A		-		\$ -
			B 1824	24		4,864	\$ 13,619.20
Center	Vine	Center	A		-		\$ -
			B 140	24		373	\$ 1,044.40
Vine	Center	1st	A		-		\$ -
			B 204	25		567	\$ 1,587.60
Vine	Center	1st	A		-		\$ -
			B 623	24		1,661	\$ 4,650.80
Center	Water	East Thru Intersection	A		-		\$ -
			B 680	22		1,662	\$ 4,653.60
Scycamore	4th	Dead End	A		-		\$ -
			B 687	22		1,679	\$ 4,701.20
Vine	4th	Dead End	A		-		\$ -
			B 783	21		1,827	\$ 5,115.60
7th	Race	Dead End	A		-		\$ -
			B 160	21		373	\$ 1,044.40
			A		-		\$ -
			B			-	\$ -

Summary of Work	Unit of Measure	Quantity	Unit Cost	Total
Type B Work	Square Yd	13,006	\$ 2.80	\$ 36,416.80
Cold Mix Patching	per ton	20.00	\$ 325.00	\$ 6,500.00
				\$ 42,916.80

NOTES: Billing on final units completed.

Date: 3/4/2022

Authorized
Signature

Greg Eganhouse

Note: This proposal may be withdrawn if not accepted within 30 day

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

"Committed to Excellence since 1948"

LIST OF RECEIPTS – FOR THE MONTH OF FEBRUARY 2022

1.	Barrick, Robert	Cemetery Lots #809, #844	800.00	001-450-4740
2.	Bristow, Heather	Rental – Comm. Center	100.00	001-950-4310
3.	Fidelity Bank	Interest - Checking	197.56	001-950-4300
			6.11	600-810-4300
			0.00	610-815-4300
			.89	014-150-4340
			<u>.51</u>	031-410-4340
			205.07	
4.	Funke, Marilyn	Utility Deposit -	50.00	600-810-4730
		408-2 nd Street	<u>50.00</u>	610-815-4730
			100.00	
5.	Golly, Amanda	Rental – Comm. Center	100.00	001-950-4310
6.	GSD Properties LLC	Utility Deposit -	50.00	600-810-4730
		305 Center Street	<u>50.00</u>	610-815-4730
			100.00	
7.	Hernandez, Victor	Utility Deposit -	50.00	600-810-4730
		210 W. 4 th Street	<u>50.00</u>	610-815-4730
			100.00	
8.	I.C.A.P.	2021 Grant	1,000.00	001-950-4710
9.	Library Miscellaneous		48.60	031-410-4340
10.	State Treasurer	Local Option Sales Tax	10,190.02	121-950-4090
11.	State Treasurer	Road Use Tax	9,099.25	110-210-4430
12.	Story County Cattlemens Assn.	Rental – Comm. Center	150.00	001-950-4310
13.	Story County Treasurer	Taxes	57.25	001-950-4000
			5.11	001-950-4003
			83.70	001-950-4080
			470.49	125-950-4000
			<u>27.51</u>	200-950-4000
			644.06	
14.	Thom, David	Building Permit -	50.00	001-950-4122
		517-5 th Street		
15.	Topp, Natalie	Utility Deposit -	50.00	600-810-4730

112 Race Street	<u>50.00</u>	610-815-4730
	100.00	

16. Water Revenues	General Customers	10,412.56	600-810-4500
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17. Sewer Revenues	General Customers	11,981.76	610-810-4500
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18. Garbage Revenues	General Customers	<u>7,608.24</u>	670-840-4500
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TOTAL RECEIPTS		\$52,789.56	
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REGULAR COUNCIL MEETING – Monday, May 2, 2022

The Cambridge City Council met in regular session on Monday, May 2, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Michael Macki, Barb McBreen, Mayor Robert Chubbic, Whitney Baxter, Taylor Bassett, Riley Harper. Absent: None. Visitors: David Hilgenberg, Dale Hennick, Steve Kovarik, Joe Marchesano, Mark Bensen.

The meeting was called to order by Mayor Chubbic at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic asked if there were any additions or corrections to the agenda for this meeting, or the minutes of the April 4th meeting. A motion by Macki, seconded by McBreen, to approve the agenda and accept the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with David Hilgenberg reading a statement on behalf of Caroline Hurst, 416 S. Vine Street, who was unable to attend the meeting due to a family emergency. In her statement, she requested that the city provide dust control for 320th Street between Water and S. Vine Streets. She relayed information about the history of the maintenance of the street, and why she felt the dust issue would be increasing because of additional traffic related to the expansion of the Heartland Co-op facility.

Kelly Grossman, Maple Grove Law, Nevada, introduced herself to the council as a candidate for the city attorney appointment. She discussed her background, and the background of her firm and its merger with the Toledo Law Firm that worked with several municipalities. She is looking forward to working with the council to “fight the good fight” for the city.

Greg Piklapp, Director, Community & Economic Development Outreach, Ames Chamber of Commerce, introduced himself to the council. He presented the 2022 Economic Development Week Proclamation for the council’s consideration. After discussion, a motion by Harper, seconded by Macki, to declare May 9-22 as Economic Development Week. Roll Call: All Ayes.

Following is a summary of receipts for April: General Fund, \$39,954.54; TIF/Special Revenues Fund, \$190,074.46; Road Use Tax, \$12,369.75; Debt Service, \$10,100.53; C.U.T. Fire Fund, \$3301.00; Library Fund, \$4,409.44; Garbage Utility, \$6,412.20; Water Utility, \$10,321.45; Sewer Utility, \$10,800.86. Total Receipts: \$287,744.23.

Following is a summary of disbursements for April: General Fund, \$17,845.21; TIF/Special Revenues Fund, \$39,904.76; Road Use Tax, \$14,013.82; C.U.T. Fire Fund, \$886.92; Library Fund, \$692.02; Garbage Utility, \$6,675.36; Water Utility, \$11,043.34; Sewer Utility, \$2,706.40. Total Disbursements: \$93,767.83.

The following list of claims was presented to the council for May:
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AG SOURCE	Analysis	561.50
ALLIANT ENERGY	Monthly Service	6,140.56
AMES OUTDOOR SUPPLY	Belts, Weedeater Service	338.42
ANKENY SANITATION	Service-April	6,621.74
ARNOLD MOTOR SUPPLY	Parts	55.98
BAKER & TAYLOR	Books, DVD's	92.76
BEHLE INC.	Jet Sewer Main	900.00
BRAMMER, RICK	Storytime Materials	118.74
CAPITAL CITY EQUIPMENT	Parts	130.79
COMPUTER EXPRESS	Service	138.00
C.U.T. FIRE FUND	Matching Funds	6,250.00
DUBBERKE, WENDY	Reimb. for Supplies	56.20
EFTPS	Fed. & FICA W/H	4,518.56
FIDELITY BANK	Returned Check & Fee	207.49
FOX STRAND	Fees	3,675.60
GATEHOUSE MEDIA IOWA	Publishing	851.60
HAZEL, LAURIE	Reimb. for Expenses	124.60
HEARTLAND CO-OP	Fuel	1,754.40
HENNICK, DALE	Overtime (2020)	2,740.91
HOKEL MACHINE SUPPLY	Supplies	23.76
HUTCHINS, PAUL	Utility Deposit Refund	100.00
HUXLEY COMMUNICATION	Monthly Service	422.87
INTERSTATE BATTERIES OF UPPER IOWA	Battery	58.46
IOWA D O T	Rivets	330.00
IOWA ONE CALL	Service	25.60
I P E R S	Retirement	2,776.45
IOWA PUMP WORKS	Repair Pump, Install	2,508.68
JOHN DEERE FINANCIAL	Supplies	106.92
KEMPKER'S TRUE VALUE	Supplies	185.27
MARC	Chemical	424.00
MENARDS	Generator, Supplies	650.51
MOLLY MAID OF ANKENY	Cleaning Services	250.00
BIG BANG CONSTRUCTION	Roof Repairs-Final	5,000.00
POTTER, JONATHAN	Utility Deposit Refund	100.00
STATE TREASURER	1 st Qtr. State W/H	1,364.32
STATE TREASURER	1 st Qtr. Water Excise Tax	1,748.61
STATE TREASURER	1 st Qtr. Sales Tax	160.86
STORY COUNTY ANIMAL CONTROL	Rescue Services	179.00
THOMPSON, DEBRA	Reimb. for Supplies	57.77
U.S. CELLULAR	Monthly Service	91.69
U.S. POSTMASTER	Billing Postage	160.00

WAGES	Net Wages	9,672.47
Page 3 – Monday, May 2, 2022		
WELLMARK BC/BS	Health Premium	3,957.70
C.L. CARROLL CO.	Pay Request #10- Wastewater Project	<u>106,875.00</u>
TOTAL CLAIMS		\$172,669.51

After discussion, a motion by Macki, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The financial and police reports were presented and accepted by the council.

