REGULAR COUNCIL MEETING – Monday, August 3, 2020

The Cambridge City Council met in regular session on Monday, August 3, 2020, at 7:00 p.m. at the Cambridge Community Center and remotely via Zoom ([www.cambridge-ia.us](http://www.cambridge-ia.us)) with the following council members present: Mayor Kovarik, Macki, Thom, Todd, Baxter, McBreen (via Zoom). Absent: None. Visitors: Larry Purvis, Ruth Purvis, Dale Hennick.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience if the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the July 6th meeting. A motion by Macki, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Larry Purvis, 300 S. Race Street, addressing the council concerning purchasing the property south of theirs, on which one of their outbuildings encroaches. He indicated that their attorney would be contacting the council with a proposed purchase agreement. Ruth Purvis thanked the council for continuing to pay her salary during the Covid-19 pandemic. She has returned to the library on a limited basis while the library board searches for a new director.

Following is a summary of receipts for July: General Fund, $287,313.80; TIF Fund, $18,069.77; Road Use Tax, $13,904.23; Debt Service, $578.88; C.U.T. Fire Fund, $2.17; Library Fund, $341.38; Garbage Utility, $6,294.98; Water Utility, $11,126.31; Sewer Utility, $8,039.48. Total Receipts: $345,671.00.

Following is a summary of disbursements for July: General Fund, $36,414.83; TIF Fund, $466.46; Road Use Tax, $4,179.37; C.U.T. Fire Fund, $3,942.98; Library Fund, $1,498.62; Garbage Utility, $6,691.87; Water Utility, $7,840.44; Sewer Utility, $21,725.51. Total Disbursements: $82,760.08.

The following list of claims was presented to the council for August:

 AG SOURCE Analysis 1,600.00

 ALLIANT ENERGY Monthly Service 4,336.44

 AMES OUTDOOR SUPPLY Edger, Blades 203.90

 ANKENY SANITATION Service-July 6,441.91

 BAKER & TAYLOR Books, DVD’s 477.34

 CARR, JEREMY Utility Deposit Refund 80.00

 CURTIS, TODD Utility Deposit Refund 100.00

 DEMCO Summer Program 149.02

 EFTPS Fed. & FICA W/H 2,957.21

 EMERGENCY MEDICAL Mattress Set 319.99

 PRODUCTS

 EXTREME TRUCKING, LLC Rock, Delivery 673.33

 FIDELITY BANK Returned Check, Fee 62.69

Page 2 – Monday, August 3, 2020

 GATEHOUSE MEDIA IOWA Publishing 59.36

 HAWKINS, INC. Water Treatment 264.00

 HUXLEY COMMUNICATIONS Monthly Service 429.74

 I.C.A.P. FY21 General Insurance 13,065.23

 Renewal

 Iowa DNR Annual NPDES Permit Fee 210.00

 I.M.W.C.A. FY21 Worker’s Comp. 9,359.00

 Renewal

 I P E R S Retirement 1,874.18

 JOHN DEERE FINANCIAL Supplies 375.28

 KEMPENICH, ANNA Reimb. Rental Fee 750.00

 KEMPKER’S TRUE VALUE Supplies 58.18

 LIBRARY WORLD Subscription 495.00

 MANFULL, LANDON Utility Deposit Refund 100.00

 MARC Chemical 424.00

 MARCO Copier Rental, Supplies 173.94

 MCMULLEN, KATHRYN Utility Deposit Refund 80.00

 MENARDS Supplies 552.04

 MOLLY MAID OF ANKENY Cleaning Services 490.00

 PHILLIPS, CHRIS Utility Deposit Refund 80.00

 RUSSELL, ANNA Reimb. For Supplies 59.19

 STATE TREASURER 2nd Qtr. State W/H 1,261.00

 STATE TREASURER 2nd Qtr. Sales Tax 124.00

 STATE TREASURER 2nd Qtr. Water Excise Tax 1,764.00

 U.S. CELLULAR Monthly Service 73.21

 U.S. POSTMASTER Billing Postage 105.00

 VISA Supplies 144.13

 WAGES Net Wages 7,097.17

 WELLMARK BC/BS Health Premium 3,973.17

 TOTAL CLAIMS $60,422.89

After discussion, a motion by Macki, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer’s report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing complaints about Garbage Guys speeding and placing empty dumpsters so close to the street. Macki reported that he will be attending the virtual county REAP committee meeting on August 5th. Thom reported that he had submitted an application for a URA grant to the Story County Board of Supervisors for a generator for the City Center. He also reported that he had attended the July 23rd meeting of the Story County Economic Development Group

Page 3 – Monday, August 3, 2020

via Zoom, and had received information from Brenda Dryer about the Iowa Rural Development Summit that will be held virtually this month. McBreen asked that the electronic sign project item be removed from the agenda until grant opportunities are available again.

