REGULAR COUNCIL MEETING – Monday, February 1, 2021

The Cambridge City Council met in regular session on Monday, February 1, 2021, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom ([www.cambridge-ia.us](http://www.cambridge-ia.us)) with the following council members present: Mayor Kovarik, Macki, McBreen (Zoom), Todd, Baxter. Absent: Thom. Visitors: Dale Hennick, Cory Sharp (Zoom), Steve Van Dyke.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider the FY2022 Maximum Property Tax Levy. Mayor Kovarik reported that this is the first step in completing a budget for the city for FY2022. The proposed maximum property tax dollars that the council is requesting for FY2022 is $94,355. This does not include debt service requests and other income sources for the city. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Macki, seconded by Baxter, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider the Proposed Bidding Requirements, Contract Documents, and Opinion of Probable Cost for the Cambridge Wastewater Improvements Project. Steve Van Dyke, Fox Engineering, reviewed the scope of the project, including their estimated construction cost of $650,000. He answered the council’s questions, including security that will be provided during construction. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Todd, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik opened for public comment the hearing to consider the Proposed Plans, Specifications, Form of Contract, and Estimated Cost for the Cambridge Opera House Project. Cory Sharp, FEH, indicated that this would be a re-bid of the project. The project was originally bid in August of 2020, and the bids received were not favorable. The plans and estimated cost of $1.03 million for the project have not changed. The project this time will be bid as a one-phase project. The council approved the plans and contract documents for the bidding, tentatively scheduled for February 24th, with an anticipated date of December 1, 2021, for substantial completion. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Baxter, seconded by Todd, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the January 4th meeting. A motion by Macki, seconded by Baxter, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Public Works Director Dale Hennick informing the council that an accident had occurred with the pickup during snow removal.

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The accident damaged the truck bed and taillights, and he is currently looking at options for the repair.

Following is a summary of receipts for January: General Fund, $2,174.95; TIF/Special Revenues Fund, $11,285.48; Road Use Tax, $9,567.20; Debt Service, $145.39; C.U.T. Fire Fund, $12,001.58; Library Fund, $36.61; Garbage Utility, $7,148.31; Water Utility, $9,840.77; Sewer Utility, $33,604.01. Total Receipts: $85,804.30.

Following is a summary of disbursements for January: General Fund, $47,794.76; TIF/Special Revenues Fund, $4,574.48; Road Use Tax, $1,010.45; C.U.T. Fire Fund, $207.21; Library Fund, $766.53; Garbage Utility, $6,576.00; Water Utility, $3,013.27; Sewer Utility, $30,296.83. Total Disbursements: $94,239.53.

The following list of claims was presented to the council for February:

 AG SOURCE Analysis 681.00

 ALLIANT ENERGY Monthly Service 5,207.48

 AMES OUTDOOR SUPPLY Oil, Parts 126.96

 ANKENY SANITATION Service-January 6,372.00

 BAKER & TAYLOR Books, DVD’s 329.00

 BROWN SUPPLY CO. Water Main Supplies 49.00

 CHUBBIC REPAIR LLC Repair Water Pump 601.54

 COUGHLIN, ERIN Reimb. for Expenses 217.59

 DES MOINES STEEL FENCE Replace Lagoon Fence 3,890.00

 EFTPS Fed. & FICA W/H 2,829.28

 EMERGENCY MEDICAL Supplies 645.18

 PRODUCTS

 FOX ENGINEERING Fees 5,688.50

 GATEHOUSE MEDIA IOWA Publishing 423.00

 HAWKINS, INC. Water Treatment 259.80

 HEARTLAND HEATING & Replace Access Panel 2,044.00

 COOLING

 HUXLEY COMMUNICATIONS Monthly Service 426.52

 IAWEA Registration Fee 50.00

 I P E R S Retirement 1,833.61

 JOHN DEERE FINANCIAL Supplies 765.24

 KEMPKER’S TRUE VALUE Supplies 298.39

 KOVARIK, STEVEN Website Fees 443.39

 MARC Chemical 366.25

 MARCO Copier Rental, Supplies 173.94

 MENARDS Supplies 177.23

 MIDWEST ALARM SERVICES Annual Service 743.88

 MOLLY MAID OF ANKENY Cleaning Services 500.00

 ROTO ROOTER Jet Sewer Main 594.95

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 STAPLES Ink, Office Supplies 321.79

 STATE TREASURER 4th Qtr. State W/H 1,267.00

 STATE TREASURER 4th Qtr. Sales Tax 126.00

 STATE TREASURER 4th Qtr. Excise Tax 1,835.00

 TRI-COUNTY TIMES Subscription 46.00

 U.S. CELLULAR Monthly Service 73.73

 U.S. POSTMASTER Billing Postage 108.65

 VAN WALL EQUIPMENT Parts 572.63

 WAGES Net Wages 8,745.18

 WELLMARK BC/BS Health Premium 3,891.53

 TOTAL CLAIMS $53,820.24

After discussion, a motion by Macki, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer’s report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Dale Hennick reporting that they had repaired a water main leak on S. Vine Street, and that a check valve at the water plant needed to be replaced. The part has been ordered. McBreen reported that she attended the SCEDG meeting on January 21st. The council also discussed the burning notice she had posted on social media, and that comments posted about snow removal.

The first item under old business concerned the wastewater treatment system improvements project. Steve Van Dyke discussed the results of the bid letting for the project. Five bids were received, the low bid from C. L. Carroll of Des Moines at $646,894, with substantial completion in December, 2021. He also recommended hiring Terracon, Ames, to perform materials testing and inspection during construction at an estimated cost of $7,272.00. After discussion, a motion by Todd, seconded by Macki, to accept the low bid from C.L. Carroll, and to hire Terracon. Roll Call: All Ayes.

The next item concerned the Cambridge Opera House Project. After discussion, a motion by Todd, seconded by Macki, to approve the proposed plans, specifications, form of contract, and estimated cost of the project as prepared by FEH Design. Roll Call: All Ayes.

The next item under old business concerned the 2020 Derecho storm. The clerk reported that the FEMA grant application is progressing, and discussed the need for additional photos to submit with it.

The next item concerned amendment of the current city budget, and preparation of the budget for the city for FY2022. The council rescheduled the budget work session for Monday, February 15th at 6:00 p.m. at City Hall.

Other items discussed under old business concerned the update of the City Code, and the Story County Housing Study.

The first item under new business was the Story County Extension and Outreach Program Catalog, that is now available.

The last item under new business concerned a party interested in purchasing 204 Water Street. After discussion about the condition of the building and the potential purpose, the council decided they were not ready to sell at this time.

Resolution No. 21-01, “Resolution Adopting Maximum Property Tax Levy”, was presented to the council. A motion by Macki, seconded by McBreen, was made to approve the resolution. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried.

Resolution No. 21-02, “Resolution Approving Drawings, Specifications, Form of Agreement, And Opinion of Cost for Public Improvements for the Cambridge Wastewater Improvements Project”, was presented to the council. A motion by Macki, seconded by Todd, was made to approve the project documents. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried.

Resolution No. 21-03, “Resolution Awarding Contract for Public Improvements, Authorizing Execution of Contract, and Authorizing Execution of Notice to Proceed for the Cambridge Wastewater Improvements Project”, was presented to the council. A motion by Baxter, seconded by Macki, was made to award the construction contract to C.L. Carroll, and to authorize the mayor and clerk to sign the contract and notice to proceed. Roll Call: Ayes: Baxter, Macki, McBreen, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing a vaccinations webinar, and pandemic related loans available for small businesses. Mayor Kovarik discussed plans by the co-op to replace and upgrade bins damaged by the Derecho.

A motion by Macki, seconded by Baxter, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:55 p.m.

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Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor