

REGULAR COUNCIL MEETING – Tuesday, January 3, 2017

The Cambridge City Council met in regular session on Tuesday, January 3, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Mortensen, Thom, Todd, Pelz. Absent: Kovarik. Visitors: Dale Hennick, Mark Weisner.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung opened for public comment the hearing to consider the proposed plans, specifications, proposed form of contract and estimated cost of the Community/Multi-Use Center project. Mark Weisner, FEH Design, discussed the project with the council. The estimated cost of construction is \$1,922,365, with a date for substantial completion on November 18, 2017, and anticipated occupancy on December 1, 2017. A pre-bid meeting has been scheduled for January 19, 2017, at 2:00 p.m. at City Hall, and bid letting is set for Thursday, February 2, 2017, at 2:00 p.m. at City Hall. The council also reviewed the proposed design plans. No residents, apart from city personnel, were in attendance at the public hearing, and no written comments were received prior to the hearing. A motion by Thom, seconded by Mortensen, to close the public hearing. A motion by Todd, seconded by Thom, to approve the plans, specifications, form of contract and estimated cost of the community center project, and to proceed to bid letting. Roll Call vote: Thom-aye; Mortensen-aye; Pelz-aye; Todd-aye. Motion carried.

The next item was the appointment of the Mayor Pro-Tem, City Attorney and Standing Committees for the 2017 calendar year. A motion by Mortensen, seconded by Pelz, to nominate Kovarik as Mayor Pro-Tem. Roll Call: All Ayes. A motion by Todd, seconded by Thom, to nominate Michael Lewis, Lewis Law Firm, as city attorney. Roll Call: All Ayes. The following council appointments to standing committees were made: Water-Mortensen; Sewer/Solid Waste-Pelz; Road-Kovarik; Cemetery/Park/Library-Todd; and Finance/Economic Development-Thom.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the December 5th meeting. A motion by Thom, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for December: General Fund, \$13,454.95; TIF Fund, \$11,092.60; Road Use Tax, \$7,647.01; Debt Service, \$766.44; C.U.T. Fire Fund, \$1,131.79; Garbage Utility, \$7,049.25; Water Utility, \$11,725.15; Sewer Utility, \$6,322.71. Total Receipts: \$59,189.90.

Following is a summary of disbursements for December: General Fund, \$18,556.99; TIF Fund, \$175.00; Road Use Tax, \$1,433.54; C.U.T. Fire Fund, \$203.31; Garbage

Utility, \$5,926.73; Water Utility, \$11,725.15; Sewer Utility, \$6,322.71. Total Disbursements: \$44,508.11.

The following list of claims was presented to the council for January:

AG SOURCE	Analysis	808.50
ALL INCLUSIVE REC LLC	Sand Digger	620.59
ALLIANT ENERGY	Monthly Service	3,918.54
ANKENY SANITATION	Service – December	6,014.70
CITY OF HUXLEY	¼ Police Contract	11,300.95
EFTPS	Fed. & FICA W/H	2,833.75
ELECTRONIC ENGINEERING	Light Bar	138.00
FEH DESIGN	Fees-Comm. Center	3,560.00
GATEHOUSE MEDIA IOWA	Publishing	14.59
HAWKINS, INC.	Water Treatment	203.83
HOKEL MACHINE SUPPLY	Washers	232.22
HUXLEY COMMUNICATIONS	Monthly Service	303.75
INTERSTATE BATTERIES OF UPPER IOWA	Supplies	313.85
IOWA ONE CALL	Service	29.70
I P E R S	Retirement	1,457.22
JOHN DEERE FINANCIAL	Supplies	220.01
MENARDS	Shop Lights, Vacuum, Supplies	660.06
MOMAR	Chemical, Pump	2,024.34
PRECISION UNDERGROUND UTILITIES	Water Service	750.00
SANDRY FIRE SUPPLY	Name Patches	185.23
STATE TREASURER	4 th Qtr. State W/H	1,236.00
STOREY-KENWORTH	Receipts Books	179.70
STORY COUNTY TREASURER	Sand/Salt	392.67
TRI AIR TESTING	SCBA Service	172.00
U.S. CELLULAR	Monthly Service	93.78
UNITYPOINT HEALTH	Firefighter Physicals	369.00
WAGES	Net Wages	7,234.52
WELLMARK BC/BS	Health Premium	<u>4,154.45</u>
 TOTAL CLAIMS		 \$49,701.37

After discussion, a motion by Thom, seconded by Mortensen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Mortensen reporting that a water leak had been repaired. Todd reported that there was a van parked at the County Store that had been there for some time and had a flat tire. Mayor DeYoung asked Pelz to look into this. The clerk reported that one proposal has been received for street repairs for the 2017 season. The council tabled the item until the February council meeting to receive an additional proposal. Mayor DeYoung reported that he will be attending the next meeting of the Story County Economic Development Group on January 25th. Applications for pool funds will be received at that meeting. He is planning on making an application to light three flag poles in the business district at a cost of approximately \$600.00. He also indicated that he would like to add alternate representatives from Cambridge to this group, and has drafted a resolution for the council's consideration.

The first item under old business concerned renewal of the health, dental and vision insurance for eligible city employees for 2017. Mayor DeYoung reported that the new policy is in place, and after increases in deductibles and co-pays, the premium price is almost equal to the 2016 rate.

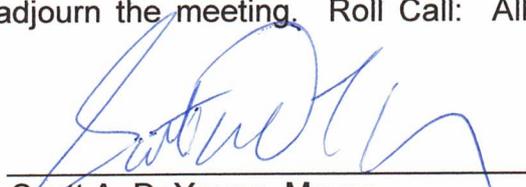
The first item under new business concerned preparation of the budget for the city for FY17/18. The council scheduled two budget work sessions; the first on January 16th at 6:00 p.m. at City Hall and the second on January 23rd at 6:00 p.m. at City Hall.

Resolution No. 17-01, "Resolution Appointing Representatives to the Story County Economic Development Group", was presented to the council. A motion by Mortensen, seconded by Todd, was made to approve the appointments. Roll Call: Ayes: Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

Items discussed under Mayor/Council comments included a welcome to Dan Price and the Tattered Toad, formerly the Water Street Street Bar & Grill. The council also discussed the status of the little league account.

A motion by Thom, seconded by Mortensen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:40 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, February 6, 2017

The Cambridge City Council met in regular session on Monday, February 6, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Thom, Kovarik, Todd, Mortensen, Pelz. Absent: None. Visitors: Dale Hennick, Larry Purvis, Barb McBreen.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the January 3rd meeting. A motion by Thom, seconded by Todd, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Larry Purvis, 300 S. Race Street, addressing the council concerning the flooding he experiences at his residence. Mayor DeYoung reported that the plan is to extend the larger storm drain on Center Street west to Race Street. This will cost approximately \$90,000 and will be done in two segments. Mr. Purvis also asked if the land could be leveled off to drain to the new tile. Mayor DeYoung will look into this.

Following is a summary of receipts for January: General Fund, \$38,281.45; TIF Fund, \$92.87; Road Use Tax, \$9,228.63; Debt Service, \$40.33; C.U.T. Fire Fund, \$104,612.96; Garbage Utility, \$5,446.82; Water Utility, \$9,289.58; Sewer Utility, \$5,391.58. Total Receipts: \$172,384.22.

Following is a summary of disbursements for January: General Fund, \$34,699.72; TIF Fund, \$3,560.00; Road Use Tax, \$1,212.77; C.U.T. Fire Fund, \$1,687.51; Garbage Utility, \$6,187.04; Water Utility, \$14,724.74; Sewer Utility, \$2,608.48. Total Disbursements: 64,680.26.

The following list of claims was presented to the council for February:

AG SOURCE	Analysis	658.00
ALLIANT ENERGY	Monthly Service	4,477.95
ANKENY SANITATION	Service-January	6,034.70
CAMB. COUNTRY STORE	Charges (June-Dec. 2016)	1,772.73
CAMB. VOL. FIRE DEPT.	2016 Fire/Rescue Calls	4,985.00
CAMB. VOL. FIRE DEPT.	Reimb. Grant Writing Fee	900.00
C.U.T. FIRE FUND	Matching Funds	6,250.00
CAPITAL CITY EQUIPMENT	Skid Repairs	379.16
D M A C C	Wastewater Course Fee	450.00
EFTPS	Fed. & FICA W/H	2,591.73
E M P	EMS Supplies	431.95
FELD FIRE	Repair Air Compressor	394.80
FELD FIRE	SCBA, Supplies (Grant)	103,950.00

FOX ENGINEERING	Fees-NPDES Permit	765.00
HAWKINS, INC.	Water Treatment	272.50
HOOK, WILLIAM	Annual Chief Stipend	1,000.00
HUXLEY COMMUNICATIONS	Monthly Service	302.46
IOWA FIREFIGHTERS ASSN.	Annual Dues, Mutual Aid	506.00
I P E R S	Retirement	1,462.55
JOHN DEERE FINANCIAL	Supplies	248.16
MARC	Chemical	84.59
MENARDS	Backup Camera, Supplies	255.66
MUNICIPAL SUPPLY	Meters, Supplies	1,021.30
NORTHWAY WELL & PUMP	Pump Repair	2,202.75
QUICK'S HARDWARE HANK	Supplies	414.53
SMD ENTERPRISES	License Refund	292.50
SANDRY FIRE SUPPLY	Boots (DNR Grant)	1,487.17
SAYLOR, ZACH	Utility Deposit Refund	80.00
SIMMERING-CORY	Grant Writing Services	725.00
STAPLES	Paper, Tax Forms, Supplies	115.81
STATE AUDITOR	Periodic Exam Fee	1,200.00
STATE TREASURER	4 th Qtr. Sales Tax	2,462.00
STORY COUNTY MEDICAL CENTER	Firefighter Physical	42.10
U.S. CELLULAR	Monthly Service	93.90
U.S. POSTMASTER	Billing Postage	136.00
WAGES	Net Wages	7,389.71
WELLMARK BC/BS	Health Premium	<u>2,927.19</u>
TOTAL CLAIMS		\$158,762.90

After discussion, a motion by Kovarik, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Mortensen discussing the maintenance of the water filter. The council discussed solid waste and junk vehicle violations. Pelz will meet with the Huxley PD to review these. The council discussed the street repair contract for the 2017 season. Two proposals were received. After reviewing the proposals, a motion by Thom, seconded by Kovarik, to hire LL Pelling to perform street repairs for the city this summer. Roll Call: All Ayes. Mayor DeYoung reported that he attended the SCEDG meeting last month. The application for \$600 in pool funds to light three flag poles was approved. He also discussed the group's project to perform "first impression tours" of member cities. The clerk reported that the

following salaries for city employees had been reported to the IRS on W-2's: Scott A. DeYoung, \$1,500.00; Debra L. Thompson, \$38,597.25; Daniel J. Warg, \$2,568.00; Dale R. Hennick, \$53,601.86; Donald E. Erickson, \$18,685.65; Ruth A. Purvis, \$2,124.83; Janet M. Thorson, \$9,182.50.

The first item under old business concerned the Cambridge City Center. Mayor DeYoung reported that bid letting had been held last week, and that 13 bids were submitted for the project. After reviewing the bids, a recommendation has been made by FEH Design to accept the low bid from Koester Construction for \$1,672,500. A motion by Kovarik, seconded by Todd, to accept the low bid from Koester Construction for the Cambridge City Center project. Roll Call: Thom-aye; Mortensen-aye; Pelz-aye; Todd-aye; Kovarik-aye. Motion carried. Mayor DeYoung indicated that he has been working with Michael Maloney, D.A. Davidson & Co., to arrange financing for the project. A motion by Thom, seconded by Kovarik, to sign the underwriting engagement letter for D.A. Davidson & Co. for the project. Roll Call: All Ayes. Mayor DeYoung indicated that the city will also need a special inspector to test soil conditions and the integrity of the concrete and steel for the project. Bids for the special inspector were sent out by FEH Design. Two bids were received, and a recommendation has been made to accept the low bid from Chosen Valley Testing of \$9,595.00. A motion by Todd, seconded by Mortensen, to hire Chosen Valley Testing to perform special inspections. Roll Call: All Ayes. Mayor DeYoung also reported that the city would be receiving \$6,000 in rebates from Alliant Energy for the project, and that a grant in the amount of \$10,000.00 has been received from Union Pacific Railroad. He is also moving forward on the Prairie Meadows Legacy Grant application.

The clerk reported that she had received a copy of a letter from Iowa Alcoholic Beverages Division concerning the status of the Cambridge Country Store's liquor license application. The application has been denied pending resolution of an administrative issue with the Secretary of State. The license is considered "timely filed" until the issue is resolved, with a deadline of April 3, 2017, to resolve it.

The last item under old business concerned preparation of the budget for the city for FY17/18. The council reviewed and approved preliminary budget figures as prepared by the clerk based on the budget work session. If possible, the clerk will complete paperwork to hold a public hearing on Monday, March 6, 2017, at 7:00 p.m. at City Hall.

The first item under new business was the law enforcement contract offered by the Huxley Police Department for FY2018. The contract amount is \$46,100.40 and is a small increase from the previous year. A motion by Thom, seconded by Todd, to approve the contract with Huxley Police Department for law enforcement services for FY2018. Roll Call: All Ayes.

The next item is a draft of the Story County Capital Improvements Plan. This plan will serve as the county's guide to the construction and/or improvement of county facilities

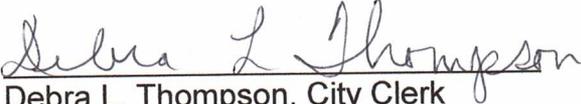
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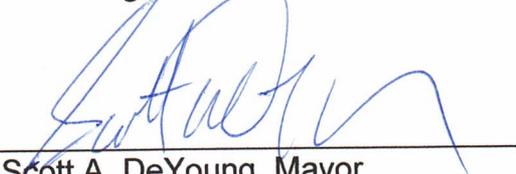
and the acquisition of equipment. The Board of Supervisors is accepting comments on the plan until February 27th.

The last item under new business concerns the Story County conditional use permit granted to Center Grove Orchard last year. The CUP has been approved by the Board of Supervisors lifting the one year restriction.

Items discussed under Mayor/Council comments included the industrial park.

A motion by Thom, seconded by Pelz, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:00 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, March 6, 2017

The Cambridge City Council met in regular session on Monday, March 6, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Thom, Todd, Mortensen, Pelz, Kovarik. Absent: None. Visitors: Kurt Ceynar, Ronda Ceynar, Larry Reinsch, Mick Smelter, Paul Meyers, Spencer Pote, Mark Pote, Dale Hennick.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the February 6th meeting. A motion by Todd, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Larry Reinsch, Iowa Jeep Club, addressing the council concerning the possibility of sharing the OHV park with CORE for their annual Iowa All Breeds Jeep Show & 4x4 Event, and for future events. He gave the council a history of the club and details about the jeep show. Paul Meyers, Iowa Jeep Club, stated that the club had been holding the event at the 4H fairgrounds in Nevada and they had outgrown that location. Also, the set up and tear down was becoming a drain to the members. The track they build for the event is made up of concrete culvert tile, piles of dirt and rock. At the OHV park, it would likely be possible to leave the track in place, and open for additional events, as well as be used by CORE members. Spencer Pote, CORE, indicated that they would like to work together with the jeep club to improve the OHV park and expand it's use. The council approved moving forward with the proposal, and Mayor DeYoung asked Todd to act as the point of contact for the council.

Kurt and Ronda Ceynar, 119 Vine Street, addressed the council with an application for a building permit for a garage. Mayor DeYoung indicated that he is the zoning administrator for the city, and will review their application.

Following is a summary of receipts for February: General Fund, \$10,030.23; TIF Fund, \$1,587.38; Road Use Tax, \$9,654.73; C.U.T. Fire Fund, \$6,254.10; Garbage Utility, \$6,807.20; Water Utility, \$11,370.08; Sewer Utility, \$6,927.76. Total Receipts: \$52,631.48.

Following is a summary of disbursements for February: General Fund, \$25,405.00; TIF Fund, \$725.00; Road Use Tax, \$686.70; C.U.T. Fire Fund, \$113,392.98; Garbage Utility, \$6,034.70; Water Utility, \$5,315.00; Sewer Utility, \$2,701.64. Total Disbursements: \$154,261.02.

The following list of claims was presented to the council for March:

AG SOURCE	Analysis	673.50
ALLIANT ENERGY	Monthly Service	3,886.48
ANKENY SANITATION	Service-February	6,240.88
EFTPS	Fed. & FICA W/H	2,648.55
FEH DESIGN	Bidding-City Center	12,460.00

GATEHOUSE MEDIA IOWA	Publishing	205.53
HACH	Testing Supplies	371.91
HAWKINS, INC.	Water Treatment	576.50
HEARTLAND CO-OP	Diesel	913.24
HILGENBERG, MIKE	Utility Deposit Refund	40.00
HUXLEY COMMUNICATIONS	Monthly Service	301.68
I P E R S	Retirement	1,490.13
JOHN DEERE FINANCIAL	Supplies	129.21
KAHLER, MELISSA	Utility Deposit & Overpayment Refund	40.02
MARC	Chemical	474.00
MENARDS	Drywall, Fixtures, Supplies	553.74
NATIONWIDE	Performance Bond	443.00
QUICK'S HARDWARE HANK	Supplies	293.76
U.S. CELLULAR	Monthly Service	93.90
U.S. POSTMASTER	Billing Postage	102.00
ULINE	Drum Truck	315.42
WAGES	Net Wages	7,024.05
WELLMARK BC/BS	Health Premium	<u>3,540.82</u>
TOTAL CLAIMS		\$42,818.32

After discussion, a motion by Thom, seconded by Kovarik, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Public Works Director Hennick reporting that they had made some adjustments to the blower on the water filter to work more efficiently. Pelz reported that he had made contact concerning the junk vehicle at the gas station, and would be contacting the owner of the trailer court to talk about solid waste and vehicle violations there. The council discussed mowing of the cemetery for the upcoming season. They approved hiring Don Erickson to mow the cemetery at a rate of \$12.00 per hour. Todd discussed the condition of some of the new trees at the cemetery. The council decided to wait a while and see if they recover on their own before replacing them. Mayor DeYoung reported that he has buyers for the final two lots, Lot 2 and Lot 4, in the Industrial Park. He would like to schedule a public hearing for the April regular council meeting to consider the sale and conveyance of the lots to Extreme Concrete and Precision Underground. The council set the public hearing for Monday, April 3, 2017, at 7:00 p.m. at City Hall.

The first item under old business concerned the Cambridge City Center. Mayor DeYoung reviewed with the council the construction schedule, and proposal from Michael Maloney, for financing. A motion by Kovarik, seconded by Thom, to borrow \$1,200,000 for construction of the project, with an 8-year repayment schedule. Roll Call: All Ayes.

The last item under old business concerned preparation of the budget for the city for FY17/18. The public hearing to consider the proposed budget will be held Monday, March 13, 2017, at 7:00 p.m. at City Hall.

The first item under new business was an application from the Tattered Toad for a cigarette permit for the remainder of the fiscal year. A motion by Todd, seconded by Mortensen, to approve the permit. Roll Call: All Ayes.

The next item was the report from the Iowa DNR concerning their recent inspection of the city's water plant and distribution system. No significant deficiencies were identified during the inspection. Minor deficiencies, two requirements, and recommendations will be addressed by public works staff.

The next item under new business was the announcement from Story County Outreach and Special Projects that the Board of Supervisors had continued the Technical Assistance to Communities Program. The grant will pay up to \$3,000 toward eligible projects. Projects must be completed by June 30, 2017. Mayor DeYoung indicated that he would like to apply for the funds to offset bid letting fees for the community center project or for city code updates.

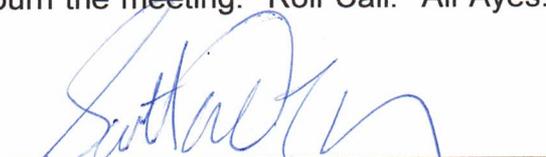
Other items discussed under new business included scheduling an appliance/scrap metal pick-up again this spring, and sponsoring a tree replacement program.

The last item under new business concerned the April regular council meeting. Mayor DeYoung reported that he would be out of state for the regular meeting on Monday, April 3, 2017. Kovarik indicated that he would be available to chair that meeting.

Items discussed under Mayor/Council comments included a report from Police Chief Mark Pote that the Country Store had failed a cigarette compliance check for selling to minors, and that charges had been filed in a recent robbery/assault incident on River Street. The council also discussed replacement of the computer at City Hall, the development of an archery range at the old ball diamond, and making rock available for driveways.

A motion by Thom, seconded by Kovarik, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:20 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

SPECIAL COUNCIL MEETING – Monday, March 13, 2017

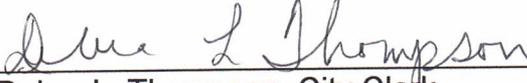
The Cambridge City Council met in special session on Monday, March 13, 2017, at City Hall with the following council members present: Mayor DeYoung, Thom, Mortensen, Pelz, Todd, Kovarik. Absent: None. Visitors: None.

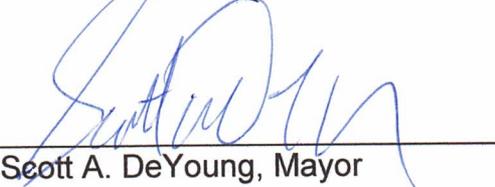
The meeting was called to order by Mayor DeYoung at 7:00 p.m.

Mayor DeYoung opened for public comment the hearing to consider the proposed budget for the city for FY2018. No residents attended the hearing, and no written comments were received prior to the hearing. A motion by Thom, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Resolution No. 17-02, "Adoption of Budget and Certification of City Taxes", was presented to the council. A motion by Kovarik, seconded by Todd, was made to approve the budget. Roll Call: Ayes: Kovarik, Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

A motion by Thom, seconded by Pelz, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:10 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, April 3, 2017

The Cambridge City Council met in regular session on Monday, April 3, 2017, at 7:00 p.m. at City Hall with the following council members present: Kovarik, Thom, Mortensen, Todd, Pelz. Absent: Mayor DeYoung. Visitors: Kevin O'Connor, Michael Maloney, Bill Hook, Dale Hennick.

The meeting was called to order by Mayor Pro-Tem Kovarik at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor Pro-Tem Kovarik opened for public comment the hearing to consider the proposed sale and conveyance of two lots in the Cambridge Industrial Park. The first, Lot 2, to be sold to Extreme Concrete for the sum of \$44,000; and the second, Lot 4, to be sold to Precision Underground Utilities for the sum of \$52,000.00. Mayor Pro-Tem indicated that Extreme Concrete will be constructing a building on the property right away, and that Precision Underground will be constructing a building on the property within the next 5 years. No comments on the proposed sales were brought forward by citizens in attendance, and no written comments were received prior to the public hearing. A motion by Thom, seconded by Todd, to close the public hearing. Roll Call: All Ayes. The clerk reported that final action on the sales will take place at a meeting of the council.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the March 6th and March 13th meetings. A motion by Todd, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Kevin O'Connor informing the council that he and Lisa Erickson were opening a new business in his building at 209 Water Street. The shop will be called "Ye Old Curiosity Shop" and will feature rustic and antique items for sale. He asked the council if the city had any funds available for building repairs and signage. Mayor Pro-Tem Kovarik responded that a few years ago, the council was offering a grant for signage for new businesses, and discussed the county's façade grant.

Fire Chief Bill Hook addressed the council concerning Firemen's Days. This year's plans include activities on Friday and Saturday nights, including a beer tent on both days, activities in the park, the parade on Saturday morning and a concert on Saturday night, featuring Richard Arndt. There will not be a carnival or fireworks this year. Chief Hook will be applying for a beer permit for tent, and asked that the council provide portable restrooms and garbage cans as in previous years. The council approved the requests.

Following is a summary of receipts for March: General Fund, \$10,182.97; TIF Fund, \$5,268.31; Road Use Tax, \$8,150.75; Debt Service, \$359.93; C.U.T. Fire Fund, \$3,110.00; Garbage Utility, \$7,586.36; Water Utility, \$13,487.37; Sewer Utility, \$7,733.43. Total Receipts: \$55,879.12.

Following is a summary of disbursements for March: General Fund, \$17,421.90; TIF Fund, \$12,460.00; Road Use Tax, \$1,832.31; C.U.T. Fire Fund, \$547.39; Garbage Utility, \$6,240.88; Water Utility, \$2,720.28; Sewer Utility, \$1,853.14. Total Disbursements: \$43,075.90.

The following list of claims was presented to the council for April:

AG SOURCE	Analysis	802.00
ALLIANT ENERGY	Monthly Service	2,549.95
AMES OUTDOOR SUPPLY	Blades, Filters	241.39
ANKENY SANITATION	Service-March	6,301.70
BALLARD DOLLARS FOR SCHOLARS	Scholarship	350.00
CAPITAL CITY EQUIPMENT	Skid Parts	180.75
CITY OF HUXLEY	¼ Police Contract	11,300.95
DORSEY & WHITNEY LLP	Fees-Tower Bond	913.00
EFTPS	Fed. & FICA W/H	2,528.55
FIRE SAFETY USA	Helmet Light & Bracket	142.00
FOX ENGINEERING	Fees – Ind. Park	921.78
GATEHOUSE MEDIA IOWA	Publishing	117.14
HACH	Chlorine Tester	511.96
HAWKINS, INC.	Water Treatment	272.50
HUXLEY COMMUNICATIONS	Monthly Service	322.73
INTERSTATE ALL BATTERY CENTER	Supplies	98.00
I P E R S	Retirement	1,422.51
ISU TREASURER	Cancellation Fee	20.00
JOHN DEERE FINANCIAL	Supplies	86.95
MENARDS	Supplies	124.10
MOMAR	Course Fee	30.00
PARENT, MERI	Utility Deposit Refund	80.00
ROTO-ROOTER	Jet Sewer Main	305.75
STATE TREASURER	1 st Qtr. State W/H	1,088.00
U.S. CELLULAR	Monthly Service	93.90
U.S. POSTMASTER	Billing Postage	102.00
WAGES	Net Wages	7,359.72
WELLMARK BC/BS	Health Premium	<u>3,540.82</u>
TOTAL CLAIMS		\$41,808.15

After discussion, a motion by Thom, seconded by Mortensen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Pelz reporting that he was working on junk vehicle complaints, and that the appliance/scrap metal had been scheduled for July 1. Todd reported that she was working with the library board on shelving for the new library, and meeting with the ATV and Jeep groups concerning their joint use of the ATV park. Thom discussed motolab's progress with their building repairs.

The first item under old business concerned the Cambridge City Center. Michael Maloney, D.A. Davidson & Co., addressed the council to answer any questions the council may have concerning the financing of the project. He indicated that the city would be receiving financing from Cedar Rapids Bank & Trust in the form of a bond in the amount of \$1,300,000.00. The bond will have an average interest rate of 2.95% and will be repaid over 8 years with urban renewal funds. The closing date has been set for April 18th. Change Order #1 adding to the contract for Koester Construction in the amount of \$11,670.00 was submitted to the council. The council reviewed the details of the changes, including adding door closers and a flagpole, an adjustment for the water service piping, and an adjustment for the fill material for the site. A motion by Thom, seconded by Todd, to approve Change Order #1. Roll Call: All Ayes. The council also discussed the application for a Story County URA grant for the project.

The last item under old business concerned preparation of the budget for the city for FY17/18. The clerk reported that she would be preparing a budget amendment for FY17 for the council's consideration in late May. The council also discussed delaying the replacement of the street light poles in the business district until the next fiscal year.

The first item under new business was an invitation from the City of Huxley Administrator to participate in and share the costs of zoning training from ISU Extension. The council reviewed the information but was not interested in participating.

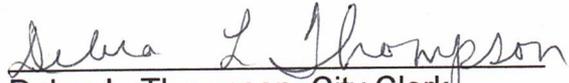
The last item under new business was a notice from the Iowa DOT of a public information meeting to be held on April 11 between 5 p.m and 6:30 p.m. at the Ballard High School. Proposed improvements to I-35 between Ankeny and Ames will be displayed and discussed.

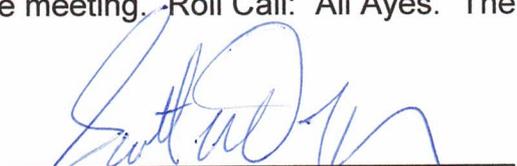
Resolution No. 17-03, "Resolution Authorizing and Approving a Loan Agreement, Providing for the Issuance of \$1,300,000 General Obligation Urban Renewal Bonds, Series 2017 and Providing for the Levy of Taxes to Pay the Same", was presented to the council. A motion by Thom, seconded by Todd, was made to approve the resolution. Roll Call: Ayes: Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

Page 4 – Monday, April 3, 2017

Items discussed under Mayor/Council comments included a discussion of ATV/UTV use and the purchase of a boom mower.

A motion by Thom, seconded by Pelz, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:45 p.m.


Debra L. Thompson, City Clerk


Steven Kovarik, Mayor Pro-Tem

REGULAR COUNCIL MEETING – Monday, May 1, 2017

The Cambridge City Council met in regular session on Monday, May 1, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Kovarik, Mortensen, Thom. Absent: Pelz, Todd. Visitors: Dale Hennick.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the April 3rd meeting. The council asked that the fourth paragraph be amended to read, "Mayor Pro-Tem Kovarik asked ...". A motion by Kovarik, seconded by Thom, to approve the minutes as amended. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for April: General Fund, \$61,787.43; TIF Fund, \$1,412,483.91; Road Use Tax, \$5,792.51; Debt Service, \$8,624.85; C.U.T. Fire Fund, \$1.94; Garbage Utility, \$6,978.12; Water Utility, \$9,457.11; Sewer Utility, \$6,050.60. Total Receipts: \$1,511,176.47.

Following is a summary of disbursements for April: General Fund, \$19,150.10; TIF Fund, \$1,834.78; Road Use Tax, \$9,822.04; C.U.T. Fire Fund, \$350.62; Garbage Utility, \$6,469.91; Water Utility, \$5,374.30; Sewer Utility, \$1,875.30. Total Disbursements: \$44,877.05.

The following list of claims was presented to the council for May:

ABSTRACT & TITLE SERVICES	Abstract-715 Scott St.	200.00
AG SOURCE	Analysis	564.50
ALLIANT ENERGY	Monthly Service	2,629.68
ALLIANT ENERGY	Install Service-225 Water	170.00
AMES OUTDOOR SUPPLY	Supplies	180.51
ANKENY SANITATION	Service-April	6,211.70
CARROT-TOP INDUSTRIES	Flagpole, Supplies	1,249.67
CHOSEN VALLEY TESTING	Testing Services-City Center	1,707.50
EFTPS	Fed. & FICA W/H	2,628.68
ERICKSON, DON	Exam & Certification Fees	50.00
FEH DESIGN	Fees-City Center	14,252.39
FOX ENGINEERING	Fees-Ind. Park	492.50
HUXLEY COMMUNICATIONS	Monthly Service	305.50
I.C.A.P.	Builder's Risk Policy	2,402.96
IOWA ONE CALL	Service	54.10
I P E R S	Retirement	1,530.26
JOHN DEERE FINANCIAL	Supplies	62.88
A KING'S THRONE	Port. Restroom	117.00

MENARDS	Supplies	476.92
LL PELLING CO.	Patching Material	1,699.65
PETTY CASH	Reimb. Postage & Supplies	93.48
QUICK'S HARDWARE HANK	Supplies	207.13
STATE TREASURER	1 st Qtr. Sales Tax	2,403.00
THOMPSON, DEBRA	Computer, Monitor	1,815.20
U.S. CELLULAR	Monthly Service	94.01
U.S. POSTMASTER	Billing Postage	136.00
WAGES	Net Wages	7,267.25
WELLMARK BC/BS	Health Premium	<u>3,540.82</u>
TOTAL CLAIMS		\$52,543.29

After discussion, a motion by Thom, seconded by Kovarik, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing junk vehicle complaints, the July 1 appliance/scrap metal event, and the amended schedule for the city's NPDES permit compliance. Mayor DeYoung informed the council that the paperwork for the REAP grant for the pond project has been completed and submitted for payment. He also reported that he would be attending the Story County Economic Development Group meeting on May 11 in Zearing.

The first item under old business concerned the Cambridge City Center. The clerk submitted Pay Request #1 from Koester Construction in the amount of \$32,509.00. A motion by Thom, seconded by Kovarik, to approve the pay request. Roll Call: All Ayes. The clerk submitted Pay Request #2 from Koester Construction in the amount of \$145,520.45. A motion by Mortensen, seconded by Thom, to approve the pay requests and add them to the list of claims for May. Roll Call: All Ayes.

The last item under old business concerned preparation of the budget for the city for FY17/18. The clerk discussed scheduling a public hearing to consider amending the current city budget. The council decided to schedule the public hearing for the June regular council meeting, if allowed by code. If not allowed, the hearing will be held Wednesday, May 31, 2017, at 7:00 p.m. at City Hall.

The first item under new business was the ceremony to award the Ballard Dollars for Scholars scholarships. Mayor DeYoung reported that the ceremony was taking place this evening, and that his wife and daughter were attending, and would be presenting the scholarship for the city.

The next item concerned the 2017 Small City Workshops sponsored by the Iowa League of Cities. The topic for this summer's workshops is "Small Town Turnaround", and the clerk distributed the notice of locations, dates and times.

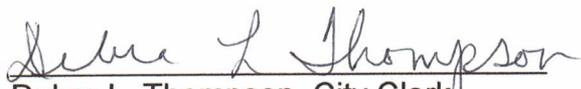
The next item under new business concerned the purchase of a gas tank for city vehicle use. Public Works Director Hennick reported that he had received a quote from Heartland Co-op for a 500 gallon double walled tank package to be placed at the city's maintenance building on Race Street at a cost of \$2,790.88. After discussion, a motion by Kovarik, seconded by Thom, to approve the purchase. Roll Call: All Ayes.

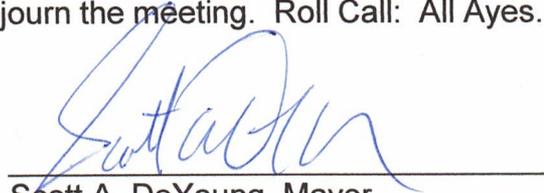
The last item under new business was an application for a liquor license from the Cambridge Volunteer Fire Department for Firemen's Days on June 9 and 10. After discussion, a motion by Kovarik, seconded by Thom, to approve the license pending submission of the completed application and in accordance with state law. Roll Call: Ayes: Kovarik, Thom. Nays: None. Abstaining: Mortensen. Motion carried.

Resolution No. 17-04, "Resolution Authorizing Sale of Certain Real Property", was presented to the council. A motion by Thom, seconded by Kovarik, was made to complete the sale of Lot 2 in the Cambridge Industrial Park to Extreme Concrete for \$44,000.00. Mayor DeYoung reminded the council of the terms of the sale: \$15,000.00 cash due at closing, with the remainder as a forgivable loan provided their building is constructed within a year. Roll Call: Ayes: Kovarik, Mortensen, Thom. Nays: None. Motion carried.

Mayor/Council comments were asked for with none brought forward.

A motion by Thom, seconded by Mortensen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:40 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, June 5, 2017

The Cambridge City Council met in regular session on Monday, June 5, 2017, at 7:00 p.m. at City Hall with the following council members present: Mortensen, Kovarik, Todd, Thom, Mayor DeYoung. Absent: Pelz. Visitors: Joyce Williams, Susan Roberts, Steve Pelz, Joe Marchesano.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung opened for public comment the hearing to consider amendment of the current city budget. No comment were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the May 1st meeting. The council asked that the minutes be amended to reflect that Todd was absent from the meeting. A motion by Kovarik, seconded by Todd, to approve the minutes as amended. Roll Call: All Ayes.

Comments from the audience were asked for with Steve Pelz addressing the council concerning the broken drain tile at the north end of Sycamore Street. After discussion, it was determined that the tile was owned by a private entity and did not fall under the jurisdiction of the council.

Joyce Williams addressed the council concerning the low hanging telephone lines on north Main Street. She relayed an encounter with a Windstream employee or subcontractor concerning a repair being performed on the line in that area. After discussion, the Mayor stated that the council has no jurisdiction over the utility lines of the telephone and electrical companies serving the city. Huxley P.D. Deputy Marchesano asked Ms. Williams to report activity that she feels is suspicious to the department, and they will check it out.

Following is a summary of receipts for May: General Fund, \$72,497.86; TIF Fund, \$7,838.63; Road Use Tax, \$6,502.89; Debt Service, \$524.36; C.U.T. Fire Fund, \$2,101.08; Garbage Utility, \$6855.28; Water Utility, \$11,158.16; Sewer Utility, \$7,331.49. Total Receipts: \$114,809.75.

Following is a summary of disbursements for May: General Fund, \$10,631.55; TIF Fund, \$197,574.08; Road Use Tax, \$10,944.45; C.U.T. Fire Fund, \$92.38; Garbage Utility, \$6,211.70; Water Utility, \$1,434.39; Sewer Utility, \$1,315.29. Total Disbursements: \$228,203.84.

The following list of claims was presented to the council for June:

AG SOURCE	Analysis	822.50
ALLIANT ENERGY	Monthly Service	2,543.22
AMES OUTDOOR SUPPLY	Brush	111.90
ANKENY SANITATION	Service-May	6,151.70
BR GLASS CO.	Replace Window	85.00
CAMBRIDGE COUNTRY STORE	Charges (Jan.-April)	679.06
CHOSEN VALLEY TESTING	Testing Services-City Center	3,032.50
D.A. DAVIDSON & CO.	GO/TIF Bond Services-City Center	25,350.00
EFTPS	Fed. & FICA W/H	2,612.30

E M P	Supplies	130.40
FEH DESIGN	Fees-City Center	4,504.63
FELD FIRE	Gear, Masks, Packs (DNR) Grant	4,076.00
FIDELITY BANK	Stop Check Fee	28.00
FOX ENGINEERING	Fees-Ind. Park	371.40
GATEHOUSE MEDIA IOWA	Publishing	701.22
HAWKINS, INC.	Water Treatment	467.54
HUXLEY COMMUNICATIONS	Monthly Service	300.95
IOWA D N R	Water/Wastewater Certification	180.00
	Renewals	
I P E R S	Retirement	1,472.85
ISU TREASURER	Certification Fee	50.00
JOHN DEERE FINANCIAL	Roundup, Sprayer	116.26
A KING'S THRONE	Port. Restroom	87.00
MARC	Chemical	500.97
MENARDS	Supplies	296.92
MUNICIPAL SUPPLY	Touch Reader, Supplies	489.00
QUICK'S HARDWARE HANK	Supplies	148.82
SANDRY FIRE SUPPLY	Boots (DNR Grant)	1,487.17
STORY COUNTY ANIMAL CONTROL	Rescue Services	346.50
STORY COUNTY RECORDER	Recording Fees	12.00
THOMPSON, DEBRA	Computer Supplies	113.76
U.S. CELLULAR	Monthly Service	94.01
U.S. POSTMASTER	Billing Postage	102.00
U.S. POSTMASTER	Certified Letters	91.50
USA BLUE BOOK	Flags	250.23
WAGES	Net Wages	7,665.17
WELLMARK BC/BS	Health Premium	3,540.82
WEX	Fuel Charges	<u>97.00</u>
TOTAL CLAIMS		\$69,110.30

After discussion, a motion by Kovarik, seconded by Thom, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing the July 1st appliance/scrap metal event. The drop off hours will be 8 a.m.-noon at the city maintenance building. The council also discussed advertising of the event. Todd discussed shelving for the new library, and will be looking into rental fees for the new community center. Mayor DeYoung reported that the work at motolab was progressing, and that he had attended the SCEDG meeting last month. He also reported that he was working on a potential housing development and reviewing statutes related to abandoned property. He indicated that he has a buyer for the lot on Race Street. John and Sandy Kamp have made an offer of

\$8,000.00 for the lot. They plan to build a duplex on it. The council agreed to the offer and to proceed with the sale. Mayor DeYoung will contact the city attorney to get the paperwork started.

The first item under old business concerned the Cambridge City Center. The clerk submitted Pay Request #3 from Koester Construction Co. in the amount of \$304,974.13. After reviewing the request, a motion by Thom, seconded by Todd, to approve Pay Request #4 and add it to the list of claims for June. Roll Call: All Ayes.

The first item under new business concerned renewal of cigarette permits for the Cambridge Country Store and the Tattered Toad. After discussion, a motion by Todd, seconded by Kovarik, to approve a cigarette permit for the Cambridge Country Store pending receipt of their completed application and fee, and with a 14 day suspension of the FY18 license as allowed in the morality clause. Roll Call: All Ayes. A motion by Thom, seconded by Kovarik, to approve a cigarette permit for the Tattered Toad pending receipt of their completed application and fee. Roll Call: All Ayes.

The next item was the notification from Ankeny Sanitation of a rate increase for residential garbage service. The rate will increase from \$13.52 to \$13.76 effective July 1, 2017.

The next item was a letter from the Story County Conservation Board. They will be performing an inventory of the county's natural communities as part of the C2C initiative. They will be contacting the city concerning areas they would like to include in the inventory that are within the city limits.

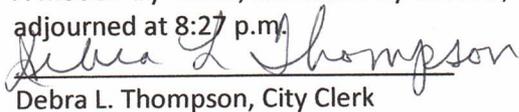
The last item under new business concerned an application for a REAP grant. Mortensen reported that he is working on a grant application to construct an archery range at the old ball diamond. He asked for input from the mayor and council concerning completing the application, and accessibility by the public of the project.

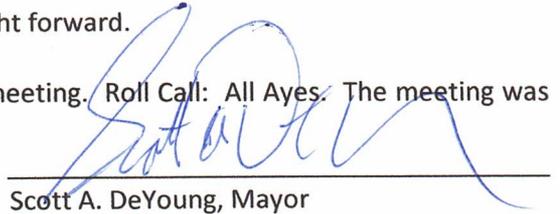
Resolution No. 17-05, "City Budget Amendment and Certification Resolution-FY2017- Amendment #1", was presented to the council. A motion by Thom, seconded by Todd, was made to approve the resolution amending the city's current year budget. Roll Call: Ayes: Kovarik, Mortensen, Thom, Todd. Nays: None. Motion carried.

Resolution No. 17-06, "Resolution Requesting Support of Story County Housing Trust Fund Task Force", was presented to the council. Mayor DeYoung reported that the Story County Board of Supervisors would be paying the fee for the cities in the county under 2,000 in population in order to ensure county-wide support of the development of the task force. A motion by Kovarik, seconded by Mortensen, was made to approve the resolution of support. Roll Call: Ayes: Kovarik, Mortensen, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with none brought forward.

A motion by Thom, seconded by Kovarik, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:27 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, July 3, 2017

The Cambridge City Council met in regular session on Monday, July 3, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Todd, Thom, Mortensen, Pelz. Absent: Kovarik. Visitors: Dale Hennick, Joe Marchesano.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the June 5th meeting. A motion by Todd, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts and transfers for June: General Fund, \$62,933.38; TIF Fund, \$1,061.08; Road Use Tax, \$8,571.24; Debt Service, \$20,535.75; C.U.T. Fire Fund, \$12,501.15; Library Fund, \$13,208.11; Garbage Utility, \$6,695.62; Water Utility, \$9,904.77; Sewer Utility, \$17,572.63. Total Receipts: \$152,983.73.

Following is a summary of disbursements and transfers for June: General Fund, \$53,349.81; TIF Fund, \$358,321.25; Road Use Tax, \$28,727.44; Debt Service, \$38,820.00; C.U.T. Fire Fund, \$5,960.96; Library Fund, \$6,782.75; Garbage Utility, \$6,151.70; Water Utility, \$61,131.17; Sewer Utility, \$26,712.25. Total Disbursements: \$585,957.33.

The following list of claims was presented to the council for July:

AG SOURCE	Analysis	604.00
ALLIANT ENERGY	Monthly Service	3,140.43
ANKENY SANITATION	Service-June	6,221.70
C.U.T. FIRE FUND	Matching Funds	6,250.00
CHOSEN VALLEY TESTING	Testing Services-City Center	1,198.50
CITY OF AMES	½ Solid Waste Contract	3,762.85
CITY OF HUXLEY	¼ Police Contract	11,525.10
D M A C C	Conference Fee	150.00
EFTPS	Fed. & FICA W/H	2,744.14
ELECTRONIC ENGINEERING	Tower Fees	1,825.20
FEH DESIGN	Fees-City Center	3,640.25
FORTERRA	Concrete Castings	5,289.90
FOX ENGINEERING	Fees-Ind. Park	314.90
HAWKINS, INC.	Water Treatment	1,110.80
HUXLEY COMMUNICATIONS	Monthly Service	304.80
IOWA FINANCE AUTHORITY	Water/Sewer Bond Payments	108,040.00
IOWA LEAGUE OF CITIES	Annual Dues	716.00
I P E R S	Retirement	1,560.68
JIM'S JOHNS	Port. Restrooms	850.00
JOHN DEERE FINANCIAL	Pump, Supplies	122.97
A KING'S THRONE	Port. Restroom	174.00
MENARDS	Supplies	629.91

PRECISION UNDERGROUND UTILITIES	Storm Drain-Center St.	44,625.88
QUICK'S HARDWARE HANK	Supplies	158.03
SANDRY FIRE SUPPLY	Name Patch	54.57
STATE TREASURER	2 nd Qtr. State W/H	1,132.00
U.S. CELLULAR	Monthly Service	94.01
U.S. POSTMASTER	Billing Postage	136.00
J. VON GUTENBOSEN CORP.	City/County Match-Façade Grant	13,933.22
WAGES	Net Wages	7,525.02
WELLMARK BC/BS	Health Premium	3,540.82
WEX	Fuel Charges	<u>381.23</u>
TOTAL CLAIMS		\$231,756.91

After discussion, a motion by Thom, seconded by Pelz, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing the appliance/scrap metal event held the past Saturday. The council discussed the Center Street storm sewer project. Public Works Director Hennick indicated that he would be meeting with Manatts this week to discuss repaving of the section of the bike trail that was dug up to bring water and sewer service to the Industrial Park. Thom reported that the masonry work for motolab was progressing, and that their façade grant has been completed. Mayor DeYoung reported that motolab intends to apply for a FY18 façade grant in the amount of \$4,000.00. He also reported that he would be making a presentation to the Story County Board of Supervisors on July 18th related to the city's application for \$45,000.00 in county urban renewal funds to install new light poles in the Water Street business district. Mayor DeYoung also reported that the sale of Lot 2 in the Industrial Park to Extreme Concrete is progressing.

The first item under old business concerned the Cambridge City Center. The clerk submitted Change Order #2 to add \$650.00 to the contract to light the flagpole. A motion by Thom, seconded by Mortensen, to approve the change order. Roll Call: All Ayes. Change Order #3 to add \$629.00 to the contract for USB outlets, metal corner pieces, and to remove the planters from the courtyard entrance was submitted to the council. A motion by Todd, seconded by Pelz, to approve the change order. Roll Call: All Ayes. The clerk submitted Pay Request #4 in the amount of \$185,959.40 to Koester Construction Co. A motion by Thom, seconded by Mortensen, to approve the pay request and add it the August claims. Roll Call: All Ayes.

The last item under old business concerned an application for a REAP grant. Mortensen discussed the application with the council, and the upcoming review by the Story County Conservation Board.

The first item under new business was renewal of the city's insurance package with I.C.A.P. for FY18. The clerk reported that there was a nearly 20% increase in rates from last year. This is due to change in the way property values are calculated. Our insurance agent would like to review those values with the mayor

to be sure they are reasonable. A motion by Thom, seconded by Pelz, to approve the renewal at a cost of \$13,310.17 for FY18. Roll Call: All Ayes.

Page 3 – Monday, July 3, 2017

The next item concerned the sale and use of fireworks in the city. The city code references state code relating to fireworks, which has recently changed to allow the sale and use of fireworks during specified dates and times. Mayor DeYoung recommended that the council continue to follow state code on this matter, unless it becomes a problem in the city. After discussion, the council agreed to this but may look into making a revision to the city code at a later date.

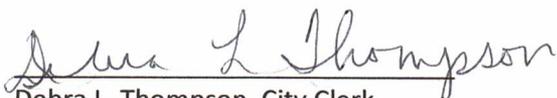
The last item under new business concerned establishing rental rates for the new community center. Todd reported that she was contacting similar facilities in the area for their rates and rules to use as a starting point to establish ours.

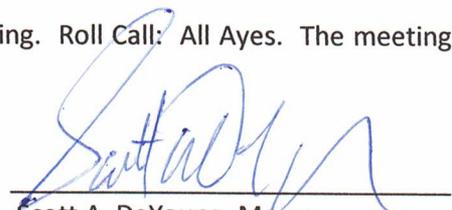
Resolution No. 17-07, "Appropriation Transfer Between Activities Within Programs", was presented to the council. A motion by Thom, seconded by Todd, was made to approve the FY17 budget amendment transfers. Roll Call: Ayes: Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

Resolution No. 17-08, "Administrative Budgetary Transfer", was presented to the council. A motion by Todd, seconded by Thom, was made to approve the FY17 transfers to balance the treasurer's report. Roll Call: Ayes: Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried.

Mayor/Council comments were asked for with Mortensen reporting that the District All-Star games would be held on the Cambridge field starting this week. The council naming of that field, purchasing a new scoreboard for the softball diamond, and replacing the dugouts on both fields.

A motion by Thom, seconded by Mortensen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:52 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, August 7, 2017

The Cambridge City Council met in regular session on Monday, August 7, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Mortensen, Kovarik, Pelz. Absent: Thom, Todd. Visitors: Dale Hennick, Dan Price, Larry Purvis.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung opened for public comment the hearing to consider the proposed sale and conveyance of Parcel AG on Race Street. He indicated that the property would be sold to John and Sandy Kamp to construct a duplex. No comment were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Mortensen, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the July 3rd meeting. A motion by Kovarik, seconded by Mortensen, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dan Price, Tattered Toad, addressing the council with a request to close Water Street from 2nd to 3rd on September 23rd from 6:00 until midnight. He will be having a street dance in conjunction with the Jeep club's annual event that weekend. After discussion, the council approved the request.

Larry Purvis, 300 S. Race Street, addressed the council concerning completion of the Center Street drain project. Public Works Director Dale Hennick responded that the project was complete, except for seeding. He would be speaking to the contractor about that this week. Mr. Purvis also discussed the flow of rainwater to the new drain, and repairs to Center Street.

Following is a summary of receipts for July: General Fund, \$17,306.88; TIF Fund, \$2,138.79; Road Use Tax, \$10,714.43; Debt Service, \$160.66; C.U.T. Fire Fund, \$1.84; Garbage Utility, \$6,472.31; Water Utility, \$11,696.30; Sewer Utility, \$6,483.34. Total Receipts: \$54,974.55.

Following is a summary of disbursements for July: General Fund, \$29,561.92; TIF Fund, \$190,798.15; Road Use Tax, \$9,236.22; C.U.T. Fire Fund, \$5,698.95; Garbage Utility, \$6,416.42; Water Utility, \$8,244.87; Sewer Utility, \$18,859.39. Total Disbursements: \$268,815.92.

The following list of claims was presented to the council for August:

AG SOURCE	Analysis	882.50
ALLIANT ENERGY	Monthly Service	3,700.29

AMES OUTDOOR SUPPLY	Mower Parts	111.85
ANKENY SANITATION	Service-July	6,151.70
BROWN SUPPLY CO.	Drain Tile, Supplies - Center Street	25,428.40
CHOSEN VALLEY TESTING	Testing Services-City Center	590.00
E M P	EMS Supplies	347.55
EFTPS	Fed. & FICA W/H	2,647.19
FEH DESIGN	Fees-City Center	5,404.20
FOX ENGINEERING	Fees-Ind. Park, NPDES Permit	1,005.30
HAWKINS, INC.	Water Treatment	324.80
HERMANSON, JAKE	Reimb. For Tuition	1,100.00
HOLUB GARDEN	Flower Pot, Supplies	89.58
HOOK, WILLIAM	Utility Deposit Refund	80.00
HUXLEY COMMUNICATIONS	Monthly Service	303.86
INTERSTATE ALL BATTERY	Supplies	15.00
IOWA D N R	Annual Water Supply Fee, NPDES Annual Fees	305.12
I.C.A.P.	FY18 Insurance Renewal	13,310.17
I.M.W.C.A.	FY18 Worker's Comp. Renewal	6,129.00
IOWA ONE CALL	Service	29.90
I P E R S	Retirement	1,470.04
JOHN DEERE FINANCIAL	Pump, Supplies	57.96
A KING'S THRONE	Port. Restroom	24.80
MARC	Chemical	317.18
MENARDS	Supplies	250.95
MICHEL, JOSH	Utility Deposit Refund	100.00
PRECISION UNDERGROUND UTILITIES	Storm Drain-Center St.	29,249.71
QUICK'S HARDWARE HANK	Supplies	424.09
STAPLES	Computer, Office Supplies	933.89
STATE TREASURER	2 nd Qtr. Sales Tax	2,434.00
U.S. CELLULAR	Monthly Service	93.96
U.S. POSTAL SERVICE	Printed Envelopes	565.75
U.S. POSTMASTER	Billing Postage	102.00
VAN WALL EQUIPMENT	Brush Mower	8,722.68
WAGES	Net Wages	7,553.60
WELLMARK BC/BS	Health Premium	3,598.26
WEX	Fuel Charges	209.01
DARLEY FIRE EQUIPMENT	Supplies	<u>379.70</u>
TOTAL CLAIMS		\$124,439.87

After discussion, a motion by Kovarik, seconded by Pelz, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. The budget balances report for July was not available for this meeting.

Reports from standing committees were asked for with the council discussing the appliance/scrap metal report; junk vehicles and a parking complaint. The clerk reported that the Iowa DNR had called offering to perform a free tree inventory for the city for our parks and other public spaces, and that the Library Board would like to appoint Connie Harper to fill a vacant position on the board. The council approved both requests. Mayor DeYoung reported that he would be attending the next SCEDG meeting on August 17th, and would be submitting an application for pool funds for a street scaping project in the amount of \$2,000.00. He is also calling a special meeting for Monday, August 14, at 7:00 p.m. at City Hall. A public hearing will be held during this meeting concerning the sale of Lot 2 in the Industrial Park. There has been a name change for the buyer since the hearing held in April.

The first item under old business concerned the Cambridge City Center. The clerk submitted Change Order #4 to add \$3,590.00 to the contract for a change to the hand sink in the kitchen, location of pipe bollards and the utility bill payment drop box. A motion by Mortensen, seconded by Kovarik, to approve Change Order #4. Roll Call: All Ayes. The clerk submitted Pay Request #5 in the amount of \$244,144.24 to Koester Construction Co. A motion by Kovarik, seconded by Mortensen, to approve the pay request and add it to the August claims. Roll Call: All Ayes.

The next item under old business was discussion by the Mayor and council of the DNR mandated update of the city's NPDES permit for the aerated lagoon treatment facility. The ammonia limits on the new permit are very low and would require expensive updates to the system. This prompted the council to request a review, and we have been working with Fox Engineering over the past three years to test the lagoon's current efficiency and develop a plan to comply with the new requirements. That testing has shown that the updates required are not as extensive as originally thought. The city will have to add an UV light for disinfection at a cost of approximately \$200,000.00. Mayor DeYoung presented an engineering agreement with Fox Engineering in the amount of \$20,000.00 to develop the facility plan for the next phase of this project. A motion by Kovarik, seconded by Pelz, to approve the contract. Roll Call: All Ayes.

The last item under old business concerned the application for a REAP grant for an archery range. Mortensen reported that he is delaying the application for one year.

The first item under new business was the animal rescue services contract from Story County Animal Control for FY18. After reviewing the new contract, a motion by Mortensen, seconded by Pelz, to approve it. Roll Call: All Ayes.

The next item concerned new laws enacted by the Iowa legislature this year. The clerk presented the 2017 Legislative Summary prepared by Iowa Codification. Mayor DeYoung will forward the summary to Thom to review and make a recommendation to the council concerning code changes.

The next item concerned the September regular council meeting. Due to the Labor Day holiday, the September meeting will be held Monday, September 11, 2017, at 7:00 p.m. at City Hall.

The last item under new business concerned city elections. The clerk reported that the regular city election will be held on Tuesday, November 7, 2017. The mayor and three council positions will be on the ballot in that election. Candidates for the election may begin filing nomination papers on August 28. The deadline for filing nomination papers is Thursday, September 21, 2017, at 5:00 p.m. at City Hall. Papers are available at City Hall and online.

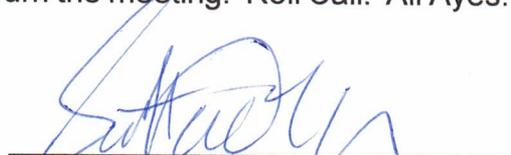
Resolution No. 17-09, "A Resolution Setting the Salaries for Employees of the City for the Year 2017/18", was presented to the council. A motion by Kovarik, seconded by Pelz, was made to approve the salaries. Roll Call: Ayes: Kovarik, Mortensen, Pelz. Nays: None. Motion carried.

Resolution No. 17-10, "Resolution Authorizing Sale of Certain Real Property", was presented to the council. A motion by Kovarik, seconded by Mortensen, to approve the sale of Parcel AG to John and Sandy Kamp for \$8,000.00. Roll Call: Ayes: Kovarik, Mortensen, Pelz. Nays: None. Motion carried.

Mayor/Council comments were asked for with the council discussing the motolab building project, and the truck pull scheduled for September 16th.

A motion by Kovarik, seconded by Mortensen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:08 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

SPECIAL COUNCIL MEETING – August 14, 2017

The Cambridge City Council met in special session on Monday, August 14, 2017, at 7:00 p.m. at City Hall with the following council members present: Todd, Mayor DeYoung, Thom, Mortensen, Kovarik. Absent: Pelz. Visitors: None.

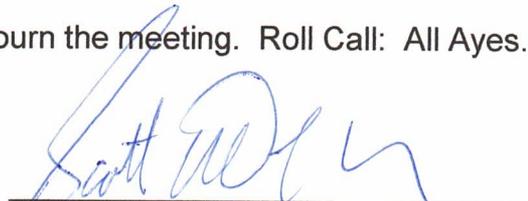
The meeting was called to order by Mayor DeYoung at 7:00 p.m.

Mayor DeYoung opened for public comment the hearing to consider the proposed sale and conveyance of Lot 2, Cambridge Industrial Park to Brummel Properties. Mayor DeYoung relayed to the council that this hearing was being held due to a name change for the buyer, and to change the amount of the rebate to the owner when the building was completed as agreed. The price for the lot is \$29,000.00 with \$14,000.00 being rebated. There were no citizens in attendance to comment, and no written comments were received prior to the hearing. A motion by Thom, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Resolution No. 17-11, "Resolution Authorizing Sale of Certain Real Property, was presented to the council. A motion by Todd, seconded by Kovarik, to approve the sale of Lot 2, Cambridge Industrial Park to Brummel Properties for \$29,000.00. Roll Call: Ayes: Kovarik, Mortensen, Thom, Todd. Nays: None. Motion carried.

A motion by Thom, seconded by Mortensen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:10 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING -Monday, September 11, 2017

The Cambridge City Council met in regular session on Monday, September 11, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Thom, Mortensen, Todd, Kovarik, Pelz. Absent: None. Visitors: Dale Hennick.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the August 7th and August 14th meetings. A motion by Kovarik, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with none brought forward.

Following is a summary of receipts for August: General Fund, \$10,310.31; Road Use Tax, \$11,073.37; C.U.T. Fire Fund, \$4,270.26; Garbage Utility, \$6,283.42; Water Utility, \$11,374.76; Sewer Utility, \$6,132.60. Total Receipts: \$49,444.72.

Following is a summary of disbursements for August: General Fund, \$45,064.44; TIF Fund, \$244,734.25; Road Use Tax, \$30,657.57; C.U.T. Fire Fund, \$817.87; Garbage Utility, \$6,151.70; Water Utility, \$3,555.50; Sewer Utility, \$15,083.75. Total Disbursements: \$346,065.08.

The following list of claims was presented to the council for September:

AG SOURCE	Analysis	966.00
ALEX AIR APPARATUS, INC.	Gear	4,082.00
ALLIANT ENERGY	Monthly Service	3,813.28
ANKENY SANITATION	Service – August	6,235.70
BALLARD COMM. SCHOOL	½ Crossing Guard Expense	3,301.55
DARLEY FIRE EQUIPMENT	Roof Kit	227.95
EFTPS	Fed. & FICA W/H	2,719.94
FEH DESIGN	Fees – City Center	8,996.30
GATEHOUSE MEDIA IOWA	Publishing	272.07
HACH	Testing Supplies	218.19
HAWKINS, INC.	Water Treatment	300.65
HEARTLAND CO-OP	Gas Tank	2,834.03
HENNICK, BRITTANY	Cleaning Comm. Center	255.00
HUXLEY COMMUNICATIONS	Monthly Service	296.76
IOWA D O T	Signs, Barricades	248.19
I P E R S	Retirement	1,532.04
JOHN DEERE FINANCIAL	Battery, Supplies	168.97
MENARDS	Supplies	312.01
MOMAR	Chemical, Tools	402.93
PRECISION UNDERGROUND	Storm Drain – Center St.	5,056.80

UTILITIES		
QUICK'S HARDWARE HANK	Supplies	153.28
SJE RHOMBUS	Tower Radio	1,320.00
STORY COUNTY TREASURER	Property Tax	982.00
TRI AIR TESTING	SCBA Service	172.00
ULINE	Storage Cabinet, Forklift Platform	1,787.14
U.S. CELLULAR	Monthly Service	93.96
U.S. POSTMASTER	Billing Postage	136.00
WAGES	Net Wages	8,174.07
WELLMARK BC/BS	Health Premium	3,548.00
WEX	Fuel Charges (2 mo.)	<u>612.51</u>
TOTAL CLAIMS		\$59,219.32

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council. The budget balances report for August was not available for this meeting.

Reports from standing committees were asked for with Public Works Director Dale Hennick discussing a water main break and computer issue with the tower this month. He also indicated that the fire hydrant on 9th Street needed to be replaced. Mayor DeYoung reported that seven junk car and solid waste violation letters would be issued this month. Two quotes for asphalt repair on the bike trail and Center Street were presented. After discussion, a motion by Todd, seconded by Thom, to accept the quote from G&H Asphalt, Des Moines, at a cost of \$11,825.00. Roll Call: All Ayes. Todd discussed feedback from the Library Board related to the shelving and furnishings for the new library. She indicated that the order should be ready for submission to Iowa Prison Industries in the next couple of weeks. Mayor DeYoung reported that a SCEDG pool funds grant in the amount of \$1,700.00 has been approved for the street scaping project.

The first item under old business concerned the Cambridge City Center. The clerk submitted Change Order #5 to subtract \$66.00 from the contract for eliminating the water meter. A motion by Kovarik, seconded by Pelz, to approve the change order. Roll Call: All Ayes. The clerk submitted Pay Request #6 in the amount of \$200,976.55 to Koester Construction Co. A motion by Kovarik, seconded by Thom, to approve the pay request and add it to the September claims. Roll Call: All Ayes. The council discussed potential rules and rental rates for the new community center. The council also reviewed written comments from the latest round of Story County's URA grant applications.

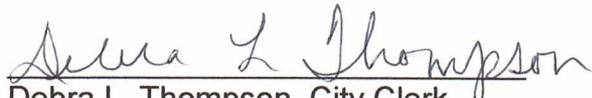
The last item under old business concerned new laws enacted by the Iowa legislature this year. Thom reported that he had reviewed the summary prepared by Iowa Codification, and would recommend tabling this item and applying for a county technical assistance grant if they become available this year to assist with the cost of updating the code. The council agreed.

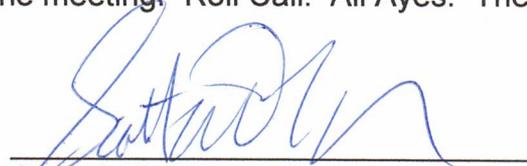
The first item under new business was notice from the Iowa Department of Justice concerning prosecution of a tobacco check violation for a business in Cambridge. The council reviewed the case and determined that the city will not prosecute, and referred it to the state.

The last item under new business was a request from the Story County Board of Supervisors to proclaim October 4, 2017, Annual Walk Day as part of the state's Healthiest State Initiative. Mayor DeYoung made the proclamation.

Mayor/Council comments were asked for with none brought forward.

A motion by Thom, seconded by Todd, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:01 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, October 2, 2017

The Cambridge City Council met in regular session on Monday, October 2, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Thom, Kovarik, Todd, Mortensen. Absent: Pelz. Visitors: Dale Hennick, Jason Bohning, Derek Capito, Sara Spohnheimer.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the September 11th meeting. A motion by Kovarik, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Jason Bohning, 316 Main Street, discussing a potential water service line leak on his street.

Sara Spohnheimer addressed the council on behalf of motolab, 119 Water Street, to thank the council for sponsoring their county façade grant. They discussed the improvements being made to their building, and the progress in establishing their business in Iowa.

Following is a summary of receipts for September: General Fund, \$26,632.87; TIF Fund, \$20,719.53; Road Use Tax, \$10,812.36; Debt Service, \$1,192.57; C.U.T. Fire Fund, \$1.48; Garbage Utility, \$6,492.30; Water Utility, \$12,837.47; Sewer Utility, \$6,075.41. Total Receipts: \$84,763.99.

Following is a summary of disbursements for September: General Fund, \$14,858.49; TIF Fund, \$209,972.85; Road Use Tax, \$5,929.96; C.U.T. Fire Fund, \$4,578.73; Garbage Utility, \$6,235.70; Water Utility, \$5,296.59; Sewer Utility, \$12,394.19. Total Disbursements: \$259,266.51.

The following list of claims was presented to the council for October:

ABSTRACT & TITLE SERVICES	Prepare Abstract	900.00
AG SOURCE	Analysis	612.00
ALLIANT ENERGY	Monthly Service	4,155.49
ANKENY SANITATION	Service-September	6,275.70
CAPITAL CITY EQUIPMENT	Skid Parts	288.45
EFTPS	Fed. & FICA W/H	3,029.14
FEH DESIGN	Fees – City Center	6,739.20
FIDELITY BANK	Returned Check	145.07
G & H ASPHALT CORP.	Asphalt Repair	10,675.00
HUXLEY COMMUNICATIONS	Monthly Service	300.47
IOWA DNR	Annual Water Use Fee	134.00
IOWA DOT	File Cabinets, Shelving	80.00

I.M.W.C.A.	Audit Premium	89.00
I P E R S	Retirement	1,667.49
LL PELLING CO.	Street Maint. Contract	22,871.15
MENARDS	Supplies	178.17
MUNICIPAL SUPPLY	Hydrant, Supplies	2,333.90
PREFERRED PEST CONTROL	Termite Inspections	583.63
ROUT, ROGER	Tree Removal	550.00
STATE TREASURER	3 rd Qtr. State W/H	1,207.00
U.S. CELLULAR	Monthly Service	93.96
U.S. POSTMASTER	Billing Postage	102.00
U.S. POSTMASTER	Certified Mail	48.80
WAGES	Net Wages	6,169.53
WELLMARK BC/BS	Health Premium	3,147.92
WEX	Fuel Charges	<u>87.56</u>
TOTAL CLAIMS		\$72,415.83

After discussion, a motion by Thom, seconded by Todd, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with Mayor DeYoung reporting that 7 solid waste/junk vehicle notices had been sent last month. The council discussed recent street repairs. Todd reported that the order for furnishings and shelving for the new library had been sent to Iowa Prison Industries. The total cost is \$15,341.50. There will be no shipping charges for this order. The council also discussed the Library Board's intention to purchase a conference table and chairs for the new library. She also reported that the Jeep Club felt the event held at the ATV park in September was a success. They had 311 vehicles participating. One complaint was made concerning excessive speed on Center Street. Mayor DeYoung reported that we would be closing with Brummel Properties on Lot #2 Industrial Park on Friday, and that the sale of Lot #4 was progressing. Mike Lewis is working on the paperwork. He also discussed potential changes to the structure of the Story County Economic Development Group (SCEDG).

The first item under old business concerned the Cambridge City Center. The clerk submitted Pay Request #7 in the amount of \$182,381.45 to Koester Construction Co. A motion by Kovarik, seconded by Thom, to approve the pay request and add it to the October claims. Roll Call: All Ayes. The council discussed rates and rules for the new community center, and looked at an estimate for appliances and furnishings. The estimated cost for the appliances and furnishings from Bolton & Hay is \$16,489.60. A motion by Thom, seconded by Kovarik, to approve the estimate and proceed with the order. Roll Call: All Ayes.

The last item under old business concerned upcoming city elections. Mayor DeYoung indicated that the election will be held Tuesday, November 7th, from 12-8 p.m. at the new community center.

The only item under new business was scheduling Beggar's Night for Cambridge. A motion by Thom, seconded by Todd, to schedule Beggar's Night for Tuesday, October 31st, from 5:30-7:30 p.m. Roll Call: All Ayes.

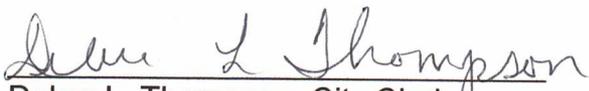
Resolution No. 17-12, "City Street Financial Report", was presented to the council. A motion by Thom, seconded by Kovarik, to approve the report to be provided to the Iowa DOT. Roll Call: All Ayes.

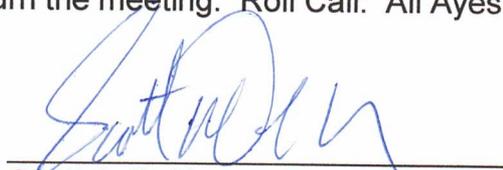
Ordinance No. 17-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Sewer Services Charges", was presented to the council. After discussion concerning the need for the increase, a motion by Todd, seconded by Mortensen, was made to approve the first reading of the ordinance. Roll Call: Ayes: Thom, Mortensen, Todd, Kovarik. Nays: None. Motion carried. The second reading of the ordinance will be at the November regular council meeting.

Ordinance No. 17-B, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Solid Waste Collection Fees", was presented to the council. After discussion concerning the need for the increase, a motion by Thom, seconded by Todd, was made to approve the first reading of the ordinance. Roll Call: Ayes: Thom, Mortensen, Todd, Kovarik. Nays: None. Motion carried. The second reading of the ordinance will be at the November regular council meeting.

Mayor/Council comments were asked for with none brought forward.

A motion by Thom, seconded by Mortensen, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 7:48 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, November 6, 2017

The Cambridge City Council met in regular session on Monday, November 6, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Todd, Thom, Mortensen, Kovarik, Pelz. Absent: None. Visitors: Brenda Dryer, Dale Hennick, Lauris Olson.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung opened for public comment the hearing to consider the proposed sale and conveyance of Lot #4 in the Cambridge Industrial Park to KDN Properties, LLC. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the October 2nd meeting. Todd indicated that the meeting start time was incorrect. A motion by Kovarik, seconded by Todd, to approve the minutes with that correction. Roll Call: All Ayes.

Comments from the audience were asked for with Brenda Dryer, representing Story County in the Ames Chamber of Commerce, and Lauris Olson, Story County Board of Supervisors, addressing the council concerning a project with the Cambridge Apartments. Ms. Dryer indicated that she had been approached by Pete Kaser, owner of the apartments, to help with a project to initially add 6 units within the existing structure. She is working with him on an application for a state workforce tax credit program. This application would require the council's participation, in the form of a resolution of support for the project, and a community match of \$1,000.00 per unit if approved. This is phase 1 of a 2-phase project and would need to be completed within 3 years. The second phase of the project involves new construction. Supervisor Olson discussed with the council a county pilot program for affordable housing, and the potential for Technical Assistance Grants being available again this year.

Following is a summary of receipts for October: General Fund, \$88,000.23; TIF Fund, \$104,958.02; Road Use Tax, \$7,108.61; Debt Service, \$7,140.60; C.U.T. Fire Fund, \$1.19; Garbage Utility, \$6,984.19; Water Utility, \$12,257.52; Sewer Utility, \$6,546.40. Total Receipts: \$232,996.76.

Following is a summary of disbursements for October: General Fund, \$17,912.54; TIF Fund, \$189,120.65; Road Use Tax, \$21,289.82; C.U.T. Fire Fund, \$173.93; Garbage Utility, \$6,465.82; Water Utility, \$20,274.82; Sewer Utility, \$1,637.30. Total Disbursements: \$256,874.88.

The following list of claims was presented to the council for November:

AG SOURCE	Analysis	778.00
ALLIANT ENERGY	Monthly Service	3,648.30
ALLIANT ENERGY	Install Service	162.06
AMES OUTDOOR SUPPLY	Trimmers, Supplies	687.53
ANKENY SANITATION	Service – Oct.	6,305.00
ARNOLD MOTOR SUPPLY	Supplies	103.75
BROWN SUPPLY CO.	Curb Box, Supplies	75.00
DATA TECHNOLOGIES	License, Support Fees	1,952.73
DORSEY & WHITNEY	Legal Services-Bond	9,500.00
EFTPS	Fed. & FICA W/H	2,369.61
ELECTRONIC ENGINEERING	Service	35.00
FEH DESIGN	Fees – City Center	4,546.30
FELD FIRE	Service, Supplies	1,018.77
FOX ENGINEERING	Fees – NPDES Permit	6,779.25
HAWKINS	Water Treatment	283.00
HEARTLAND CO-OP	Fuel	1,751.85
HEIMAN FIRE EQUIPMENT	Tool	427.00
HENNICK, DALE	Overtime	1,484.16
HOKEL MACHINE SUPPLY	Med. Oxygen	87.66
HUXLEY COMMUNICATION	Monthly Service	298.01
IOWA ONE CALL	Service	29.80
I P E R S	Retirement	1,275.61
IOWA RURAL WATER ASSN.	Annual Dues	225.00
JOHN DEERE FINANCIAL	Supplies	201.59
MARC	Parts Cleaner	97.00
MENARDS	Supplies	495.86
MOMAR	Chemical	301.16
MUNICIPAL SUPPLY	Hydrant, Supplies	1,300.15
PATHOLOGY LABORATORY	Service-C. Golly	24.00
QUICK'S HARDWARE HANK	Supplies	160.82
STATE TREASURER	3 rd Qtr. Sales Tax	2,716.00
TOTAL TOOL	Supplies	371.26
TRADITIONAL CONCRETE	Light Poles	9,160.00
U.S. CELLULAR	Monthly Service	94.23
U.S. POSTMASTER	Billing Postage	136.00
UNITYPOINT HEALTH	Service-C. Golly	95.50
WAGES	Net Wages	8,389.73
WELLMARK BC/BS	Health Premium	<u>3,147.92</u>
TOTAL CLAIMS		\$70,514.61

After discussion, a motion by Thom, seconded by Mortensen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council reviewing the status of the solid waste and junk vehicle notices that were issued previously. Todd reported that Iowa Prison Industries has quoted an installation fee of \$750.00 for the shelves in the new library. The council approved the fee. Mayor DeYoung reported that the Library Board has received a grant from the Story County Community Foundation in the amount of \$4,200.00 for computers and a printer. The grant will be awarded in a ceremony on Tuesday at Reiman Gardens. Kovarik will attend with the Board representatives. The mayor also reported that he attended the October 26th meeting of the Story County Economic Development Group. Distribution of pool funds was discussed.

The first item under old business concerned the Cambridge City Center. The clerk submitted Change Order #6 that would add \$2,642.00 to the construction contract for resetting of the windows. After discussion, a motion by Todd, seconded by Thom, to approve the change order. Roll Call: All Ayes. The clerk submitted Pay Request #8 in the amount of \$150,944.22 to Koester Construction Co. A motion by Thom, seconded by Mortensen, to approve the pay request and add it to the November claims. Roll Call: All Ayes. The council also the rates and rules for the new community center, and approved a quote of \$16,003.71 from Bolton & Hay for the appliances and furnishings for the new community center. Two grants were received this month: \$5,000.00 from the Kinney-Lindstrom Foundation and \$60,000.00 from the Roy J. Carver Charitable Trust. The council set a tentative date for the open house for the city center for Saturday, December 16th from 3-6 p.m. Strautman Tree Farm will sponsor the event.

The next item concerned upcoming city elections. Mayor DeYoung reported that elections will be tomorrow from noon to 8:00 p.m. and will be held at the fire station, since the community center will not be completed by then.

The last item under old business concerned the update to the city's wastewater treatment system. This update is being done to fulfill new requirements for renewal of the city's NPDES permit. Mayor DeYoung reported that a conference call had been held with the DNR, Fox Engineering, and city personnel last month. A site review has concluded that the update will need to be more extensive than previously thought. Due to the location of small stream in the system, a diffuser will need to be installed. The UV light for disinfection is also still needed. The new project cost is expected to be \$800,000 or more. Steve Van Dyke, Fox Engineering, is scheduled to complete the design by April 2018. This project will exceed the deadline for completion previously set with the DNR, and the city will receive a non-compliance letter.

The clerk submitted an application for renewal of their liquor license from the Tattered Toad. It is currently in the "pending dram shop" phase of the process. A motion by Thom, seconded by Todd, to approve the renewal pending receipt of the completed application

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and fee. Roll Call: Ayes: Kovarik, Pelz, Thom, Todd. Nays: None. Abstaining: Mortensen. Motion carried.

The next item under new business was the FY2017 Urban Renewal Report for the city's TIF districts. After reviewing the report, a motion by Todd, seconded by Kovarik, to approve it. Roll Call: All Ayes.

The last item under new business was notice of the 2017 Budget Workshops sponsored by the Iowa League of Cities.