Report from standing committees were asked for with Public Works Director Dale Hennick reporting that they would be flushing hydrants next week, and that the street maintenance crew would be in town early this year. Bassett reported that she had spoken with SPI (Scrap Processors Inc.) about holding an appliance/scrap metal event in the city the 3rd weekend in June. They asked her to call the week before we wanted to hold the event. The council also discussed a DNR violation notice for a resident. Mayor Chubbic informed the council of a Nuisance Abatement Conference to be held in Ankeny on May 18th. Interested members can register for the conference through the Iowa League of Cities website, the cost of the conference is \$75.00 and is reimbursable. Mack discussed the library's contract for the copier. Bassett reported that she was continuing to work to obtain a credit card for city and library use. McBreen reported that she had submitted an application for a Technical Assistance Grant from the Story County Board of Supervisors. She applied for \$3,000 to assist with engineering fees for the lagoon project stream study. She reported that she had attended the Story County Economic Development Group meeting last month. They had continued the discussion of hiring someone to work with Story County communities on developing and enforcing nuisance abatement codes. The next meeting will be on July 21st in Cambridge. She also reported that the city had been granted \$180,000 in IEDA funds for the Opera House Project. Baxter provided the information she had gathered relating to the purchase of recording equipment for the council. After reviewing the spreadsheet and discussion, a motion by Harper, seconded by McBreen, to purchase the Meeting Owl Pro camera, the ASUS Zenbook Pro 15 laptop and security from B&H Photo at a cost of \$2,024.19. Roll Call: All Ayes. The council discussed providing timely information to residents, such as building permit requirements, through the city website and Facebook. Baxter and McBreen will coordinate this effort.

The first item under old business concerned the wastewater treatment system improvements project. Pay Request #10 to C.L. Carroll Co. in the amount of \$106,875.00 was submitted to the council. A motion by Macki, seconded by Baxter, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. The clerk submitted the Certificate of Substantial Completion for April 1st for the project. A motion by Macki, seconded by Baxter, to accept the certificate. Roll Call: All Ayes.

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The next item concerned the Cambridge Opera House project. Mayor Chubbic informed the council that the next progress meeting will be held on Tuesday, May 3rd, at 9 a.m. The council discussed issues with the roof on the original building, and painting of the exterior. P.R. #6-9 were presented to the council and would add \$8,000 to the project's contract. A motion by Macki, seconded by McBreen, to approve the price requests. Roll Call: All Ayes.

The next item under old business concerned the update of the city code. Mayor Chubbic asked the council to consider adding a work session to each month. After discussion, the council agreed to meet in a work session on the 3rd Monday of each month, beginning May 16th at 7:00 p.m. at City Hall. The council discussed adding a section to the code adopting the State Building Code by reference. This statement was in the previous code, but was not included in the 2014 update.

The next item concerned the budget for the city for FY2022/23. The clerk reported that the public hearing for amending the current city budget would be held Monday, June 6, 2022, at 7:00 p.m. at the Cambridge Community Center/City Hall.

The next item concerned the appointment of a city attorney for 2022. A motion by Macki, seconded by Harper, to hire Kelly Grossman, Maple Grove Law, as the attorney for the city for 2022 at a rate of \$150/hour. Roll Call: All Ayes.

Other items discussed under old business with no action taken or new information provided included the 2020 Derecho, American Rescue Plan Act, City Staffing and Boards & Commissions, and the FY2021 Annual Exam.

The first item under new business concerned Firemen's Days for this year. It will be held on June 10 and 11. Activities will include dinners on Friday and Saturday provided by the Fire Fighters, a parade on Saturday coordinated by Paster Marcia Kisner, activities in the park sponsored by the local churches, and a fireworks display on Friday.

The next item was a request by Barb McBreen to waive the utility bill for the Cambridge Historical Association building. After discussion, a motion by Macki, seconded by Harper, to approve the request due to low consumption by the facility. Roll Call: Ayes: Bassett, Baxter, Harper, Macki. Nays: None. Abstaining: McBreen. Motion carried.

The next item under new business was a request by Alliant Energy to place a new transformer on 2nd and Water Streets behind the Veteran's Memorial. After discussion, a motion by Macki, seconded by McBreen, to approve the request. Roll Call: All Ayes.

The next item concerned the Mid-Iowa Planning Alliance. McBreen proposed that the city join the alliance to help with grant writing and strategic planning. The annual cost is

\$120.00. After discussion, a motion by Baxter, seconded by Harper, to approve joining and to appoint McBreen as the city's representative. Roll Call: All Ayes.

Page 5 – Monday, May 2, 2022

The clerk announced that the I.C.A.P. grant will be available again this year. The maximum grant amount is \$1000.00 and the application is due by the end of the year. Public Works Director Hennick will look into eligible projects.

The last item under new business concerned Story County Emergency Management ICS100 and 402 classes. Mayor Chubbic indicated that there will be a ICS100 class for staff on May 10th from 9-11 a.m. in Nevada, and a ICS402 class for elected officials on May 17th from 6:30-8 p.m., also in Nevada.

Mayor/Council comments were asked for with Macki reporting that the last day of school will be May 27th. Mayor Chubbic reminded the council and audience of the Opera House progress meeting in the morning.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 9:00 p.m.

Debra L. Thompson, City Clerk

Robert D. Chubbic, Mayor

PUBLIC NOTICE

THE CAMBRIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION ON MONDAY, JUNE 6, 2022, AT 7:00 P.M. AT THE CAMBRIDGE CITY HALL/COMMUNITY CENTER WITH THE FOLLOWING TENTATIVE AGENDA:

1. Call to Order and Pledge of Allegiance
2. Public Hearing to Consider Amendment of the Current City Budget
3. Approval of the Agenda and Minutes of Previous Meetings
4. Comments from the Audience
5. Approval of the List of Claims and Receipts
6. Monthly Reports
 - Treasurer's Report
 - Budget Balances Report
 - Bank Reconciliation and List of Outstanding Checks
 - Police Report
7. Correspondence
8. Reports from Standing Committees
 - Water
 - Sewer/Solid Waste
 - Appliance/Scrap Metal Event
 - Cemetery/Park/Library
 - Finance/Economic Development
 - Credit Card
 - Technical Assistance Grant
 - Communications
9. Old Business
 - Wastewater Treatment System Project
 - Engineer's Statement of Completion
 - Pay Request #11-C.L. Carroll Co., 32,344.70
 - Baffle Curtain Repair/Replacement
 - Cambridge Opera House
 - Pay Request #12 and #13-King Knutson Construction Co., \$261,361.23
 - Appliances
 - Progress Meetings
 - City Code Update
 - Council Meeting Schedule-Monthly Work Session
 - State Building Code

American Rescue Plan Act
-Story County Application
-State Grant Funds
FY2023 Budget
-Police Contract
City Staffing
-Clerk
-City Boards & Commissions
-Employee Handbook
State Auditor
-FY2021 Annual Exam
Firemen's Days
Alliant Energy
-Request for Easement
I.C.A.P.
-2022 Grant Application

10. New Business
July Regular Council Meeting
Story County Animal Control
-FY2023 Animal Rescue Services Contract
Story County 911 Service Board
-Member and Alternate Appointments
Story County Board of Supervisors
-Story County 2023 Calendar
11. Resolution No. 22-08
"City Budget Amendment and Certification Resolution-FY2022-
Amendment #1"

Resolution No. 22-09
"Resolution to Become a Member of the Mid-Iowa Planning Alliance for
Community Development"

Resolution No. 22-10
"Resolution of Acceptance of Public Improvements"

Ordinance No. 22-A
"An Ordinance Amending The Code Of Ordinances Of The City Of
Cambridge, Iowa, 2014, By Amending Provisions Pertaining to Regular
Meetings of the Council"
12. Mayor/Council Comments
13. Adjournment