The first item under old business concerned the wastewater improvements project. No new information was reported on this project.

The next item concerned the Cambridge Opera House. Thom reported that bid letting for the project had been held this afternoon. Two bids were submitted. Don Seymour, FEH Design, does not recommend selecting one of them at this time. He would like to clarify that the numbers submitted are complete and correct.

The next item under old business concerned the review of the city code related to fireworks and building codes. Todd submitted a corrected copy of the fireworks ordinance and an additional amendment limiting the time to complete a project after a building permit is issued.

The next item concerned the hiring of an assistant public works director. Mayor Kovarik reported that David Knight had been hired and began working July 27th.

The next item under old business concerned the construction of a new radio tower for Story County. The clerk reported that the plans for the project have been filed with the FCC.

The next item concerned the hiring of a new library director. The clerk reported that after the July Library Board, they are accepting applications for a new director. The Board also terminated the children’s program position that was established by the previous director. The new director will determine how the children’s program is managed.

The last item under old business concerned the annexation of the Thorson property on W. 4th Street. The city attorney had been informed that the public hearing held last year on this matter was not held with the required notice, and would need to be done again. Mayor Kovarik set a public hearing to consider the annexation for Monday, August 17, 2020, at 7:00 p.m. at the community center.

The first item under new business concerned the proposed purchase agreement with Larry and Ruth Purvis. After discussion, the council asked that this item be added to the agenda for the special meeting on August 17th.

The last item under new business concerned the September regular council meeting. Due to the Labor Day Holiday, the next regular council meeting will be held on Tuesday, September 8, 2020, at 7:00 p.m. at the Cambridge Community Center.

Page 4 – Monday, August 3, 2020

Resolution No. 20-17, “Story County Economic Development Group Fiscal Year 2021 Appointed Representative Form”, was presented to the council. A motion by Todd, seconded by Macki, was made to designate David Thom as the council’s representative to the group, and Barb McBreen as the alternate. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 20-18, “Story County Economic Development Group Fiscal Year 2021 Annual Eligibility Determination Form”, was presented to the council. A motion by Macki, seconded by Baxter, was made to certify the city’s eligibility for participate in and receive funding from the group. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried.

Ordinance No. 20-A, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Amending Chapter 41 (Pyrotechnics)”, was presented to the council. A motion by Thom, seconded by Macki, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-B, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Chapter, Chapter 140, To The Code Governing Driveways and Parking Pads”, was presented to the council. A motion by Macki, seconded by Thom, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-C, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding Two (2) New Sections Limiting The Accumulation Of Junk And Failure To Maintain Structures To Chapter 50”, was presented to the council. A motion by Baxter, seconded by Macki, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-D, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Limiting The Parking In Yards To Section 69”, was presented to the council. A motion by Macki, seconded by Baxter, was made to approve the ordinance on its second reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance amendment will be at the regular September council meeting.

Ordinance No. 20-E, “An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, 2014 By Adding A New Section Setting A One Year Limit To Complete

Page 5 – Monday, August 3, 2020

Construction After Being Issued A Building Permit To Chapter 165.18 Permits And Certificates”, was presented to the council. A motion by Macki, seconded by Thom, was made to approve the ordinance on its first reading. Roll Call: Ayes: Baxter, Macki, McBreen, Thom, Todd. Nays: None. Motion carried. The second reading of the ordinance amendment will be at the regular September council meeting.

Mayor/Council comments were asked for with the council discussing the pandemic, including available resources. Macki reported that food deliveries have been completed for the summer. He also reported that the Return to School plan has been completed. In-person session will begin on August 26. Mayor Kovarik discussed plans for student testing and move in beginning on August 17th. The fall semester of in-person classes will run until Thanksgiving. The council will keep city buildings closed for August.

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:41 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Debra L. Thompson, City Clerk Steven P. Kovarik, Mayor