**CAMBRIDGE CITY COUNCIL MEETING MINUTES**

**Monday, November 14, 2022**

These minutes are as recorded by the City Clerk and are subject to City Council approval at the next regular meeting.

**Council Meeting:** The Cambridge city Council held a meeting on the above date pursuant to rules of the council, notice posted at City Hall and onto website. Mayor Chubbic called the meeting to order at 7:06 pm.

**Roll Call:** Macki, Baxter, Harper, McBeen: absent-Bassett

**Public Hearing Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amend Provisions Pertaining to Water Service Charges:** Motion by Macki, seconded by Baxter to close Public Hearing. Roll Call: Macki, McBreen, Baxter & Harper voted yes. Motion carried.

**Agenda Approval:** Motion by Macki, seconded by Harper to approve the Agenda and Minutes as presented. Roll Call: Macki, Harper, McBreen & Baxter voted yes. Motion carried.

**City Staff Present:** Susan Roberts -City Clerk, Dale Hennick -Public Works Director

**Public Comments:** Dana Accola, commented to council he would like to be informed when city hears back from City Attorney concerning property lines. Dana also commented about the excess dust coming from Heartland Co-op. Dave Hilgenberg commented that he has the same concerns.

**Summary of Receipts for October:** General Fund, $30,443.02; TIF/Special Revenues Fund, $254,283.88; Road Use Tax, $9,525.54; Debt Service, $10,545.98; C.U.T. Fire Fund, $6,250.43; Library Fund, $7,019.32; Garbage Utility, $8,822.21; Water Utility, $11,927.45; Sewer Utility, $18,489.87. Total Disbursements and Transfers: $357,307.70.

**Summary of Disbursements for October:** General Fund, $15,142.35; TIF/Special Revenues Fund, $60,901.64; Road Use Tax, $1,216.28; Debt Service, $0.00; C.U.T. Fire Fund, $815.44; Library Fund, $839.74; Garbage Utility, $6,837.17; Water Utility, $30,050.55; Sewer Utility, $12,918.10. Total Disbursements and Transfers: $128,721.27.

**List of Claims for November:**

Ag Source Analysis 611.50

Alliant Energy Monthly Service 5,361.70

Ames Outdoor Supply Supplies 53.95

Ankeny Sanitation Monthly Service 6,852.17

Arnold Motor Supply Supplies 17.69

Baker & Taylor Books, DVD’s 389.91

Brown Supply Co. Filter Repair 541.00

Cedar Rapids Bank & Trust Bond Payment-Comm. Center 7,743.75

City of Huxley Reimb. Mileage-Clerk Conference 94.68

DMACC Wastewater Training 150.00

EFTPS Fed. & FICA W/H 3,582.25

Emergency Medical Products EMS Supplies 179.98

FEH Design Opera House 2,573.75

Feld Fire Annual Maintenance 800.00

Fidelity Bank Returned checks plus Fees 794.83

Fox Strand Fees 312.50

gWorks Annual License Fee 2,427.00

Hawkins, Inc. Water Treatment 313.70

Hazel, Laurie Reimb. for Supplies 93.47

Huxley Communications Monthly Service 445.66

Iowa DOT Supplies 100.52

Iowa Finance Authority Water/Sewer Bond Payment 12,007.59

Iowa One Call Service 25.30

Iowa Prison Industries Supplies 48.00

Iowa Rural Water Assoc. Membership Dues 225.00

IPERS Retirement 2,210.68

John Deere Financial Supplies/Chemicals 285.64

Kempker’s True Value Supplies 413.49

Lowe’s Supplies 17,610.30

Marc Chemical 855.00

Marco Copier Supplies 190.54

Menards Supplies 737.96

Molly Maid of Ankeny Cleaning Services 500.00

Reliant Fire Apparatus Pump Tests 1,506.75

Roberts, Susan Reinb. For Supplies 208.88

Roberts, Tracey Cleaning Service 50.00

South Story Bank Bond Payment-FD/ Opera House 20,300.85

State Treasurer 3rd Qtr. State W/H 1,833.42

State Treasurer Sept. Excise Tax 719.49

Story County Animal Control Fees 38.50

U.S. Cellular Monthly Service 91.94

U.S. Postmaster Billing Postage 176.00

Wages Net Wages 10,159.20

Wellmark BC/BS Monthly Health Premium 3,883.17

TOTAL CLAIMS: 108,440.80

After discussion, a motion by McBreen, seconded by Harper, to accept the receipts and approve all claims for payment. Roll Call: all Ayes. Motion carried.