LIST OF CLAIMS – FOR THE MONTH OF JUNE, 2022

1.	AgSource	Analysis	13.50	600-810-6499
			<u>516.00</u>	610-815-6499
			529.50	
2.	Alliant Energy	Monthly Service	341.75	001-150-6371
			1,395.45	001-230-6371
			163.97	001-410-6371
			19.07	001-430-6371
			556.96	001-650-6371
			214.06	110-210-6371
			327.95	121-599-6399
			977.66	600-810-6371
			<u>1,242.77</u>	610-815-6371
			5,239.64	
3.	Ames Outdoor Supply	Parts, Supplies	209.23	001-210-6331
			<u>93.63</u>	001-350-6350
			302.86	
4.	Ankeny Sanitation	Service-May	6,621.74	670-840-6499
5.	B&H Photo	Recording Equipment	2,149.84	001-610-6507
6.	Baker & Taylor	Books, DVD's	337.08	031-410-6499
7.	Big Bang Construction LLC	Roof Repair-Hist. Bldg.	4,003.98	001-650-6310
8.	Burkhardt, Gered	Cemetery Maintenance	192.91	001-450-6010
9.	Camb. Vol. Fire Dept.	Allocation for Fire Station Remodel	15,000.00	121-199-6499
10.	Cedar Rapids Bank & Trust	City Center Bond Payment	175,177.50	001-510-6499
11.	Chubbic, Robert	Reimb. Conference Fees	295.00	001-610-6507
12.	Continental Research Corp.	Chemical	522.84	001-350-6501
13.	Emergency Medical Products	Equipment, Supplies	2549.34	014-150-6799
14.	EFTPS	Fed. & FICA W/H	1,717.27	110-270-6199
			935.33	001-620-6199
			1,331.92	600-810-6199
			<u>534.04</u>	001-410-6199

		4,518.56	
15.	FEH Design	Fees-Opera House	5,858.00 001-510-6499
16.	Fidelity Bank	Returned Check & Fee	71.49 600-810-6497
17.	Fox Strand	Fees	3,646.73 610-815-6799
18.	Garnas, Makayla	Utility Deposit Refund	50.00 600-810-6498
		<u>50.00</u>	610-815-6498
		100.00	
19.	Hawkins, Inc.	Water Treatment	330.31 600-810-6501
20.	Hazel, Laurie	Reimb. for Expenses	573.93 031-410-6499
21.	Heartland Co-op	Fuel	904.24 014-150-6331
		452.12	001-210-6331
		<u>452.12</u>	110-210-6331
		1,808.48	
22.	Hennick, Dale	Landfill Expense	92.40 001-650-6310
23.	Hennick, Dale	Overtime (2021)	229.97 001-270-6010
		898.98	110-250-6507
		815.35	600-810-6010
		<u>146.34</u>	610-815-6010
		2,090.64	
24.	Hilgenberg, David	Plants	68.31 001-430-6320
25.	Hokel Machine Supply	Parts	113.26 110-210-6310
26.	Huxley Communications	Monthly Service	47.29 001-410-6373
		127.00	001-650-6373
		75.66	014-150-6373
		74.12	121-599-6399
		<u>101.66</u>	600-810-6373
		425.73	
27.	I.C.A.P.	Premium Adjustment	85.00 001-430-6320
28.	Iowa Finance Authority	Water/Sewer Bond	18,012.50 001-510-6499
		Payments	17,000.00 200-150-6801
		1,012.50	200-150-6851
		53,000.00	600-810-6801
		2,808.75	600-810-6851
		547.50	600-810-6899
		37,000.00	610-815-6801

		4,185.63	610-815-6851
		<u>597.95</u>	610-815-6899
		134,164.83	
29. I P E R S	Retirement	1,094.19	110-270-6199
		591.49	001-620-6199
		682.58	600-810-6199
		<u>408.19</u>	001-410-6199
		2,776.45	
30. J&M Displays	Fireworks	2,500.00	001-440-6598
31. John Deere Financial	Supplies	97.27	014-150-6331
		<u>144.20</u>	110-210-6417
		241.47	
32. Kempker's True Value	Supplies	109.38	001-430-6320
		35.03	014-150-6507
		40.97	110-210-6310
		44.92	600-810-6310
		<u>64.81</u>	110-210-6417
		295.11	
33. MARC	Chemical	430.50	110-210-6417
34. Menards	Supplies	141.86	001-430-6320
		280.06	001-450-6320
		87.67	001-650-6310
		<u>196.20</u>	600-810-6310
		705.79	
35. Mid-Iowa Planning Alliance	Annual Membership	155.00	001-610-6507
36. Molly Maid of Ankeny	Cleaning Services	125.00	001-410-6310
		125.00	001-650-6310
		<u>250.00</u>	121-599-6399
		500.00	
37. Municipal Supply	Port (ARPA Grant)	152.00	600-810-6799
38. Petty Cash	Postage & Supplies	37.67	001-610-6507
39. Roberts, Tracey	Clean Comm. Center	50.00	121-599-6399
40. Roto-Rooter	Jet Storm Tile	959.95	110-210-6417
41. 72 Degrees	Service Call	203.00	001-410-6310
42. South Story Bank & Trust	Bond Payment-Opera	62,083.19	001-510-6499

	House		
43. South Story Bank & Trust	Bond Payment-Fire	5,653.00	200-150-6801
	Truck	<u>966.63</u>	200-150-6851
		6,619.63	
44. Starling, Michael	Utility Deposit Refund	50.00	600-810-6498
		<u>50.00</u>	610-815-6498
		100.00	
45. Storey Kenworthy	Receipts Books,	198.00	001-610-6507
	Utility Bills	120.00	600-810-6507
		<u>120.00</u>	610-815-6507
		438.00	
46. Thompson, Debra	Reimb. Mileage, Supplies	232.54	001-610-6507
47. U.S. Cellular	Monthly Service	91.69	600-810-6373
48. U.S. Postmaster	Billing Postage	60.00	600-810-6507
		<u>60.00</u>	610-815-6507
		120.00	
49. USA Blue Book	Flags	101.06	001-650-6310
50. Wages	Net Wages	4,148.30	110-270-6010
		2,734.20	001-620-6010
		663.72	001-430-6010
		<u>1,910.96</u>	001-410-6010
		9,457.18	
51. Wellmark BC/BS	Health Premium	2,916.91	110-270-6199
		<u>1,040.79</u>	121-699-6199
		3,957.70	
Subtotal General		325,740.33	
Subtotal Water		61,445.53	
Subtotal Sewer		47,615.42	
Subtotal Road Use		13,082.26	
Subtotal Garbage		6,621.74	
TOTAL GENERAL ACCOUNT		454,505.28	
TOTAL FIRE FUND		3,661.54	
TOTAL LIBRARY FUND		911.01	
TOTAL CLAIMS		\$459,077.83	

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of CAMBRIDGE
Fiscal Year July 1, 2021 - June 30, 2022

The City of CAMBRIDGE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2022

Meeting Date/Time: 6/6/2022 07:00 PM

Contact: Debra L. Thompson

Phone: (515) 220-4541

Meeting Location: Cambridge Community Center

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	119,165	0	119,165
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	119,165	0	119,165
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	489,246	0	489,246
Other City Taxes	6	122,185	14,355	136,540
Licenses & Permits	7	1,465	-75	1,390
Use of Money & Property	8	14,700	-1,350	13,350
Intergovernmental	9	180,043	114,118	294,161
Charges for Service	10	911,034	258,358	1,169,392
Special Assessments	11	0	0	0
Miscellaneous	12	3,200	9,602	12,802
Other Financing Sources	13	0	0	0
Transfers In	14	20,000	40,000	60,000
Total Revenues & Other Sources	15	1,861,038	435,008	2,296,046
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	148,150	51,614	199,764
Public Works	17	215,399	7,633	223,032
Health and Social Services	18	4,150	-250	3,900
Culture and Recreation	19	78,696	8,200	86,896
Community and Economic Development	20	519,246	768,148	1,287,394
General Government	21	93,304	32,790	126,094
Debt Service	22	26,365	0	26,365
Capital Projects	23	0	0	0
Total Government Activities Expenditures	24	1,085,310	868,135	1,953,445
Business Type/Enterprise	25	902,848	256,775	1,159,623
Total Gov Activities & Business Expenditures	26	1,988,158	1,124,910	3,113,068
Transfers Out	27	20,000	40,000	60,000
Total Expenditures/Transfers Out	28	2,008,158	1,164,910	3,173,068
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-147,120	-729,902	-877,022
Beginning Fund Balance July 1, 2021	30	943,551	1,080,152	2,023,703
Ending Fund Balance June 30, 2022	31	796,431	350,250	1,146,681

Explanation of Changes: Additional revenues and expenditures are related to the wastewater system improvements and opera house projects.

PUBLIC NOTICE

THE CAMBRIDGE CITY COUNCIL WILL CONDUCT A WORK SESSION ON MONDAY, JUNE 20, 2022, AT 7:00 P.M. AT THE CAMBRIDGE CITY HALL/COMMUNITY CENTER WITH THE FOLLOWING AGENDA:

1. Call to Order
2. City Staffing
-City Boards & Commissions
3. Mayor/Council Comments
4. Adjournment

PUBLIC NOTICE

THE CAMBRIDGE CITY COUNCIL WILL MEET IN REGULAR SESSION ON
MONDAY, JULY 11, 2022, AT THE CAMBRIDGE CITY HALL/COMMUNITY CENTER
WITH THE FOLLOWING TENTATIVE AGENDA:

1. Call to Order and Pledge of Allegiance
2. Public Hearing to Consider Amending the Code Pertaining to Regular Meetings of the Council
3. Approval of the Agenda and Minutes of the Previous Meetings
4. Comments from the Audience
5. Approval of the List of Claims and Receipts
6. Monthly Reports
 - Treasurer's Report
 - Budget Balances Report
 - Bank Reconciliation and List of Outstanding Checks
 - Police Report
7. Correspondence
8. Reports from Standing Committees
 - Water
 - Sewer/Solid Waste
 - Appliance/Scrap Metal Event Report
 - Road
 - Request for 3-way Stop
 - Cemetery/Park/Library
 - Letter of Support for Story County Conservation Board
 - Finance/Economic Development
 - Credit Card
 - Technical Assistance Grant
 - Communications
 - Recording Council Meetings
9. Old Business
 - Wastewater Treatment System Project
 - Stream Study
 - Baffle Curtain Repair/Replacement
 - Cambridge Opera House
 - Pay Request #14-King Knutson Construction Co., \$85,796.21
 - Progress Meetings

- Entry Doors
- Catalyst Grant Agreement
- City Code Update
 - State Building Code
- American Rescue Plan Act
 - Story County Application
 - State Grant Funds
- FY2023 Budget
 - Police Contract
- City Staffing
 - City Boards & Commissions
 - Oath of Office
- State Auditor
 - FY2021 Annual Exam
- Alliant Energy
 - Request for Easement
- I.C.A.P.
 - 2022 Grant Application
- Story County 911 Service Board
 - Member and Alternate Appointments

10. New Business

- ATV/UTV Registration
 - State Code Change
- Proclamation for Summer Learning 2022
- Story County
 - Emergency Management Commission
 - Drought Preparedness Stakeholder Input Meetings

11. Resolution No. 22-11

“A Resolution Setting the Salaries for Employees of the City for the Year 2022/23”

Resolution No. 22-12

“Appropriation Transfer-Budget Amendment Between Programs”

Resolution No. 22-13

“Administrative Budgetary Transfer”

Ordinance No. 22-A

“An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Amending Provisions Pertaining To Regular Meetings of the Council”

12. Mayor/Council Comments

13. Adjournment

CAMBRIDGE CITY COUNCIL REGULAR MEETING MINUTES

Monday, July 11, 2022

The Cambridge City Council met in regular session on Monday, July 11, 2022, at 7:00 p.m. at the Cambridge community Center with the following council members present: Michael Macki, Barb McBreen, Whitney Baxter, Riley Harper, Mayor Robert Chubbic, Taylor Bassett. Visitors: David Niday, Rob Keeling, Jason Bohning, Officer Nate Aubaugh, Dale Hennick, Neil Holland, Dana Accola, Roy Wilson, Jordan Dittmer, Tim Miller, Derek DeHaven.

The meeting was called to order by Mayor Chubbic at 7:04 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic opened for comment the hearing to consider the approval of amending the code pertaining to regular meetings of Council. A motion by Macki, seconded by Baxter, to close the public hearing. Roll Call: All Ayes. Motion carried.

Mayor Chubbic asked if there were any additions or corrections to the agenda for this meeting, or the minutes of the June 6th and June 20th meetings. A motion by Macki, seconded by McBreen, to approve the agenda and accept the minutes as written. Roll Call: All Ayes

Comments from the audience were asked for with Dana Accola addressing the council about the propane tanks at Heartland Co-Op. Mayor Chubbic stated that no notice has been sent at this time and that he would ask the city attorney to review.

Following is a summary of receipts and budget transfers for June:

General Fund, \$1,160.40; TIF/Special Revenues Fund, \$11,759.03; Road Use Tax, \$14,502.10; Debt Service, \$79.14; C.U.T. Fire Fund, \$1.44; Library Fund, \$18.31; Garbage Utility, \$6,838.18; Water Utility, \$123,808.98; Sewer Utility, \$209,810.39. Total Receipts and Transfers: \$367,977.97.

Following is a summary of disbursements and budget transfers for June:

General Fund, \$83,136.87; TIF/Special Revenues Fund, \$546,487.76; Road Use Tax, \$11,369.04; Debt Service, \$24,632.13; C.U.T. Fire Fund, \$3,661.54; Library Fund, \$1,293.40; Garbage Utility, \$6,621.74; Water Utility, \$59,359.79; Sewer Utility, \$136,181.70. Total Disbursements and Transfers: \$872,743.97.

The following list of claims was presented to the council for July:

AG SOURCE	Analysis	734.00
ALLIANT ENERGY	Monthly Service	5,193.95
AMES OUTDOOR SUPPLY	Parts, Supplies	436.26
ANKENY SANITATION	Service-June	6,621.74
BAKER & TAYLOR	Books, DVD's	180.21
BLANK PARK ZOO	Summer Program	110.00
BROWN SUPPLY CO.	Water Main Supplies	252.00
BURKHARDT, GERED	Cemetery Maintenance	357.98
CITY OF AMES	Solid Waste Contract	4,342.00
EMERGENCY MEDICAL	Supplies	164.98

PRODUCTS		
EFTPS	Fed. & FICA W/H	3,088.73
FEH DESIGN	Fees-Opera House	3,387.50
FOX STRAND	Fees	1,675.24
GATEHOUSE MEDIA IOWA	Publishing	642.22
HAWKINS	Water Treatment	298.24
HAZEL, LAURIE	Reimb. for Expenses	658.09
HEARTLAND CO-OP	Oil	305.80
HUXLEY COMMUNICATIONS	Monthly Service	431.83
I.C.A.P.	FY23 Insurance Renewal	20,476.00
I.M.W.C.A.	FY23 Worker's Comp. Renewal	6,652.00
INTERSTATE BATTERIES OF UPPER IOWA	Batteries	32.10
IOWA DNR	Annual Water Supply Fee	91.09
IOWA LEAGUE OF CITIES	Annual Membership Dues	806.00
IOWA ONE CALL	Service	20.70
I P E R S	Retirement	1,872.93
iREAD	Supplies	65.18
JOHN DEERE FINANCIAL	Supplies	356.22
KEMPKER'S TRUE VALUE	Supplies	141.52
KING KNUTSON CONST.,INC.	Pay Request #14-Opera House	85,796.21
LL PELLING CO.	Street Maintenance	44,084.40
MARCO	Copier Rental, Supplies	575.75
MARQUESS LAW PC	Legal Services	160.00
MARTIN MARIETTA	Rock	1,536.30
MENARDS	Supplies	374.21
MOLLY MAID OF ANKENY	Cleaning Services	500.00
NIDAY TRUCKING, INC.	Rock Delivery	560.00
RACOM	Annual Service Contract	2,700.00
STORY COUNTY ANIMAL CONTROL	Rescue Services	154.00
TAYLOR, BRIAN	Utility Deposit Refund	80.00
TOBY KID KLAUENBERG	Summer Program	335.00
US CELLULAR	Monthly Service	91.69
US POSTMASTER	Billing Postage	120.00
USA BLUE BOOK	Flag, Tester	442.99
WAGES	Net Wages	12,067.54
WELLMARK BC/BS	Health Premium	3,957.70
TOTAL CLAIMS		212,930.30

After discussion, a motion by Macki, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

Monthly Treasurer's Report had an error on bank balances and will amend for next council meeting.

Report from standing committees were asked for with Public Works Director Dale Hennick reporting there has been a rash of service line leaks. Bassett reported that the

appliance/scrap metal event went very well and might want to consider additional dumpster next year. The council discussed requests for additional stop signs at some intersections in town and Officer Aubaugh shared about a program that was available to help with this, a decision was made to move this item to a Work Session. Hennick reported they are continuing weed control at cemetery but waiting for days with less wind for spraying. Macki reported there has been a substantial increase in usage of library. Letter of support Story County Conservation Board, increase in bicycle traffic on bike trail. Bassett reported the progress in obtaining a credit card for the city is almost complete with a bank branch in Ames. McBreen reported TAG received the \$3000 grant to assist with engineering fees for the lagoon project stream study and that the next SCEDG meeting is scheduled for July 21st from 10 a.m. to 12 p.m. in Cambridge. Baxter discussed communicating with former Mayor Kovarik to transfer the Zoom account to be used for the Owl Pro equipment.

The first item under old business concerned the Wastewater Treatment project. The council discussed the status of the stream study, with Hennick reporting that they will complete this but it needs to be done when it is at a low flow. He indicated that he has made contact with the city's insurance provider concerning replacing the damaged baffle curtains.

The next item concerned the Cambridge Opera House project. Pay Request #14 to King Knutson Construction Co. in the amount of \$85,796.21 was submitted to the council. A motion by Baxter, seconded by Macki, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Discussion about entryway doors meeting fire code was verified and Mayor Chubbic informed the council that the next progress meeting will be held on Tuesday, July 12th, at 9 a.m. The Catalyst Grant Agreement, a motion by Macki, seconded by McBreen to approve. Roll Call: All Ayes. Motion carried.

The next item is the City Code Update. Mayor Chubbic informed the council that he would need to meet with the City Attorney.

The next item was the motion to approve the Police Contract with the City of Huxley of \$59,213.00/year. Motion by Macki, seconded by Baxter, to approve. Roll Call: All Ayes. Motion carried.

The next item was approving members Dave Niday, Tim Miller, Neil Holland, Jason Bohning and Rob Keeling to the Planning & Zoning Board. Motion by Macki, seconded by McBreen to approve. Roll Call: All Ayes. Motion carried.

The next item was to approve members Derek DeHaven, Roy Wilson, Mark Kahler, Kathy Thom and Rick Sesker to the Board of Adjustments. A motion by Harper, seconded by Baxter, to approve. Roll Call: All Ayes. Motion carried.

The next item was to approve the Alliant Energy request for easement. A motion by Macki, seconded by Harper, to approve. Roll Call: All Ayes. Motion carried.

The next item was to appoint Bassett as a representative and Macki as the alternate to the Story County 911 Service Board. A motion was made by Macki, seconded by Baxter to approve. Roll Call: All Ayes. Motion carried.

Other items discussed under old business with no action taken or new information provided included the American Rescue Plan Act, State Auditor FY2021 Annual Exam and the I.C.A.P. Grant application.

The first item under new business was the Iowa changes to ATV/UTV laws effective July 1, 2022 that cities can no longer charge a fee for registrations. Other factors are included with these new changes and a decision was made to add this to the July 25th Work Session.

The next item was Mayor Chubbic giving the Proclamation for Summer Learning 2022 for the week of July 11-15, 2022 in Cambridge, IA.

The next item was the announcement of the appointment of Melissa Spencer as Commissioner to the Story County Emergency Management Commission. Also shared was information about the Drought Preparedness Stakeholder Input Meetings.

Resolution No. 22-11, “A Resolution Setting the Salaries for Employees of the City for the Year 2022/23”, was presented to the council. A motion by Macki, seconded by Bassett was made to approve. Roll Call: Ayes: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Resolution No. 22-12, “Appropriation Transfer-Budget Amendment Between Programs”, was presented to the council. A motion by Macki, seconded by Bassett was made to approve. Roll Call: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Resolution No. 22-13, “Administrative Budgetary Transfer”, was presented to the council. A motion by Harper, seconded by Macki was made to approve. Roll Call: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Ordinance No. 22-A, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014, By Amending Provisions Pertaining To Regular Meetings Of The Council” was presented to the council. A motion by Bassett, seconded by Harper was made to approve. Roll Call: Bassett, Baxter, Harper, Macki, McBreen. Nays: None. Motion carried.

Mayor/Council comments were asked for with Macki announcing the construction work on the elementary school is almost complete and the first day of school will be August 23, 2022. Barb thanked those who volunteered to serve on the Planning & Zoning and Board of Adjustment Committees. Mayor Chubbic reminded the council of the progress meeting for the Opera House on Tuesday at 9:00 a.m. A motion by Harper, seconded by Macki, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:08 p.m.

REGULAR COUNCIL MEETING – Monday, September 12, 2022

The Cambridge City Council met in regular session on Monday, September 12, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Michael Macki, Taylor Bassett, Whitney Baxter, Riley Harper, Mayor Robert Chubbic and Barb McBreen (via Zoom). Visitors: Larry Wrench, Dana Accola, Tim Miller, Dale Hennick and Officer Joe Marchesano.

The meeting was called to order by Mayor Chubbic at 7:05 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic asked for approval to the agenda for this meeting and the minutes of the August 8th meeting. A motion by Macki, seconded by Bassett to approve the agenda and accept the minutes as written. Roll Call: All Ayes. Motion carried.

Public Comment:

-Larry Wrench addressed the council representing the Iowa Jeep Club. Larry shared news about the upcoming 2022 Iowa All Breeds Jeep Show & 4X4 Event scheduled for September 17th & 18th at the Cambridge Off-road Park.

-Dana Accola addressed the council about concerns of bike trail users not having any bathrooms which is causing them to use areas just off the trail for this purpose. Council will check with Story County Conservation on this issue.

Following is a summary of receipts for August:

General Fund, \$76,796.46; TIF/Special Revenues Fund, \$10,183.84; Road Use Tax, \$1,839.10; Debt Service, \$0.00; C.U.T. Fire Fund, \$140.64; Library Fund, \$1.52; Garbage Utility, \$6,924.58; Water Utility, \$10,518.97; Sewer Utility, \$15,402.23. Total Disbursements and Transfers: \$128,405.73

Following is a summary of disbursements for August:

General Fund, \$38,251.05; TIF/Special Revenues Fund, \$30,958.88; Road Use Tax, \$1,839.10; Debt Service, \$0.00; C.U.T. Fire Fund, \$991.13; Library Fund, \$722.49; Garbage Utility, \$6,638.75; Water Utility, \$13,834.83; Sewer Utility, \$28,309.03. Total Disbursements and Transfers: \$121,185.26.

The following list of claims was presented to the council for September:

ALLIANT ENERGY	Monthly Service	5,917.98
ANKENY SANITATION	Service-August	7,424.12
BAKER & TAYLOR	Books, DVD's	303.98
BOOK SYSTEMS, INC.	Annual Subscription Fee	1.163.00
BURKHARDT, GERED	Cemetery Maintenance	154.91
EFTPS	Fed. & FICA W/H	3,854.25
GATEHOUSE MEDIA IOWA	Publications	576.70
HAWKINS, INC.	Water Treatment	1,512.23
HAZEL, LAURIE	Reimb. for Expenses	505.12

HEARTLAND CO-OP	Chemicals/Fuel	1,858.72
HOKEL MACINE SUPPLY	Supplies	337.00
HUXLEY COMMUNICATIONS	Monthly Service	438.72
IOWA ONE CALL	Service	35.30
IOWA STATE UNIVERSITY	Radio Fees	5,293.47
IPERS	Retirement	2,443.04
JOHN DEERE FINANCIAL	Supplies/Chemicals	316.63
KEMPKER'S TRUE VALUE	Supplies	417.15
KING KNUTSON CONST., INC.	Pay Request #15 & #16	235,218.56
MARQUESS LAW PC	Legal Services	420.00
MARCO	Copier Supplies	424.17
MENARDS	Supplies	361.85
MOLLY MAID OF ANKENY	Cleaning Services	500.00
MUNICIPAL SUPPLY, INC.	Readers (ARPA Grant)	760.00
OVERDRIVE	E-Book Fees	473.67
ROBERTS, SUSAN	Reimb. Conference Fee	220.00
SAND, ROB-STATE AUDITOR	Auditor of State (Audit)	10,472.69
STATE TREASURER	July Excise Tax	583.27
STATE TREASURER	July Sales & Use Tax	34.02
STORY COUNTY TREASURER	Property Taxes	569.00
U.S. CELLULAR	Monthly Service	92.16
U.S. POSTAL SERVICE	Stamped Envelopes	691.90
U.S. POSTAL SERVICE	Billing Postage	132.00
WAGES	Net Wages	11,456.97
WELLMARK BC/BS	Health Premium	3,863.85
TOTAL CLAIMS:		298,492.80

After discussion, a motion by McBreen, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes. Motion carried.

Reports from standing committees were asked for with discussion of Utility Billing Late Fees. Discussion was made to move this item to the next Work Session. Wastewater & Drinking Water treatment assistance application was given to council to apply for assistance. Discussion was had about moving the current Truck Route and a discussion was made to move this item to the next Work Session. Cemetery maintenance needs improvement, Public Works Director Hennick will follow up with contracted employee. Forestry Grant program information will be forwarded to Macki. Library reports that things are going wonderful. Parks report they are looking into information on a dog park, a possible campground area and trails needing restrooms. Finance committee reports they are still working on City Credit Card. Barb reported that she has sent in the application for the electronic sign and will email more information to council members. Reviews on the use of the Meeting Owl have been supportive.

The First item under old business concerned the Baffle Curtain Repair with Public Works Director Dale Hennick reporting he will follow up on this item.

Next was the discussion of project updates on the Opera House Project. Change orders #3 and #4 needing approval. A motion was made by Macki, seconded by Bassett, to approve Change order # 3. Roll Call: All Ayes. Motion carried. A motion was made by Harper, seconded by Macki, to approve Change Order #4. Roll Call: All Ayes. Motion carried.

