REGULAR COUNCIL MEETING – Monday, January 4, 2021

The Cambridge City Council met in regular session on Monday, January 4, 2021, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom ([www.cambridge-ia.us](http://www.cambridge-ia.us)) with the following council members present: Mayor Kovarik, Thom, Macki, Baxter, Todd, McBreen (Zoom). Absent: None. Visitors: Dale Hennick, Joe Marchesano (Zoom).

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

The first item on the agenda was the appointment of the Mayor Pro-Tem, City Attorney, Zoning Administrator, and Standing Committees for the 2021 calendar year. A motion by Macki to nominate Thom as Mayor Pro-Tem, seconded by Todd. Roll Call: All Ayes. A motion by Macki to nominate Michael Lewis, Lewis Law Firm, as city attorney, seconded by Thom. Roll Call: All Ayes. After a discussion concerning code requirements for appointing a zoning administrator and the role of the Planning and Zoning and Board of Adjustment committees, a motion by Macki, seconded by Todd, to appoint Mayor Kovarik, McBreen, and Thom as the Zoning Administrator Committee. Roll Call: All Ayes. The following council appointments to standing committees were made: Water-Thom; Sewer/Solid Waste-Todd; Road-Baxter; Cemetery/Park/Library-Macki; Finance/Economic Development-McBreen; Communications-McBreen.

Mayor Kovarik opened for public comment the hearing to consider adding Ordinance No. 20-F, “Floodplain Management Ordinance”, to the city code. This ordinance will replace the one enacted by the council in 2000. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the December 7th meeting. A motion by Macki, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Public Works Director Dale Hennick reporting that a plow blade for the tractor had been stolen from the city maintenance building property. It has been reported to the Huxley P.D., and will be filed with the city’s insurance provider.

Following is a summary of receipts for December: General Fund, $13,367.23; TIF/Special Revenues Fund, $39,182.61; Road Use Tax, $10,142.24; Economic Development Fund, $2,708.08; Debt Service, $1,111.63; C.U.T. Fire Fund, $51.51; Library Fund, $1.66; Garbage Utility, $6,013.80; Water Utility, $9,791.69; Sewer Utility, $8,249.38. Total Receipts: $90,619.83.

Following is a summary of disbursements for December: General Fund, $18,187.80; TIF/Special Revenues Fund, $19,117.09; Road Use Tax, $1,267.79; Debt Service, $2,020.95; C.U.T. Fire Fund, $4,453.78; Library Fund, $1,481.23; Garbage Utility,

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$6,372.00; Water Utility, $20,587.03; Sewer Utility, $16,667.68. Total Disbursements: $90,155.35.

The following list of claims was presented to the council for January:

 AG SOURCE Analysis 658.50

 ALLIANT ENERGY Monthly Service 3,786.75

 AMES OUTDOOR SUPPLY Equipment Repair 49.28

 ANKENY SANITATION Service-December 6,492.00

 BAKER & TAYLOR Books, DVD’s 859.18

 BAXTER, WHITNEY Salary – Council 540.00

 CAPITAL CITY EQUIPMENT Parts 60.45

 CITY OF HUXLEY ¼ Police Contract 14,108.62

 COUGHLIN, ERIN Reimb. for Expenses 474.11

 EFTPS Fed. & FICA W/H 3,264.44

 FOX ENGINEERING Fees 5,014.00

 GATEHOUSE MEDIA IOWA Publishing 487.10

 GENT, NICHOLE Utility Deposit Refund 100.00

 HEARTLAND HEATING & Service Call 110.38

 COOLING

 HENNICK, DALE Overtime – Storm 930.14

 HOKEL MACHINE SUPPLY Medical Oxygen 82.27

 HUXLEY COMMUNICATIONS Monthly Service 425.38

 I P E R S Retirement 1,967.90

 JOHN DEERE FINANCIAL Supplies 184.73

 KOVARIK, STEVEN Net Salary – Mayor 1,385.25

 KEMPKER’S TRUE VALUE Supplies 296.38

 MACKI, MICHAEL Salary – Council 540.00

 MARC Chemical 106.32

 MCBREEN, BARB Salary – Council 510.00

 MENARDS Supplies 366.06

 MOLLY MAID OF ANKENY Cleaning Services 490.00

 SCHULING HITCH CO. Blade Marker Kit 39.48

 STOREY KENWORTHY Utility Bills 264.00

 THOM, DAVID Salary – Council 510.00

 TODD, TRICIA Salary – Council 540.00

 U.S. CELLULAR Monthly Service 146.45

 U.S. POSTAL SERVICE Printed Envelopes 630.15

 U.S. POSTMASTER Billing Postage 105.00

 VAN WALL EQUIPMENT Tractor Repair 15,279.15

 WAGES Net Wages 8,687.71

 WEEKS, JAY Utility Deposit Refund 80.00

 WELMARK BC/BS Health Premium 3,891.53

 WOODRUFF CONSTRUCTION Replace Baffle Curtain 23,730.00

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 TOTAL CLAIMS $97,340.65

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer’s report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Hennick reporting that the sewer main from 4th Street to the water plant had needed to be jetted. The council discussed with him other areas that should be looked at for maintenance jetting. Macki discussed sledding at the cemetery, and ice fishing at the pond. Thom reported that he had been talking with Cory Sharp, FEH Design, about re-bidding the Opera House project. A motion by Thom, seconded by Macki, to proceed with the bid letting. Roll Call: All Ayes. Thom also reported that he was working on an application for a FEMA grant for a generator for the City Center. The council also discussed applying for SCEDG pool funds next round for an electronic city sign, and looked at information relating to a portable unit and phone apps to relay city and emergency information to the public.

The first item under old business concerned the wastewater improvements project. Steve Van Dyke, Fox Engineering, has reported that the Flood Permit from Story County had been issued. The DNR has now completed the FONSI, and Van Dyke will be submitting the final plans to them for a construction permit. The project is now ready to go out for bids. A tentative bid letting date will be scheduled for later this month with the contract awarded on February 1.

The next item under old business concerned the Cambridge Opera House Project and the update of the city code. The opera house project was discussed previously, and the code update was not discussed.

The last item under old business concerned the 2020 Derecho storm. The replacement of the baffle curtain at the lagoon has been completed.

The first item under new business concerned amendment of the current city budget, and preparation of the budget for the city for FY2022. The council scheduled a budget work session for Monday, January 25th at 6:00 p.m. at city Hall. The council also scheduled a public hearing for Monday, February 1, 2021, at 7:00 p.m. at the Cambridge Community Center to consider setting the maximum levy for property tax dollars for FY2022.

The last item under new business concerned open burning in the city. McBreen expressed concern about the burning of residential waste, and the smoke and residue it causes. The council reviewed city code and IDNR guidelines concerning burning. McBreen will post an item on facebook related to those findings.

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Ordinance No. 20-F, “Floodplain Management Ordinance”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the ordinance on its final reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The ordinance will take effect after it is published.

Mayor/Council comments were asked for with the council discussing information from McFarland Clinic concerning vaccine distribution.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:54 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor