

REGULAR COUNCIL MEETING – Monday, October 4, 2021

The Cambridge City Council met in regular session on Monday, October 4, 2021, at 7:00 p.m. at the Cambridge Community Center with the following council members present: Barb McBreen, Michael Macki, Mayor Steven Kovarik, Whitney Baxter, David Thom. Absent: Tricia Todd. Visitors: Dale Hennick, Joe Marchesano.

The meeting was called to order by Mayor Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Kovarik asked if there were any additions or corrections to the agenda for this meeting or the minutes of the September 7th meeting. A motion by Macki, seconded by Thom, to approve the agenda and accept the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for September: General Fund, \$5,639.20; TIF/Special Revenues Fund, \$39,094.61; Road Use Tax, \$13,760.01; Debt Service, \$1,425.38; C.U.T. Fire Fund, \$2.91; Library Fund, \$1.03; Garbage Utility, \$5,950.29; Water Utility, \$10,676.14; Sewer Utility, \$71,942.47. Total Receipts: \$148,492.04.

Following is a summary of disbursements for September: General Fund, \$53,815.47; TIF/Special Revenues Fund, \$52,257.51; Road Use Tax, \$1,798.30; C.U.T. Fire Fund, \$7,795.07; Library Fund, \$2,168.37; Garbage Utility, \$6,491.06; Water Utility, \$5,551.78; Sewer Utility, \$90,985.81. Total Disbursements: \$220,863.37.

The following list of claims was presented to the council for October:

AG SOURCE	Analysis	492.75
ALLIANT ENERGY	Monthly Service	5,079.52
AMES OUTDOOR SUPPLY	Belt, Parts	336.09
ANKENY SANITATION	Service-September	6,626.06
BAKER & TAYLOR	Books, DVD's	340.82
EFTPS	Fed. & FICA W/H	2,844.42
EMERGENCY MEDICAL PRODUCTS	EMS Supplies	258.52
FEH DESIGN	Fees-Opera House	2,163.75
FOX ENGINEERING	Fees	4,576.50
HAWKINS, INC.	Water Treatment	229.86
HAZEL, LAURIE	Reimb. for Expenses	511.40
HUXLEY COMMUNICATIONS	Monthly Service	435.16
INTERSTATE BATTERIES OF UPPER IOWA	Batteries	589.75
IOWA D N R	Annual Water Use Fee	95.00
IOWA D O T	Sign Tubing	250.44
I P E R S	Retirement	1,890.09

JOHN DEERE FINANCIAL	Supplies	285.88
KAHLER, MAT	Annual Chief Payment	1,000.00
KEMPKER'S TRUE VALUE	Supplies	291.30
MARCO	Copier Rental, Supplies	161.72
MENARDS	Supplies	454.47
MANION, LIZ	Yoga Classes	490.00
MOLLY MAID OF ANKENY	Cleaning Services	750.00
MUNICIPAL SUPPLY, INC.	Meters, Touchpads	1,110.00
OLSEN, RENA	Speaker's Fee	215.57
OVERDRIVE	FY2022 Bridges Fee	448.86
TERRACON	Special Inspections- Wastewater Project	308.00
TOTAL TOOL	Grinder, Saw	1,352.31
ULINE	Supplies	152.75
U.S. CELLULAR	Monthly Service	88.60
U.S. POSTMASTER	Billing Postage	120.00
WAGES	Net Wages	9,438.51
WELLMARK BC/BS	Health Premium	3,891.53
C.L. CARROLL CO.	Pay Request #7- Waste Project	86,307.50
KING KNUTSON	Pay Request #5- Opera House Project	<u>25,279.50</u>
CONSTRUCTION CO.		
TOTAL CLAIMS		\$158,866.63

After discussion, a motion by Thom, seconded by Macki, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Mayor Kovarik reporting that Todd would be sending him a list of property violation notices that had been issued, along with the deadlines for their resolution. He reported no new information on establishing civil penalty rates. Public Works Director Dale Hennick reported that the street crew would be in town this week. Macki reported that two Library Director applications had been received, and that interviews would begin this week. He also discussed installing snow fence at the cemetery to discourage sledding. He discussed the development of the old diamond and plans to use social media to gauge community interest, and a plan for a memorial at Josiah Chandler park. A notice from the Ames Chamber of Commerce indicated that they were partnering with Liveability Media to create a campaign promoting Ames and Story County to businesses and the public. McBreen reported that she was writing an article on the Opera House project for the newspaper and social media sites.

The first item under old business concerned the wastewater treatment system improvements project. Pay Request #7 to C.L. Carroll Co. in the amount of \$86,307.50 was submitted to the council. A motion by Macki, seconded by Baxter, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Progress meeting #5 was held on September 30th, and the council reviewed the minutes of the meeting. Delivery of the UV equipment will be delayed due to parts.

The next item concerned the Cambridge Opera House project. Pay Request #5 to King Knutson Construction, Inc. in the amount of \$25,279.50 was submitted to the council. A motion by Thom, seconded by McBreen, to approve the pay request and add it to this month's list of claims. Roll Call: All Ayes. Change Order #2 was submitted to the council. The change order will cover additional drainage tile below the basement concrete slab and rebuilding of the east wall. The change order will add \$109,896.00 to the contract price. A motion by Thom, seconded by Baxter, to approve Change Order #2. Roll Call: All Ayes. Thom reported that he is soliciting quotes for appliances for the units. He is looking for mid-range quality appliances with a mid-February delivery and installation.

The next item under old business concerned the 2020 Derecho storm and the status of the related FEMA grant. The clerk reported that a new project manager for FEMA has taken over the city's grant application.

The next item concerned the city's application for a 2021 ICAP grant. The council discussed the need for an internet connection at the city maintenance building in order to operate the security cameras that will be installed at that facility.

Other item discussed under old business with no action taken were the city code update and Alliant Energy's request for an easement.

The next item concerned city elections. The clerk reported that the following candidates filed nomination papers for the November 2nd election: Steven Kovarik, Mayor; Taylor Bassett, Council; Barb McBreen, Council; Riley Harper, Council; Jason Bohning, Council; and Michael Macki, Council. A letter of resignation has been submitted by Tricia Todd for her council position, effective October 7, 2021. After discussion, a motion by Macki, seconded by Baxter, to accept her resignation and to state that it is the council's intention to appoint someone to complete the remaining two years of her term. Roll Call: All Ayes.

The last item under old business concerned the American Rescue Plan Act. The council discussed the act's requirement that an engineer review the city's proposed project.

The first item under new business was a request from B.A.C.A. to waive or reduce the rental fee for their children's Christmas party on December 12th. After discussion, the council declined the request.

The next item was a request from the Cambridge Food Pantry to place a Little Food Pantry at the corner of Water and 3rd Streets, near the Little Library. After discussion, the council approved the request.

The clerk reported that a notice has been received that YSS has submitted an application with Story County for a conditional use permit to construct a 70 bed Youth Recovery Campus at 32385 – 580th Avenue, Cambridge. This application will go before their Planning and Zoning Commission on October 6th, and their Board of Adjustment on October 20th, and to notify Marcus, Amman, Planner, if the council has any questions or concerns about the application. Macki and McBreen will follow up on this item.

The next item under new business was a notice from Story County Outreach & Special Projects that county American Rescue Plan Act funds will be made available to communities and organizations. Projects must meet all requirements of the ARPA. The deadline for submitting applications is October 15, 2021. Mayor Kovarik will complete an application for expansion of the city's storm sewer system.

The last item under new business concerned Beggar's Night, and a request from Sonja Carmon to approve a Trunk or Treat event on 3rd Street north of the City Center. After discussion, the council set Beggar's Night for Sunday, October 31st, from 5-7 p.m., and approved the request for Trunk or Treat.

Mayor/Council comments were asked for with Macki discussing the availability for a business site for a local business, and recent problems in the community with bullying on social media sites.

A motion by Macki, seconded by McBreen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:17 p.m.

Debra L. Thompson, City Clerk

Steven P. Kovarik, Mayor