Next was approval needed for Pay Request #15 and #16 to King Knutson Construction. A motion by Macki, seconded by Baxter to approve Pay Request #15. Roll Call: All Ayes. Motion carried. A motion by Macki, seconded by Harper was made to approve Pay Request #16. Roll Call: All Ayes. Motion carried.

Next item was discussion on City Code updates with Mayor Chubbic reporting we are still waiting on information from city attorney and will do a follow up.

Next item was the American Rescue Plan Act. Barb will follow up on process of bids for Storm Sewer Drain Project.

Next item was City Boards & Commissions with Chair Tim Miller reporting they are working on a Comprehensive Plan and a Capital Improvement Plan. They are also looking into maps of the city and correcting state codes and existing codes. They will bring a proposal to the council for approval.

Next item is the Employee Handbook with McBreen reporting she has emailed a rough draft to council for review. Macki and 2 city employees will review.

Next item is the State Auditor with a report that the audit is complete but we are still waiting on a copy of the final report.

Next item is the Nuisance Abatement. Will be doing a follow up with city attorney on this process.

The first item under new business was the Community Center Rental Fees. Discussion was made to move this item to the next Work Session.

The next item is the Annual Fire Chief Payment. Discussion was made to invite Chief Kahler to meet with council to discuss past process. A motion by Macki, seconded by Harper to approve the annual Fire Chief payment. Roll Call: All Ayes. Motion carried.

Resolution No. 22-15, "A Resolution to Establish Traffic Control Device", was presented to the council. A motion by Macki, seconded by Baxter was made to approve. Roll call: All Ayes. Motion carried.

Mayor/Council comments were asked for with Macki announcing the fire department had members Dale Hennick and Joe Crawford volunteer for a September 11th remembrance function at Ballard East Elementary School. Macki also reported that the school year is off to a good start and he would like to encourage the support of the community and community motorists to use precautions. He is also working with the Ballard Transportation Dept. to establish a second bus stop within city limits.

A motion by Bassett, seconded by Macki to adjourn the meeting. Ayes: Macki, McBreen, Baxter, Harper & Bassett. Nays: none. Meeting adjourned at 8:54 p.m.

CAMBRIDGE CITY COUNCIL WORK SESSION MINUTES

Monday, September 26, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular council meeting.

COUNCIL MEETING: The Cambridge City Council held a work session on the above date pursuant to rules of the council.

Mayor Chubbic called the meeting to order at 7:04 pm.

ROLL CALL: Mayor Robert Chubbic, Whitney Baxter, Barb McBreen, Michael Macki, Taylor Bassett.

Absent: Riley Harper. Visitors: Pam Anderson and Jacob Saylo

DISCUSSION ITEMS:

- Mayor Chubbic opened with the discussion of rental fees for the Cambridge Community Center. Discussion was had concerning rental fees for non-profit organizations. A Tiered Reservation System Rate was shared with council and the decision was made that all users of the Cambridge Community Center should have a fee and further research would be needed to implement a Tiered Rate System. McBreen will continue to research this system
- Opera House Project is getting close to needing appliances in the apartment areas. Bassett and Baxter will look into the purchase of these appliances with a installation goal of December 5, 2022. The discussion of the process for sale of the Opera House was moved to the November Work Session.
- The Council discussed options for a truck route.
- Rural Enrichment Grant was discussed and Barb reported that she should know if we received the Grant by September 30, 2022.
- American Rescue Plan Act Grants were discussed. Council discussed picking a project to apply these funds to.
- Utility Billing Late Fee charges were discussed with council addressing changing the late fee from a 5% fee to a flat fee for all customers.
- Employee Handbook was discussed with the decision for City employees to review the sample that was shared.
- Mayor/Council Comments were asked with Bassett asking if the City Council meeting time could be moved from 7:00 p.m. to 6:00 p.m.

ADJOURNMENT: motion-McBreen, seconded-Baxter. Roll Call: All Ayes. Work Session adjourned at 8:52p.m.

REGULAR COUNCIL MEETING – Monday, October 10, 2022

The Cambridge City Council met in regular session on Monday, OCTOBER 10, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Taylor Bassett, Whitney Baxter, Riley Harper, Mayor Robert Chubbic and Barb McBreen
Absent: Michael Macki. Visitors: Tim Miller, Officer Joe Marchesano, Dale Hennick, Daryl from the Iowa Jeep Club, Dana Accola, William & Heather Borchard, Orrie Pererson.

The meeting was called to order by Mayor Chubbic at 7:04 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic asked for approval to the agenda for this meeting and the minutes of the September 12th meeting. A motion by McBreen, seconded by Baxter to approve the agenda and accept the minutes as written. Roll Call: All Ayes. Motion carried.

Public Comments:

-Daryl from Iowa Jeep Club shared information on the Iowa All Breeds Jeep Show & 4x4 Event that was held September 17th & 18th at the Cambridge Offroad Park.

-Dana Accola addressed the council about the property lines in Cambridge & Mayor Chubbic explained the City Attorney is still working on this. Dana also asked about the proposed move of the Truck Route in town and council shared that this is still in the discussion phase. Dana then addressed the council about the YSS Shelter project with Mayor Chubbic commenting that the city is not involved at this time.

-William Borchard, and wife Heather Borchard, introduced themselves as new residents to Cambridge. They shared interest and ideas in helping with improvements to the bike trail that goes through town. Council shared that there are openings on the Parks & Recreation Board and would welcome new members.

-Kris Decklever introduced himself to the council and shared his plans to complete his work on his property.

Following is a summary of receipts for September: General Fund, \$6,671.39; TIF/Special Revenues Fund, \$77,520.16; Road Use Tax, \$12,969.68; Debt Service, \$2,277.41; C.U.T. Fire Fund, \$6,250.54; Library Fund, \$1.36; Garbage Utility, \$7,745.32; Water Utility, \$14,226.79; Sewer Utility, \$18,359.69. Total Disbursements and Transfers: \$146,022.38.

Following is a summary of disbursements for August: General Fund, \$21,238.27; TIF/Special Revenues Fund, \$242,442.51; Road Use Tax, \$819.93; Debt Service, \$0.00; C.U.T. Fire Fund, \$8,037.10; Library Fund, \$2,445.77; Garbage Utility, \$7,424.12; Water Utility, \$8,375.90; Sewer Utility, \$15,386.02. Total Disbursements and Transfers: \$306,169.82.

The following list of claims was presented to the council for October:

AG SOURCE	Analysis	702.50
ALLIANT ENERGY	Monthly Service	6,204.55
ANKENY SANITATION	Service-August	6,837.17
BAKER & TAYLOR	Books, DVD's	300.26
C.U.T. Fire Fund	Matching Funds	6,250.00

EFTPS	Fed. & FICA W/H	3,968.38
GATEHOUSE MEDIA IOWA	Publications	576.70
FEH DESIGN	Opera House	6,962.24
FIDELITY BANK	Returned Check Plus Fee	182.10
FOX STRAND	Fees	10,125.00
HAWKINS, INC.	Water Treatment	741.00
HAZEL, LAURIE	Reimb. for Expenses	93.65
HELLWEG, JEREMY	Utility Deposit Refund	104.20
	Plus Overpayment	
HENDERSON, ALYSSA	Utility Deposit Refund	100.00
HOKEL MACINE SUPPLY	Supplies	46.70
HUXLEY COMMUNICATIONS	Monthly Service	437.37
IOWA DNR	Annual Water Use Fee	115.00
IOWA DOT	Supplies	828.84
IOWA FIREFIGHTERS ASSOC.	Membership Fees	498.00
IPERS	Retirement	2,505.88
JOHN DEERE FINANCIAL	Supplies/Chemicals	1,091.28
KEMPKER'S TRUE VALUE	Supplies	166.42
KING KNUTSON CONST., INC.	Pay Request #15 & #16	59,818.30
MARQUESS LAW PC	Legal Services	50.00
MARCO	Copier Supplies	379.78
MENARDS	Supplies	475.55
MOLLY MAID OF ANKENY	Cleaning Services	750.00
MUNICIPAL SUPPLY, INC.	Readers (ARPA Grant)	1,774.62
NIC ROTH STUDIO	Author Visit	50.00
SERVICE TECH / CENTRAL IA	Fire Hydrant Repair	1,405.14
STATE TREASURER	Aug. Excise Tax	620.54
STOREY KENWORTHY	Utility Bills	410.00
U.S. CELLULAR	Monthly Service	92.16
U.S. POSTAL SERVICE	Billing Postage	132.00
WAGES	Net Wages	9,901.85
WELLMARK BC/BS	Health Premium	3,883.17

TOTAL CLAIMS: 127,986.62

After discussion, a motion by Bassett, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes. Motion carried.