Reports from standing committees were asked with Wastewater still working on Financial Assistance Program. Sewer/Solid Waste had Steve VanDyke report on the Baffle Curtain Replacement Options.

Road Dept. asked that the new plow be mounted. Council agreed to had plow attached. There was also discussion for the sale of an old blade. Cemetery reported a headstone down at cemetery and a monument company has been notified. Parks reported they are still needing a couple more board members and they will be meeting December 8th. McBreen reported she has been working with Greg Piklap on a feasibility study for the Opera House Project and will report at the December City council meeting.

The first item under Old Business was the discussion of progress updates of the Opera House project. Mayor Chubbic shared how the progress is going and Baxter shared the progress for the purchase of appliances. A motion by Harper, seconded by McBreen to approve the purchase of appliances for the Opera House. Roll Call: all Ayes. Motion carried. McBreen shared there have been 3 Commercial Realtor’s who have toured the Opera House for the possibilities of listing the property.

The next item was the additional fees for Pro Seal for the repairs to the roof. A motion by Macki, seconded by Harper to approve the Pro Seal payment. Roll Call: All Ayes. Motion carried.

The next item was the City Code Update with Chair Tim Miller sharing what the Planning & Zoning Committee have been working on.

The next item was the American Rescue Plan Act. Steve Van Dyke from Fox Engineering shared information on the Drain Tile Projects and options to consider. The council needed to approve the contract for the process to begin. A motion by McBreen, seconded by Baxter to approve the contract. Roll Call: All Ayes. Motion carried.

The next item was the discussion of filling open positions on our Boards and Committee’s. Also, McBreen will continue work on the Employee Handbook.

The next item was discussion Matt Baltes with the Ballard Little League and and Matt Butz Ballard Softball President introduced themselves to the Council and shared information about the program.

The next item was upgrading the current Huxley Communications Business Class Package rate to the Enhanced Internet Package. A motion by Macki, seconded by Harper to upgrade to the Enhanced Internet Package. Roll Call: All Ayes. Motion carried.

The next item was discussion of hiring another city clerk and a replacement assistant public works personnel.

The next item was to schedule a Special Meeting to approve Annual Reports. The Council agreed to meet on November 28, 2022 at 7:00 pm.

The next item was setting a date and time for a meeting to work on 2024 Budget. Council set a date of December 19, 2022 to meet at 7:00 pm.

Motion by Macki, seconded by Harper to approve Resolution No. 22-16 for “Resolution Waiving Subdivision Review”. Roll Call: Macki, McBreen, Baxter, Harper voted yes. Motion carried

Motion by Macki, seconded by McBreen to Approve Resolution No. 22-17 for “Urban Renewal Area TIF Indebtedness/Increment Tax Reconciliation”. Roll Call: Macki, McBreen, Baxter, Harper voted yes. Motion carried.

Motion by Macki, seconded by Baxter to Approve First Reading of Ordinance No. 22-B “An Ordinance Amending The Code Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining to Water Service Charges”. Roll Call: Macki, McBreen, Baxter, Harper voted yes. Motion Carried.

Mayor/Council Comments: Macki shared the addition of Women’s Wrestling at Ballard Schools. Mayor Chubbic shared the Faith Baptist Church to use the old ball diamond for their Drive-Thru Live Nativity on December 17th & 18th. Chubbic also shared the next Progress Meeting for the Opera House will be on Tuesday Nov. 22 at 9:00 am. McBreen shared there will be a Holiday Fair at the Community Center Nov. 19th and 20th.

Motion by Macki, seconded by Harper to adjourn the meeting at 8:55 pm. Roll Call: All Ayes. Motion carried.

Attest:

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Susan M. Roberts, City Clerk Robert D Chubbic, Mayor