REGULAR COUNCIL MEETING – Monday, October 10, 2022

The Cambridge City Council met in regular session on Monday, OCTOBER 10, 2022, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Taylor Bassett, Whitney Baxter, Riley Harper, Mayor Robert Chubbic and Barb McBreen

Absent: Michael Macki. Visitors: Tim Miller, Officer Joe Marchesano, Dale Hennick, Daryl from the Iowa Jeep Club, Dana Accola, William & Heather Borchard, Orrie Pererson.

The meeting was called to order by Mayor Chubbic at 7:04 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Chubbic asked for approval to the agenda for this meeting and the minutes of the September 12th meeting. A motion by McBreen, seconded by Baxter to approve the agenda and accept the minutes as written. Roll Call: All Ayes. Motion carried.

**Public Comments:**

-Daryl from Iowa Jeep Club shared information on the Iowa All Breeds Jeep Show & 4x4 Event that was held September 17th & 18th at the Cambridge Offroad Park.

-Dana Accola addressed the council about the property lines in Cambridge & Mayor Chubbic explained the City Attorney is still working on this. Dana also asked about the proposed move of the Truck Route in town and council shared that this is still in the discussion phase. Dana then addressed the council about the YSS Shelter project with Mayor Chubbic commenting that the city is not involved at this time.

-William Borchard, and wife Heather Borchard, introduced themselves as new residents to Cambridge. They shared interest and ideas in helping with improvements to the bike trail that goes through town. Council shared that there are openings on the Parks & Recreation Board and would welcome new members.

-Kris Decklever introduced himself to the council and shared his plans to complete his work on his property.

Following is a summary of receipts for September: General Fund, $6,671.39: TIF/Special Revenues Fund, $77,520.16; Road Use Tax, $12,969.68; Debt Service, $2,277.41; C.U.T. Fire Fund, $6,250.54; Library Fund, $1.36; Garbage Utility, $7,745.32; Water Utility, $14,226.79; Sewer Utility, $18,359.69. Total Disbursements and Transfers: $146,022.38.

Following is a summary of disbursements for August: General Fund, $21,238.27; TIF/Special Revenues Fund, $242,442.51; Road Use Tax, $819.93; Debt Service, $0.00; C.U.T. Fire Fund, $8,037.10; Library Fund, $2,445.77; Garbage Utility, $7,424.12; Water Utility, $8,375.90; Sewer Utility, $15,386.02. Total Disbursements and Transfers: $306,169.82.

The following list of claims was presented to the council for October:

AG SOURCE Analysis 702.50

ALLIANT ENERGY Monthly Service 6,204.55

ANKENY SANITATION Service-August 6,837.17

BAKER & TAYLOR Books, DVD’s 300.26

C.U.T. Fire Fund Matching Funds 6,250.00

EFTPS Fed. & FICA W/H 3,968.38

GATEHOUSE MEDIA IOWA Publications 576.70

FEH DESIGN Opera House 6,962.24

FIDELITY BANK Returned Check Plus Fee 182.10

FOX STRAND Fees 10,125.00

HAWKINS, INC. Water Treatment 741.00

HAZEL, LAURIE Reimb. for Expenses 93.65

HELLWEG, JEREMY Utility Deposit Refund 104.20

Plus Overpayment

HENDERSON, ALYSSA Utility Deposit Refund 100.00

HOKEL MACINE SUPPLY Supplies 46.70

HUXLEY COMMUNICATIONS Monthly Service 437.37

IOWA DNR Annual Water Use Fee 115.00

IOWA DOT Supplies 828.84

IOWA FIREFIGHTERS ASSOC. Membership Fees 498.00

IPERS Retirement 2,505.88

JOHN DEERE FINANCIAL Supplies/Chemicals 1,091.28

KEMPKER’S TRUE VALUE Supplies 166.42

KING KNUTSON CONST., INC. Pay Request #15 & #16 59,818.30

MARQUESS LAW PC Legal Services 50.00

MARCO Copier Supplies 379.78

MENARDS Supplies 475.55

MOLLY MAID OF ANKENY Cleaning Services 750.00

MUNICIPAL SUPPLY, INC. Readers (ARPA Grant) 1,774.62

NIC ROTH STUDIO Author Visit 50.00

SERVICE TECH / CENTRAL IA Fire Hydrant Repair 1,405.14

STATE TREASURER Aug. Excise Tax 620.54

STOREY KENWORTHY Utility Bills 410.00

U.S. CELLULAR Monthly Service 92.16

U.S. POSTAL SERVICE Billing Postage 132.00

WAGES Net Wages 9,901.85

WELLMARK BC/BS Health Premium 3,883.17

TOTAL CLAIMS: 127,986.62

After discussion, a motion by Bassett, seconded by McBreen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes. Motion carried.