Reports from standing committees were asked for with McBreen reporting the Water Department is working on a Grant with Mid-Iowa Planning Alliance. Sewer/Solid Waste reporting they are meeting with the engineer about the Baffle Curtain and the Storm Sewer projects. The proposal to modify Remote Monitoring System was discussed with the option to use funds from SRF to cover the cost. Cemetery reported that the motor went out on one of the mowers and will need replaced. A motion by Baxter, seconded by Harper to approve mower repair. Roll Call: All Ayes. Motion carried. Bassett shared the Finance committee is in the final stages of the city credit card approval. The City did not receive the Rural Enrichment Grant for the Electronic Sign but will be looking into other Grants for this project.

The first item under Old Business was the discussion of the progress updates of the Opera House project. Next was Pay Request #17. A motion by Bassett, seconded by Harper to approve Pay Request #17. Roll Call: All Ayes. Motion carried.

Next item was Appliances for the Opera House. Baxter reported she has been in contact with Lowe's and is still getting quotes.

Next item was the discussion of the process for sale of the Opera House. Bassett shared she will investigate this process.

Next item was the City Code update with Mayor Chubbic sharing that we are still waiting on the City Attorney for this.

Next Item was the American Rescue Plan Act. The city is still waiting for assistance with the SAMS.gov registration renewal process which is needed to complete these applications.

Next item was the Story County Storm Sewer Project. City officials will be meeting with Fox engineering on this project.

Next item was City Boards & Commissions with Chair Tim Miller reporting on what the committee is working on & will bring a proposal to the next meeting. Tim also shared the Comprehensive Plan they are currently working on.

Next item was the Employee Handbook with the discussion of meeting with the individual who offered to help with constructing a City of Cambridge Employee Handbook.

Next item was the Nuisance Abatement process. Mayor Chubbic reported the city is still waiting on the City Attorney for this process.

Next item was the Community Center Rental Fees. McBreen presented a new Tiered Rental Agreement. A motion by Bassett, seconded by Baxter, to approve the new Tiered Agreement. Roll Call: All Ayes. Motion carried.

Next item was the Utility Billing and changing the current Late Fee of 5% to a set Late Fee of a \$20.00 for any payment made after the 15th of the month. Ordinance No. 22-B "An Ordinance amending the Code of Ordinances of the City of Cambridge, Iowa, by Amending Provisions Pertaining to Water service Charges" was presented to the council. A motion by McBreen, seconded by Baxter, to approve Ordinance No. 22-B. Roll Call: All Ayes. Motion carried. The council was also presented with a new Utility Account Application for new residents to complete to begin Utility service.

Next item was the announcement of the hiring of David Cooper as the new Deputy Coordinator for the Story County Emergency Management Agency.

Next item was setting the date and time for Trick or Treat / Beggar's Night. Council set this event for Monday, October 31, 2022, from 6:00-8:00 p.m.

Mayor/Council comments were asked for with McBreen sharing the Cambridge Historical Association will be having a fundraising event hosted by The Tattered Toad during their Meat & Cheese Palooza on Saturday, October 15, 2022, from 3:00-6:00 p.m. The Historical Association are also having a Quilt Raffle they are selling tickets for. The drawing will be held Saturday, November 19th during the Holiday Vendor Fair at the Cambridge Community Center. Mayor Chubbic shared there will be an Opera House progress meeting on Tuesday, October 18, 2022, at 9:00 a.m. The City Of Cambridge has posted openings for volunteers on the Parks & Rec Committee. The City is looking to fill 5 positions.

A motion by McBreen, seconded by Harper to adjourn the meeting. Ayes: Bassett, Baxter, McBreen & Harper. Nays: none. Meeting adjourned at 8:05 p.m.

CAMBRIDGE CITY COUNCIL MEETING MINUTES

Monday, November 14, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular meeting.

Council Meeting: The Cambridge city Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Chubbic called the meeting to order at 7:06 pm.

Roll Call: Macki, Baxter, Harper, McBeen: absent-Bassett

Public Hearing Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amend Provisions Pertaining to Water Service Charges: Motion by Macki, seconded by Baxter to close Public Hearing. Roll Call: Macki, McBreen, Baxter & Harper voted yes. Motion carried.

Agenda Approval: Motion by Macki, seconded by Harper to approve the Agenda and Minutes as presented. Roll Call: Macki, Harper, McBreen & Baxter voted yes. Motion carried.

City Staff Present: Susan Roberts -City Clerk, Dale Hennick -Public Works Director

Public Comments: Dana Accola, commented to council he would like to be informed when city hears back from City Attorney concerning property lines. Dana also commented about the excess dust coming from Heartland Co-op. Dave Hilgenberg commented that he has the same concerns.

Summary of Receipts for October: General Fund, \$30,443.02; TIF/Special Revenues Fund, \$254,283.88; Road Use Tax, \$9,525.54; Debt Service, \$10,545.98; C.U.T. Fire Fund, \$6,250.43; Library Fund, \$7,019.32; Garbage Utility, \$8,822.21; Water Utility, \$11,927.45; Sewer Utility, \$18,489.87. Total Disbursements and Transfers: \$357,307.70.

Summary of Disbursements for October: General Fund, \$15,142.35; TIF/Special Revenues Fund, \$60,901.64; Road Use Tax, \$1,216.28; Debt Service, \$0.00; C.U.T. Fire Fund, \$815.44; Library Fund, \$839.74; Garbage Utility, \$6,837.17; Water Utility, \$30,050.55; Sewer Utility, \$12,918.10. Total Disbursements and Transfers: \$128,721.27.

List of Claims for November:

Ag Source	Analysis	611.50
Alliant Energy	Monthly Service	5,361.70
Ames Outdoor Supply	Supplies	53.95
Ankeny Sanitation	Monthly Service	6,852.17
Arnold Motor Supply	Supplies	17.69
Baker & Taylor	Books, DVD's	389.91
Brown Supply Co.	Filter Repair	541.00
Cedar Rapids Bank & Trust	Bond Payment-Comm. Center	7,743.75
City of Huxley	Reimb. Mileage-Clerk Conference	94.68
DMACC	Wastewater Training	150.00
EFTPS	Fed. & FICA W/H	3,582.25
Emergency Medical Products	EMS Supplies	179.98
FEH Design	Opera House	2,573.75
Feld Fire	Annual Maintenance	800.00
Fidelity Bank	Returned checks plus Fees	794.83

Fox Strand	Fees	312.50
gWorks	Annual License Fee	2,427.00
Hawkins, Inc.	Water Treatment	313.70
Hazel, Laurie	Reimb. for Supplies	93.47
Huxley Communications	Monthly Service	445.66
Iowa DOT	Supplies	100.52
Iowa Finance Authority	Water/Sewer Bond Payment	12,007.59
Iowa One Call	Service	25.30
Iowa Prison Industries	Supplies	48.00
Iowa Rural Water Assoc.	Membership Dues	225.00
IPERS	Retirement	2,210.68
John Deere Financial	Supplies/Chemicals	285.64
Kempker's True Value	Supplies	413.49
Lowe's	Supplies	17,610.30
Marc	Chemical	855.00
Marco	Copier Supplies	190.54
Menards	Supplies	737.96
Molly Maid of Ankeny	Cleaning Services	500.00
Reliant Fire Apparatus	Pump Tests	1,506.75
Roberts, Susan	Reimb. For Supplies	208.88
Roberts, Tracey	Cleaning Service	50.00
South Story Bank	Bond Payment-FD/ Opera House	20,300.85
State Treasurer	3 rd Qtr. State W/H	1,833.42
State Treasurer	Sept. Excise Tax	719.49
Story County Animal Control	Fees	38.50
U.S. Cellular	Monthly Service	91.94
U.S. Postmaster	Billing Postage	176.00
Wages	Net Wages	10,159.20
Wellmark BC/BS	Monthly Health Premium	3,883.17

TOTAL CLAIMS: 108,440.80

After discussion, a motion by McBreen, seconded by Harper, to accept the receipts and approve all claims for payment. Roll Call: all Ayes. Motion carried.

Reports from standing committees were asked with Wastewater still working on Financial Assistance Program. Sewer/Solid Waste had Steve VanDyke report on the Baffle Curtain Replacement Options. Road Dept. asked that the new plow be mounted. Council agreed to had plow attached. There was also discussion for the sale of an old blade. Cemetery reported a headstone down at cemetery and a monument company has been notified. Parks reported they are still needing a couple more board members and they will be meeting December 8th. McBreen reported she has been working with Greg Piklap on a feasibility study for the Opera House Project and will report at the December City council meeting.

The first item under Old Business was the discussion of progress updates of the Opera House project. Mayor Chubbic shared how the progress is going and Baxter shared the progress for the purchase of appliances. A motion by Harper, seconded by McBreen to approve the purchase of appliances for the Opera House. Roll Call: all Ayes. Motion carried. McBreen shared there have been 3 Commercial Realtor's who have toured the Opera House for the possibilities of listing the property.

The next item was the additional fees for Pro Seal for the repairs to the roof. A motion by Macki, seconded by Harper to approve the Pro Seal payment. Roll Call: All Ayes. Motion carried.

The next item was the City Code Update with Chair Tim Miller sharing what the Planning & Zoning Committee have been working on.

The next item was the American Rescue Plan Act. Steve Van Dyke from Fox Engineering shared information on the Drain Tile Projects and options to consider. The council needed to approve the contract for the process to begin. A motion by McBreen, seconded by Baxter to approve the contract. Roll Call: All Ayes. Motion carried.

The next item was the discussion of filling open positions on our Boards and Committee's. Also, McBreen will continue work on the Employee Handbook.

The next item was discussion Matt Baltes with the Ballard Little League and and Matt Butz Ballard Softball President introduced themselves to the Council and shared information about the program.

The next item was upgrading the current Huxley Communications Business Class Package rate to the Enhanced Internet Package. A motion by Macki, seconded by Harper to upgrade to the Enhanced Internet Package. Roll Call: All Ayes. Motion carried.

The next item was discussion of hiring another city clerk and a replacement assistant public works personnel.

The next item was to schedule a Special Meeting to approve Annual Reports. The Council agreed to meet on November 28, 2022 at 7:00 pm.

The next item was setting a date and time for a meeting to work on 2024 Budget. Council set a date of December 19, 2022 to meet at 7:00 pm.

Motion by Macki, seconded by Harper to approve Resolution No. 22-16 for "Resolution Waiving Subdivision Review". Roll Call: Macki, McBreen, Baxter, Harper voted yes. Motion carried

Motion by Macki, seconded by McBreen to Approve Resolution No. 22-17 for "Urban Renewal Area TIF Indebtedness/Increment Tax Reconciliation". Roll Call: Macki, McBreen, Baxter, Harper voted yes. Motion carried.

Motion by Macki, seconded by Baxter to Approve First Reading of Ordinance No. 22-B "An Ordinance Amending The Code Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining to Water Service Charges". Roll Call: Macki, McBreen, Baxter, Harper voted yes. Motion Carried.

Mayor/Council Comments: Macki shared the addition of Women's Wrestling at Ballard Schools. Mayor Chubbic shared the Faith Baptist Church to use the old ball diamond for their Drive-Thru Live Nativity on December 17th & 18th. Chubbic also shared the next Progress Meeting for the Opera House will be on Tuesday Nov. 22 at 9:00 am. McBreen shared there will be a Holiday Fair at the Community Center Nov. 19th and 20th.

Motion by Macki, seconded by Harper to adjourn the meeting at 8:55 pm. Roll Call: All Ayes. Motion carried.

Attest:

Susan M. Roberts, City Clerk

Robert D Chubbic, Mayor

CAMBRIDGE CITY COUNCIL MEETING MINUTES

Monday, December 12, 2022

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular meeting.

Council Meeting: The Cambridge City Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Chubbic called the meeting to order at 7:08 pm.

Roll Call: Macki, Baxter, Harper, McBeen, Bassett

Agenda Approval: Motion by Macki, seconded by Bassett to approve the Agenda and Minutes as presented. Roll Call: Macki, Harper, McBreen & Baxter voted yes. Motion carried.

City Staff Present: Susan Roberts -City Clerk, Dale Hennick -Public Works Director

Public Comments: Alliant Energy representative Mike Eilderts presented to the council information on a project to install underground lines in Cambridge. Dana Accola inquired if there has been any news from the City Attorney concerning property lines. He also inquired if there will be any changes to the current Truck Route.

Summary of Receipts for November: General Fund, \$5,721.84; TIF/Special Revenues Fund, \$21,902.95; Road Use Tax, \$8,994.85; Debt Service, \$763.14; C.U.T. Fire Fund, \$.86; Library Fund, \$101.71; Garbage Utility, \$7,237.56; Water Utility, \$11,256.99; Sewer Utility, \$13,570.88. Total Disbursements and Transfers: \$69,550.78.

Summary of Disbursements for November: General Fund, \$9,294.81; TIF/Special Revenues Fund, \$48,120.47; Road Use Tax, \$611.48; Debt Service, \$850.48; C.U.T. Fire Fund, \$2,860.68; Library Fund, \$673.92; Garbage Utility, \$6,852.17; Water Utility, \$16,201.50; Sewer Utility, \$2,762.45. Total Disbursements and Transfers: \$88,227.96.

List of Claims for December:

Ag Source	Analysis	675.00
Alliant Energy	Monthly Service	5,254.80
Ankeny Sanitation	Monthly Service	6,837.17
Arnold Motor Supply	Supplies	77.92
Baker & Taylor	Books, DVD's	291.47
Brown Supply Co.	Filter Repair	80.00
City of Ames	Solid Waste Contract	4,342.00
City of Huxley	Reimb. Mileage-Clerk Conference	285.59
Computer Express	IT Services	154.95
EFTPS	Fed. & FICA W/H	3,857.11

Feld Fire	Annual Maintenance	800.00
Gannett	Yearly Subscription	46.80
Hawkins, Inc.	Water Treatment	741.00
Hazel, Laurie	Reimb. for Supplies	108.95
Heartland Co-Op	Chemicals/Fuel	1,678.09
Huxley Communications	Monthly Service	452.38
Interstate Batteries	Battery	147.96
Iowa One Call	Service	25.30
IPERS	Retirement	2,366.78
John Deere Financial	Supplies/Chemicals	117.08
Kempker's True Value	Supplies	215.35
Marco	Copier Supplies	176.89
Menards	Supplies	1,275.23
Molly Maid of Ankeny	Cleaning Services	500.00
Moody Electric, Inc.	Electrical Repairs	3,434.64
Municipal Supply, Inc.	Readers(ARPA) Water Mains	8,670.99
Reliant Fire Apparatus	Pump Tests	
Roberts, Susan	Reimb. For Supplies	208.88
Roberts, Tracey	Cleaning Service	50.00
South Story Bank	Bond Payment-FD/ Opera House	20,300.85
State Treasurer	3 rd Qtr. State W/H	1,833.42
State Treasurer	Sept. Excise Tax	719.49
Story County Animal Control	Fees	38.50
U.S. Cellular	Monthly Service	91.94
U.S. Postmaster	Billing Postage	176.00
Wages	Net Wages	10,159.20
Wellmark BC/BS	Monthly Health Premium	3,883.17

TOTAL CLAIMS: 108,440.80

After discussion, a motion by Macki, seconded by Harper, to accept the receipts and approve all claims for payment. Roll Call: all Ayes. Motion carried.

Reports from standing committees were asked with Wastewater reporting the progress in the new Data Mapping system and the initial cost and an annual fee. A motion by McBreen, seconded by Macki to approve the cost of the Mapping System. Roll Call: all Ayes. Motion carried. Sewer and Solid Waste reported they are still waiting for estimates on Baffle Curtain repair/replacement. Roads reported they have received a quote from LL Pelling Co. but will wait until spring for this project. Finance committee reported some final information is needed to secure a City Credit Card.

Under Old Business: The Urban Renewal Report was presented to Council with a motion by Macki, seconded by Baxter to approve the Urban Renewal Report. Roll Call: all Ayes. Motion carried.

Mayor Chubbic shared information on the progress of the Opera House and the next steps to be considered for the Process for Sale.

The next item was the City Code Update on the State Building Code. A committee of Bassett, McBreen & Baxter agreed to work on this.

Next was the American Rescue Plan Act and the City is still waiting on estimates for some projects to decide where to apply the funds.

Next was the City Staffing with council sharing they are still in need of volunteers for some of the City Boards/Commissions. Employee Handbook is ready for review and will continue work to finalize. Once Employee Handbook is finalized and Job Descriptions are complete, City will post the current job openings.

Under New Business was the Application for Renewal of Liquor License for The Tattered Toad. A motion by Harper, seconded by Macki to approve the Renewal of Liquor License for The Tattered Toad. Roll Call: all Ayes. Motion carried.

Motion by Macki, seconded by Baxter to approve the Second Reading of Ordinance No. 22-B and Waiving the Third Reading. Roll Call: all Ayes. Motion carried.

Motion by Macki, seconded by Baxter to approve the Resolution No. 22-18 Resolution Waiving Subdivision Review. Roll Call: all Ayes. Motion carried.

ADJOURNMENT: Motion by Macki, seconded by Baxter to Adjourn at 8:31 pm. Roll Call: all Ayes. Motion carried.

Submitted by: Susan M. Roberts, City Clerk