

REGULAR COUNCIL MEETING – Monday, September 12, 2022

The Cambridge City Council met in regular session on Monday, September 12, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Michael Macki, Taylor Bassett, Whitney Baxter, Riley Harper, Mayor Robert Chubbic and Barb McBreen (via Zoom). Visitors: Larry Wrench, Dana Accola, Tim Miller, Dale Hennick and Officer Joe Marchesano.

The meeting was called to order by Mayor Chubbic at 7:05 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic asked for approval to the agenda for this meeting and the minutes of the August 8<sup>th</sup> meeting. A motion by Macki, seconded by Bassett to approve the agenda and accept the minutes as written. Roll Call: All Ayes. Motion carried.

**Public Comment:**

- Larry Wrench addressed the council representing the Iowa Jeep Club. Larry shared news about the upcoming 2022 Iowa All Breeds Jeep Show & 4X4 Event scheduled for September 17<sup>th</sup> & 18<sup>th</sup> at the Cambridge Off-road Park.
- Dana Accola addressed the council about concerns of bike trail users not having any bathrooms which is causing them to use areas just off the trail for this purpose. Council will check with Story County Conservation on this issue.

Following is a summary of receipts for August:  
General Fund, \$76,796.46; TIF/Special Revenues Fund, \$10,183.84; Road Use Tax, \$1,839.10; Debt Service, \$0.00; C.U.T. Fire Fund, \$140.64; Library Fund, \$1.52; Garbage Utility, \$6,924.58; Water Utility, \$10,518.97; Sewer Utility, \$15,402.23. Total Disbursements and Transfers: \$128,405.73

Following is a summary of disbursements for August:  
General Fund, \$38,251.05; TIF/Special Revenues Fund, \$30,958.88; Road Use Tax, \$1,839.10; Debt Service, \$0.00; C.U.T. Fire Fund, \$991.13; Library Fund, \$722.49; Garbage Utility, \$6,638.75; Water Utility, \$13,834.83; Sewer Utility, \$28,309.03. Total Disbursements and Transfers: \$121,185.26.

The following list of claims was presented to the council for September:

ALLIANT ENERGY	Monthly Service	5,917.98
ANKENY SANITATION	Service-August	7,424.12
BAKER & TAYLOR	Books, DVD's	303.98
BOOK SYSTEMS, INC.	Annual Subscription Fee	1,163.00
BURKHARDT, GERED	Cemetery Maintenance	154.91
EFTPS	Fed. & FICA W/H	3,854.25
GATEHOUSE MEDIA IOWA	Publications	576.70
HAWKINS, INC.	Water Treatment	1,512.23
HAZEL, LAURIE	Reimb. for Expenses	505.12

HEARTLAND CO-OP	Chemicals/Fuel	1,858.72
HOKEL MACINE SUPPLY	Supplies	337.00
HUXLEY COMMUNICATIONS	Monthly Service	438.72
IOWA ONE CALL	Service	35.30
IOWA STATE UNIVERSITY	Radio Fees	5,293.47
IPERS	Retirement	2,443.04
JOHN DEERE FINANCIAL	Supplies/Chemicals	316.63
KEMPKER'S TRUE VALUE	Supplies	417.15
KING KNUTSON CONST., INC.	Pay Request #15 & #16	235,218.56
MARQUESS LAW PC	Legal Services	420.00
MARCO	Copier Supplies	424.17
MENARDS	Supplies	361.85
MOLLY MAID OF ANKENY	Cleaning Services	500.00
MUNICIPAL SUPPLY, INC.	Readers (ARPA Grant)	760.00
OVERDRIVE	E-Book Fees	473.67
ROBERTS, SUSAN	Reimb. Conference Fee	220.00
SAND, ROB-STATE AUDITOR	Auditor of State (Audit)	10,472.69
STATE TREASURER	July Excise Tax	583.27
STATE TREASURER	July Sales & Use Tax	34.02
STORY COUNTY TREASURER	Property Taxes	569.00
U.S. CELLULAR	Monthly Service	92.16
U.S. POSTAL SERVICE	Stamped Envelopes	691.90
U.S. POSTAL SERVICE	Billing Postage	132.00
WAGES	Net Wages	11,456.97
WELLMARK BC/BS	Health Premium	3,863.85
TOTAL CLAIMS:		298,492.80

After discussion, a motion by McBreen, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes. Motion carried.

Reports from standing committees were asked for with discussion of Utility Billing Late Fees. Discussion was made to move this item to the next Work Session. Wastewater & Drinking Water treatment assistance application was given to council to apply for assistance. Discussion was had about moving the current Truck Route and a discussion was made to move this item to the next Work Session. Cemetery maintenance needs improvement, Public Works Director Hennick will follow up with contracted employee. Forestry Grant program information will be forwarded to Macki. Library reports that things are going wonderful. Parks report they are looking into information on a dog park, a possible campground area and trails needing restrooms. Finance committee reports they are still working on City Credit Card. Barb reported that she has sent in the application for the electronic sign and will email more information to council members. Reviews on the use of the Meeting Owl have been supportive.

The First item under old business concerned the Baffle Curtain Repair with Public Works Director Dale Hennick reporting he will follow up on this item.

Next was the discussion of project updates on the Opera House Project. Change orders #3 and #4 needing approval. A motion was made by Macki, seconded by Bassett, to approve Change order # 3. Roll Call: All Ayes. Motion carried. A motion was made by Harper, seconded by Macki, to approve Change Order #4. Roll Call: All Ayes. Motion carried.

Next was approval needed for Pay Request #15 and #16 to King Knutson Construction. A motion by Macki, seconded by Baxter to approve Pay Request #15. Roll Call: All Ayes. Motion carried. A motion by Macki, seconded by Harper was made to approve Pay Request #16. Roll Call: All Ayes. Motion carried.

Next item was discussion on City Code updates with Mayor Chubbic reporting we are still waiting on information from city attorney and will do a follow up.

Next item was the American Rescue Plan Act. Barb will follow up on process of bids for Storm Sewer Drain Project.

Next item was City Boards & Commissions with Chair Tim Miller reporting they are working on a Comprehensive Plan and a Capital Improvement Plan. They are also looking into maps of the city and correcting state codes and existing codes. They will bring a proposal to the council for approval.

Next item is the Employee Handbook with McBreen reporting she has emailed a rough draft to council for review. Macki and 2 city employees will review.

Next item is the State Auditor with a report that the audit is complete but we are still waiting on a copy of the final report.

Next item is the Nuisance Abatement. Will be doing a follow up with city attorney on this process.

The first item under new business was the Community Center Rental Fees. Discussion was made to move this item to the next Work Session.

The next item is the Annual Fire Chief Payment. Discussion was made to invite Chief Kahler to meet with council to discuss past process. A motion by Macki, seconded by Harper to approve the annual Fire Chief payment. Roll Call: All Ayes. Motion carried.

Resolution No. 22-15, "A Resolution to Establish Traffic Control Device", was presented to the council. A motion by Macki, seconded by Baxter was made to approve. Roll call: All Ayes. Motion carried.

Mayor/Council comments were asked for with Macki announcing the fire department had members Dale Hennick and Joe Crawford volunteer for a September 11<sup>th</sup> remembrance function at Ballard East Elementary School. Macki also reported that the school year is off to a good start and he would like to encourage the support of the community and community motorists to use precautions. He is also working with the Ballard Transportation Dept. to establish a second bus stop within city limits.

A motion by Bassett, seconded by Macki to adjourn the meeting. Ayes: Macki, McBreen, Baxter, Harper & Bassett. Nays: none. Meeting adjourned at 8:54 p.m.