Resolution No. 17-13, "Resolution Supporting Kaser Properties Application to the Iowa Economic Development Authority for the Purposes of Receiving Benefits Under the Workforce Housing Tax Credit Program", was presented to the council. A motion by Kovarik, seconded by Thom, was made to approve the resolution of support. Roll Call: All Ayes. Motion carried.

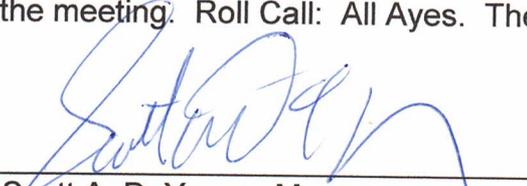
Ordinance 17-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Sewer Service Charges", was presented to the council. A motion by Thom, seconded by Kovarik, was made to approve the second reading of the ordinance. Roll Call: Ayes: Kovarik, Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the December regular council meeting.

Ordinance 17-B, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Solid Waste Collection Fees", was presented to the council. A motion by Kovarik, seconded by Thom, was made to approve the second reading of the ordinance. Roll Call: Ayes: Kovarik, Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried. The public hearing and final reading of the ordinance will be at the December regular council meeting.

Mayor/Council comments were asked for with the council discussing temporary housing requirements, sound proofing of the new community center, and the city's economic development commission.

A motion by Todd, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:10 p.m.


Debra L. Thompson, City Clerk


Scott A. DeYoung, Mayor

REGULAR COUNCIL MEETING – Monday, December 4, 2017

The Cambridge City Council met in regular session on Monday, December 4, 2017, at 7:00 p.m. at City Hall with the following council members present: Mayor DeYoung, Todd, Kovarik, Mortensen, Thom, Pelz. Absent: None. Visitors: Dana Accola, Larry Purvis, Dale Hennick.

The meeting was called to order by Mayor DeYoung at 7:00 p.m. He led the council and audience in the Pledge of Allegiance.

Mayor DeYoung opened for public comment the hearing to consider a proposed ordinance to increase sewer service charges. Mayor DeYoung explained that the increase was needed because the utility has been operating at a loss. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Thom, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Mayor DeYoung opened for public comment the hearing to consider a proposed ordinance to increase certain solid waste collection fees. Mayor DeYoung explained that the increase would only affect commercial customers with dumpsters, and would bring the fees more in line with the provider's charges. No comments were brought forward by citizens in attendance, and no written comments were received prior to the hearing. A motion by Todd, seconded by Kovarik, to close the public hearing. Roll Call: All Ayes.

Mayor DeYoung asked if there were any additions or corrections to the minutes of the November 6th meeting. A motion by Kovarik, seconded by Thom, to approve the minutes as written. Roll Call: All Ayes.

Comments from the audience were asked for with Dana Accola, 326 S. Vine Street, addressing the council. He stated that he had applied for a building permit with the zoning administrator (mayor), and it was discovered that there were property line issues on the Beacon maps. The council, Mr. Accola, and Larry Purvis, 300 S. Race St., who also has similar issues, reviewed the maps. After discussion, the council determined that a survey would need to be performed to resolve the issues. The two property owners have agreed to pay for the survey. Once the correct property lines have been established, the council will review the survey, and deed municipal property to the appropriate owners to bring their properties up to code. A motion by Thom, seconded by Todd, to approve the transfer of municipal property to Dana Accola and Larry Purvis, after a survey has been completed and the appropriate property transfer actions have been done according to code, in order to bring their properties into compliance with zoning codes. Roll Call: All Ayes.

Following is a summary of receipts for November: General Fund, \$80,977.88; TIF Fund, \$5,489.60; Road Use Tax, \$9,552.22; Debt Service, \$405.24; C.U.T. Fire Fund, \$1.11; Garbage Utility, \$6,863.49; Water Utility, \$12,149.93; Sewer Utility, \$7,037.92. Total Receipts: \$122,477.39.

Following is a summary of disbursements for November: General Fund, \$17,808.61; TIF Fund, \$164,990.52; Road Use Tax, \$1,888.10; C.U.T. Fire Fund, \$2,324.78; Garbage Utility, \$6,305.00; Water Utility, \$16,982.00; Sewer Utility, \$8,343.10. Total Disbursements: \$218,642.11.

The following list of claims was presented to the council for December:

AG SOURCE	Analysis	602.00
ALLIANT ENERGY	Monthly Service	4,532.40
ANKENY SANITATION	Service-November	6,305.00
ARNOLD MOTOR SUPPLY	Supplies	89.91
BOLTON & HAY, INC.	Appliances, Furnishings- City Center	16,003.71
CAPITAL CITY EQUIPMENT	Rental, Service	305.61
CEDAR RAPIDS BANK & TRUST CO.	Interest Payment- City Center	23,755.69
CITY OF AMES	Solid Waste Contract	3,762.85
CITY OF HUXLEY	Police Contract	11,525.10
DEYOUNG, SCOTT	Net Salary – Mayor	1,385.25
EAGLE ENGRAVING	Member Tags	63.28
EFTPS	Fed. & FICA W/H	3,699.12
FOX ENGINEERING	Fees-NPDES Permit	4,952.90
GATEHOUSE MEDIA IOWA	Publishing	391.35
HAWKEYE TRUCK EQUIP.	Parts	74.00
HAWKINS, INC.	Water Treatment	1,908.56
HUBER SUPPLY CO.	Supplies	35.00
HUXLEY COMMUNICATIONS	Monthly Service, Installation	645.20
IOWA FINANCE AUTHORITY	Water/Sewer Interest Payments	8,333.75
IOWA PRISON INDUSTRIES	Sign Posts	77.20
I P E R S	Retirement	2,031.46
KOVARIK, STEVE	Salary – Council	360.00
KOVARIK, STEVE	Reimb. For Internet Supplies	696.19
MENARDS	Door, Sump Pump, Flags, Supplies	454.68
MOODY ELECTRIC, INC.	Street Light Project	12,800.00
MORTENSEN, DAN	Salary – Council	420.00
MUNICIPAL SUPPLY	Hydrant Extension	507.00
PELZ, ZACHARY	Salary – Council	300.00
PRECISION UNDERGROUND UTILITIES	Water Main Repairs	3,599.31
QUICK'S HARDWARE HANK	Supplies	125.97
ROTO-ROOTER	Service	127.50
STORY COUNTY AUDITOR	Election Expenses	1,006.95

THOM, DAVID	Salary – Council	390.00
TODD, TRICIA	Salary - Council	360.00
U.S. CELLULAR	Monthly Service	95.30
U.S. POSTMASTER	Billing Postage	102.00
WAGES	Net Wages	7,577.57
WELLMARK BC/BS	Health Premiums	<u>3,147.92</u>
TOTAL CLAIMS		\$122,549.73

After discussion, a motion by Thom, seconded by Mortensen, to accept the receipts and approve all claims for payment. Roll Call: All Ayes.

The treasurer's report, budget balances report, bank reconciliation and list of outstanding checks, and police report were presented and accepted by the council.

Reports from standing committees were asked for with the council discussing the purchase of fire hydrants, and the delivery of the furnishings for the new library. Thom reported that he would be working with the Story County Conservation Board on a project to pave the Heart of Iowa Nature Trail between Slater and Cambridge. He indicated that Dakota Access had compensated the Board \$800,000.00 for crossing of the trail during the recent pipeline construction, and this is what the Board is planning to do with the funds.

The first item under old business concerned the Cambridge City Center. The clerk submitted Pay Request #9 in the amount of \$159,624.73 to Koester Construction Co. A motion by Kovarik, seconded by Todd, to approve the pay request pending the signature of the project manager, and to add it to the December claims. Roll Call: All Ayes. The council also discussed proposed rules and rates for the new community center, and plans for the open house for the City Center. A motion by Thom, seconded by Kovarik, to approve the initial rules and rates as outlined in previous discussions. Roll Call: All Ayes. Mayor DeYoung stated that the open house for the City Center will be held Saturday, December 16th from 3-6 p.m. Ribbon cutting will be at 3 p.m., and invitations to donors and others that were instrumental in helping the project have been sent out. Dinner will be provided, sponsored by Strautman Tree Farm as part of their donation this year. The council also discussed construction items remaining to be completed.

Mayor DeYoung reviewed with the council the results of the November city election. He reported that Steve Kovarik was elected as mayor, and Barb McBreen, Mike Macki and Dave Thom were elected to fill the council seats.

The first item under new business concerned health and dental insurance renewals for city employees for 2018. The new rate for the city's current provider will be \$3,742.17 per month, an increase of almost 20%. After discussion, a motion by Todd, seconded by

Thom, to renew the health and dental insurance with the city's current provider. Roll Call: All Ayes.

The next item was the FY2017 Annual Financial Report. The council reviewed the report. The clerk reported that the report has been published as required, and forwarded to the state.

The next item concerned the budget for the FY2018/FY2019 fiscal years. Mayor DeYoung submitted the annual report and request for payment from Fire Chief Travis Rhiner. The council reviewed the report, and discussed an administrative issue with the Story County Community Foundation grant that the department received a year ago. After discussion, a motion by Mortensen, seconded by Thom, to pay Chief Rhiner \$500.00 as he was chief for half of the year, and to place him on probationary status for 2018 for non-compliance for the SCCF grant. Roll Call: Ayes: Kovarik, Mortensen, Thom, Todd. Nays: None. Abstaining: Pelz. Motion carried.

The last item under new business concerned the January 2018 regular council meeting. Due to the New Year's holiday, the meeting was scheduled for Tuesday, January 2, 2018, at 7:00 p.m. at City Hall.

Resolution No. 17-14, "Resolution Authorizing Sale of Certain Real Property", was presented to the council. A motion by Thom, seconded by Todd, was made to approve the sale of Lot #4 of the Cambridge Industrial Park to KDN Properties, LLC. Roll Call: All Ayes. Motion carried.

Ordinance No. 17-A, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Sewer Service Charges", was presented to the council. A motion by Todd, seconded by Thom, was made to approve the final reading of the ordinance. Roll Call: Ayes: Kovarik, Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried. The ordinance will become effective upon its publication, as required by code.

Ordinance No. 17-B, "An Ordinance Amending The Code Of Ordinances Of The City Of Cambridge, Iowa, By Amending Provisions Pertaining To Solid Waste Collection Fees", was presented to the council. A motion by Kovarik, seconded by Mortensen, was made to approve the final reading of the ordinance. Roll Call: Ayes: Kovarik, Mortensen, Pelz, Thom, Todd. Nays: None. Motion carried. The ordinance will become effective upon its publication, as required by code.

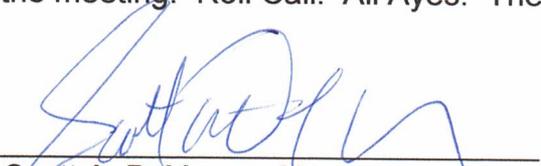
Mayor/Council comments were asked for with the council a request to remove a tree from the right of way, a request by a property owner to create a second driveway, and parking at the HOI nature trailhead. The council reviewed the city code concerning removal of the tree, and denied the request.

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A motion by Todd, seconded by Thom, to adjourn the meeting. Roll Call: All Ayes. The meeting was adjourned at 8:20 p.m.



Debra L. Thompson, City Clerk



Scott A. DeYoung, Mayor