Reports from standing committees were asked for with McBreen reporting the Water Department is working on a Grant with Mid-Iowa Planning Alliance. Sewer/Solid Waste reporting they are meeting with the engineer about the Baffle Curtain and the Storm Sewer projects. The proposal to modify Remote Monitoring System was discussed with the option to use funds from SRF to cover the cost. Cemetery reported that the motor went out on one of the mowers and will need replaced. A motion by Baxter, seconded by Harper to approve mower repair. Roll Call: All Ayes. Motion carried. Bassett shared the Finance committee is in the final stages of the city credit card approval. The City did not receive the Rural Enrichment Grant for the Electronic Sign but will be looking into other Grants for this project.

The first item under Old Business was the discussion of the progress updates of the Opera House project. Next was Pay Request #17. A motion by Bassettt, seconded by Harper to approve Pay Request #17. Roll Call: All Ayes. Motion carried.

Next item was Appliances for the Opera House. Baxter reported she has been in contact with Lowe’s and is still getting quotes.

Next item was the discussion of the process for sale of the Opera House. Bassett shared she will investigate this process.

Next item was the City Code update with Mayor Chubbic sharing that we are still waiting on the City Attorney for this.

Next Item was the American Rescue Plan Act. The city is still waiting for assistance with the SAMS.gov registration renewal process which is needed to complete these applications.

Next item was the Story County Storm Sewer Project. City officials will be meeting with Fox engineering on this project.

Next item was City Boards & Commissions with Chair Tim Miller reporting on what the committee is working on & will bring a proposal to the next meeting. Tim also shared the Comprehensive Plan they are currently working on.

Next item was the Employee Handbook with the discussion of meeting with the individual who offered to help with constructing a City of Cambridge Employee Handbook.

Next item was the Nuisance Abatement process. Mayor Chubbic reported the city is still waiting on the City Attorney for this process.

Next item was the Community Center Rental Fees. McBreen presented a new Tiered Rental Agreement. A motion by Bassett, seconded by Baxter, to approve the new Tiered Agreement. Roll Call: All Ayes. Motion carried.

Next item was the Utility Billing and changing the current Late Fee of 5% to a set Late Fee of a $20.00 for any payment made after the 15th of the month. Ordinance No. 22-B “An Ordinance amending the Code of Ordinances of the City of Cambridge, Iowa, by Amending Provisions Pertaining to Water service Charges” was presented to the council. A motion by McBreen, seconded by Baxter, to approve Ordinance No. 22-B. Roll Call: All Ayes. Motion carried. The council was also presented with a new Utility Account Application for new residents to complete to begin Utility service.

Next item was the announcement of the hiring of David Cooper as the new Deputy Coordinator for the Story County Emergency Management Agency.

Next item was setting the date and time for Trick or Treat / Beggar’s Night. Council set this event for Monday, October 31, 2022, from 6:00-8:00 p.m.

Mayor/Council comments were asked for with McBreen sharing the Cambridge Historical Association will be having a fundraising event hosted by The Tattered Toad during their Meat & Cheese Palooza on Saturday, October 15, 2022, from 3:00-6:00 p.m. The Historical Association are also having a Quilt Raffle they are selling tickets for. The drawing will be held Saturday, November 19th during the Holiday Vendor Fair at the Cambridge Community Center. Mayor Chubbic shared there will be an Opera House progress meeting on Tuesday, October 18, 2022, at 9:00 a.m. The City Of Cambridge has posted openings for volunteers on the Parks & Rec Committee. The City is looking to fill 5 positions.

A motion by McBreen, seconded by Harper to adjourn the meeting. Ayes: Bassett, Baxter, McBreen & Harper. Nays: none. Meeting adjourned at 8:05 p.m.