

REGULAR COUNCIL MEETING – Monday, December 2, 2019

The Cambridge City Council met in regular session on Monday, December 2, 2019, at 7:00 p.m. at City Hall with the following council members present: Mayor Kovarik, Todd, Pelz, McBreen, Macki, Thom. Absent: None. Visitors: J.J. Caliguiri, Mat Kahler, Jayne Grauerholz, Michael Peterson, David Kalsem, Barb Kalsem, Whitney Baxter.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik opened for public comment the hearing to consider the submission of an application for a Community Development Block Grant for the Wastewater Treatment System Improvements Project. He made the following announcements related to the application and the project: He explained that the need for the proposed project is due to the City receiving their NPDES permit with a compliance schedule to provide for disinfection and meet new ammonia limits from the IDNR. The current wastewater treatment facility is not able to reliably meet new ammonia limits. In addition, the existing aerated lagoons do not have enough hydraulic capacity to meet IDNR sizing requirements. He explained that the project will be funded with a combination of CDBG funds and an SRF loan. It is estimated that total project costs will be \$660,000. He announced that the CDBG grant application will be submitted to the Iowa Economic Development Authority no later than January 1, 2020 at midnight, and that the City is requesting \$300,000 in CDBG funds for the proposed project. The wastewater treatment project will result in a city-wide benefit and that based on a November 2019 survey, 55.7% of the residents living in the community are of low-and-moderate income. The proposed project activities will take place at the site of the City's existing wastewater treatment facility. He announced that the proposed project will not result in the displacement or relocation of any persons or businesses, and that no persons will be displaced by the proposed project. The nature of the proposed project involves the installation of baffle curtains to address hydraulic capacity issues, construction of a new outfall sewer to discharge the final effluent directly to the South Skunk River, and installation of a new UV disinfection system would be added to meet the new disinfection requirements. The existing aerated lagoon treatment system will be maintained. No comments or objections were brought forward by citizens in attendance, and no written comments or objections were received prior to the hearing. A motion by Thom, seconded by Macki, to close the public hearing. Roll Call: All Ayes.

Mayor Kovarik asked if there were any additions or corrections to the minutes of the November 4th meeting. A motion by Macki, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Mat Kahler, Fire Chief, addressing the council concerning an increase in tower fees and the purchase of new radios. He reported that the county 911 board has not determined to what extent they will be contributing toward tower fees for the next fiscal year. He presented a quote from Racom Corporation for new radios as discussed in previous meetings. The quote was \$71,828.75 for 20

portable radios, 5 mobile radios and accessories. As part of the Story County contract, they are offering 0% financing with a 3 year payment schedule. Chief Kahler also discussed a letter he prepared for the City of Maxwell concerning reimbursement for their rescue calls that are being covered by the Cambridge volunteer fire department. He also attended their council meeting last month. Discussions are ongoing.

Jayna Grauerholz, 411 Sycamore Street, addressed the council concerning her request for a city ordinance change related to parking on private property. She is asking for more leeway for parking of vehicles and accessories in yards. Mayor Kovarik will contact the city attorney about requirements for amending city code.

David Kalsem, 428 W. 4th Street, addressed the council concerning his previous request to install city services to his property south of the city on 580th Avenue. He indicated that the property has been approved by the county for the installation of a septic system. The modular home they purchased will be delivered in January. Due to health concerns, they would prefer to install city water service. The council will look into getting a quote for just water service.

Following is a summary of receipts for November: General Fund, \$20,587.57; TIF Fund, \$12,627.63; Road Use Tax, \$9,072.02; Economic Development Fund, \$2,500.00; Debt Service, \$752.44; C.U.T. Fire Fund, \$.96; Library Fund, \$29.68; Garbage Utility, \$5,713.69; Water Utility, \$9,260.91; Sewer Utility, \$7,315.83. Total Receipts: \$67,860.73.

Following is a summary of disbursements for November: General Fund, \$12,318.56; Road Use Tax, \$7,643.80; C.U.T. Fire Fund, \$225.08; Library Fund, \$1,183.50; Garbage Utility, \$6,789.87; Water Utility, \$16,794.98; Sewer Utility, \$2,776.94. Total Disbursements: \$47,732.73.

The following list of claims was presented to the council for December:

ACKERMAN, JOE	Letting Bricks	140.00
AG SOURCE	Analysis	650.00
ALLIANT ENERGY	Monthly Service	4,042.89
ANKENY SANITATION	Service-November	6,534.87
BAKER & TAYLOR	Books, DVD'S	340.99
CEDAR RAPIDS BANK & TRUST	Bond Interest	14,838.50
CENTRAL IOWA TELEVISIONING	Jet/Vac Storm Sewer	1,800.00
CITY OF AMES	½ Solid Waste Contract	4,342.00
CONTINENTAL RESEARCH CORP.	Chemical	195.31
DEPENNING, PATRICK	Utility Deposit Refund	40.00
EFTPS	Fed. & FICA W/H	2,918.09
FOX ENGINEERING	Fees	2,430.50
GATEHOUSE MEDIA IOWA	Publishing	115.65

HEARTLAND CO-OP	Fuel	1,255.11
HOKEL MACHINE SUPPLY	Supplies	3.10
HUXLEY COMMUNICATIONS	Monthly Service	423.87
INTERSTATE BATTERIES OF UPPER IOWA	Batteries	255.90
IOWA FINANCE AUTHORITY	Bond Interest	6,540.00
IOWA LEAGUE OF CITIES	Registration Fees	100.00
I P E R S	Retirement	1,851.47
IOWA RURAL WATER ASSN.	Annual Dues	225.00
JOHN DEERE FINANCIAL	Supplies	159.41
KEMPKER'S TRUE VALUE	Supplies	111.17
KOVARIK, STEVEN	Salary-Mayor	1,500.00
LEWIS LAW FIRM	Legal Services	274.00
MACKI, MICHAEL	Salary-Council	390.00
MARC	Chemical	165.07
MARCO	Copier Rental	144.13
MCBREEN, BARB	Salary-Council	390.00
MENARDS	Heater, Supplies	925.52
MOLLY MAID OF ANKENY	Cleaning Services	480.00
PELZ, ZACHARY	Salary-Council	390.00
ROBERTS, TRACEY	Cleaning Comm. Center	75.00
RUSSELL, ANNA	Reimb. For Supplies	27.11
SCHMID, SUSAN MAUPIN	Honorarium, Expenses	140.00
SCHULING HITCH CO.	Plow	6,299.30
SOUTH STORY BANK & TRUST	Bond Interest	1,202.84
STORY COUNTY AUDITOR	Election Expenses	275.24
THOM, DAVID	Salary-Council	390.00
TODD, TRICIA	Salary-Council	360.00
ULINE	Supplies	324.47
U.S. CELLULAR	Monthly Service	72.55
U.S. POSTMASTER	Billing Postage	105.00
VISA	Supplies	475.27
WAGES	Net Wages	8,336.52
WELLMARK BC/BS	Health Premium	<u>4,081.61</u>
TOTAL CLAIMS		\$75,814.57

After discussion, a motion by Thom, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing parking and solid waste violations. Macki reported that he had spoken with the city's general insurance agent about the question of sledding at the cemetery. Due to the liability involved, he doesn't recommend promoting this activity. He recommended installing signs prohibiting sledding and snow fence to help deter sledding. Macki also reported that he has planned two archery range site visits in Green County. Thom reported that the Phase 1 design plan for the former legion property would be ready for the January regular council meeting. He also discussed the submission of a derelict building grant in February. Mayor Kovarik reported that he was in the process of finalizing the negotiations for the sale of Lot 4 in the Industrial Park. The only requirement of the city will be to build up the storm drain intake to allow access for trucks. The council also discussed the Cambridge Apartments, city web page options, and updating the city's comprehensive plan.

The first item under old business concerned the Wastewater Treatment System Project. The council discussed the results of the resident survey and the submission of the CDBG grant application.

The last item under old business concerned city elections. Tricia Todd was re-elected to a four year council term, and Whitney Baxter was elected to a four year council term. They will be sworn in at the regular council on January 6, 2020.

The first item under new business concerned health and dental insurance renewals for city employees. The clerk reported that the rate for the current plan will increase by 9%. She will be meeting with the city's insurance agent to look at other options.

The clerk distributed the FY2019 Annual Financial Report for the council's information. The report has been published and submitted to the State of Iowa.

The next item was a request from NewCom Technologies to bury fiber optic cable in the city. The council reviewed the plans that will provide a dedicated cable to Fidelity Bank and had no objections to the project.

The last item under new business concerned the purchase of new radios for the fire department. After discussion, a motion by Macki, seconded by Todd, to approve placing the order and making the required down payment. Roll Call: All Ayes.

Mayor/Council comments were asked with the council discussing a meeting with the elementary school about security, the Marine Corp Toys for Tots campaign, and a potential Eagle Scout project.

Page 5 – Monday, December 2, 2019

A motion by Macki, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:04 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor